

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING,
WEDNESDAY, JANUARY 17, 2018

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, January 17, 2018 in the downstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 6:09 p.m., Vice-Chair Norton-Cotts called the meeting to order at which time she led the Pledge of Allegiance.

Attendance Board members in attendance:
Jamie Jennings (via web conference from KCC)
Dave Jensen (via web conference from KCC)
Mary Middleton
Christine Norton-Cotts
Maud Powell
Annie Valtierra-Sanchez
Toni Webb

Board members absent:
Doug McKinley
Rosie Converse

SOESD staff members in attendance:
Jessica Bach Jack Musser
Scott Beveridge Susan Peck
Melia Biedscheid Daniel Weaver
Kim Hosford

Others in attendance:
Howard George, Rodney Kuykendall,
Kaylee Tornay -- Education Reporter, Medford Mail Tribune

Comments from the Associations Kim Hosford, president of the SOESD licensed education association, thanked the board for holding a special phone meeting to approve the 2017-2019 Collective Bargaining Agreement with the association.

There were no representatives from the classified association in attendance.

Requests to Address Agenda Items *Howard George, Request to speak to Agenda Item VI, topic E.*
Mr. George addressed the proposed SOESD 2018-2019 Local Service Plan when the Board reached that topic later during the meeting. Mr. George questioned when the menu items would be available for review and if a district's 4% contribution to essential core services was in addition to the minimum 30% allocation available for selecting menu choices.

Consent Agenda The consent agenda consisted of the following items:
A. Approval of Agenda
B. Approval of Minutes: Regular meeting of November 15, 2017; Special

Telephone Meeting of January 10, 2018

- C. Personnel Report
- D. Financial Report

IT WAS MOVED BY MEMBER WEBB, SECONDED BY MEMBER POWELL TO:
Approve the consent agenda as presented.
MOTION CARRIED, 6-0

**Board Vacancy,
Zone 1**

- A. Interviews
The Board interviewed Rodney Kuykendall and Mary Middleton, applicants to fill the board seat declared vacant when DonnaJean Wendle resigned as Director, Zone 1.
- B. Appointment and Oath of Office
Upon the conclusion of the interviews, the Board reviewed the strengths of each candidate.

AFTER DISCUSSION, IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:
Appoint Mary Middleton to the SOESD Board of Directors, representing Zone 1.
MOTION CARRIED, 6-0

Superintendent Beveridge administered the Oath of Office to Mary Middleton. The term of office will be from January 17, 2018 through June 30, 2019.

Communications

Superintendent's Schedule for January, February, and March 2018
Superintendent Beveridge reviewed his calendar of scheduled meetings for the period January through March 2018. Mr. Beveridge noted that his calendar included several meetings with Tom Bigboy, the successful candidate for the position of Information Technology Manager with SOESD. Also noted were the following meetings/activities:

January 3, 2018

- Superintendent Beveridge was interviewed during a broadcast of The Jefferson Exchange, a program of Jefferson Public Radio (JPR). The Southern Oregon Air Academy (SOAA) project was the featured topic during the segment.
- Mr. Beveridge participated in a meeting by phone with administrators from Medford School District to discuss the Local Service Plan process and the district's interest in the CTE program.
- A planning meeting took place to discuss business models for a potential Early College High School and CTE academy in the region.

January 10, 2018

The Administrative Team participated in the last scheduled Strategic Planning meeting facilitated by John Bowling of Sustainable Leadership Consultants. The team will continue its Strategic Planning work in the months ahead.

Education

- A. AESA Annual Convention – Board Member Report
Member Norton-Cotts reported attending several sessions focused on early

childhood services during the Association of Education Service Agencies (AESAs) Annual Convention held in San Antonio, Texas, November 30 through December 2, 2017.

B. Overview of Career Technical Education (CTE)

Brian Robin, CTE Coordinator, provided a report on the Career and Technical Education (CTE) Program. Statistics from the state show that the graduation rate is 15% higher for students who participate in CTE classes. Mr. Robin indicated reasons for increased student success include that students are engaged and do not skip their CTE classes. He reported a need to recruit qualified instructors to teach courses in health careers, advanced manufacturing, and information technology. Mr. Robin invited the Board to meet with teachers and see the CTE programs.

Administration

A. Early Learning Hub School Readiness Awards

The Southern Oregon Early Learning Services Hub (SOELS) issued a Request for Proposals in November 2017. \$150,000 in funding was available and organizations were encouraged to submit applications for innovative ways to provide early learning experiences to children who would not otherwise have early learning opportunities prior to kindergarten. Eleven applications were received and a review committee selected five organizations to receive awards. Southern Oregon Child and Family Council was selected to receive an award of \$50,000, an amount that requires approval by the SOESD Board of Directors. Superintendent Beveridge noted that Douglas ESD’s Jackson EI/ECSE program also had been selected to receive an award that was greater than \$50,000. That award will be handled through an intergovernmental agreement and does not require board approval.

Early Learning Hub Subcontractor	Fund	Contract Award Amount
Southern Oregon Child And Family Council – LISTO Family Literacy Program for Spanish-speaking families	School Readiness	\$50,000
PURPOSE: To expand and enhance bilingual and culturally responsive model to engage more Latino families in their children’s education and increase school readiness for these children with preschool opportunities and family engagement activities.		

IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER WEBB TO:
 Approve the School Readiness Award to Southern Oregon Child and Family Council as presented.

MOTION CARRIED: 7-0

B. Regional Advisory Council – SOESD Board Representative

Prior to the meeting, Director McKinley submitted a written notice requesting to be excused from serving as the Board’s representative on the Regional Advisory Council (RAC), an appointment that he has held for several years. It is required that an ESD or local school board member hold a seat on the RAC. The Council meets three times a year at the SOESD administration office to discuss matters related to Special Education Regional Programs for Low Incidence Disabilities. Member Norton-Cotts indicated that she was interested in serving

on the RAC.

IT WAS MOVED BY MEMBER POWELL, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:

Appoint Member Norton-Cotts to serve as the Board's representative on the Regional Advisory Council.

MOTION CARRIED: 7-0

C. Employee Appreciation Weeks

- 2017/2018 SOESD Resolution #5
Classified Appreciation Week, March 5-9, 2018
- 2017/2018 SOESD Resolution #6
Licensed Appreciation Week, May 7-11, 2018

Superintendent Beveridge explained that the employee appreciation weeks are a formal opportunity to recognize the staff of SOESD.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:

Approve 2017/2018 SOESD Resolutions 5 and 6.

MOTION CARRIED: 7-0

D. Strategic Planning Roadmap

Superintendent Beveridge shared a draft of a planning roadmap developed by the Administrative Team during recent Strategic Planning meetings. Twelve strategic initiatives were identified through a process that involved staff input and feedback from each SOESD program. The strategic intent and end goal, as defined in the roadmap, is for SOESD to be an "essential collaborative partner with a skilled, innovative staff offering high value programs and services through a financially sustainable model." Superintendent Beveridge noted that the Board may choose to consider revising the ESD's mission statement, although no formal change is required. The Administrative Team will be working to move the strategic initiatives forward in the months ahead and the Board will receive updates during future meetings.

E. 2018-2019 Southern Oregon ESD Local Service Plan

The 2018-2019 SOESD Local Service Plan (LSP) was presented for Board approval. Superintendent Beveridge announced that a tentative agreement with district superintendents, pending approval by the school boards, had been reached. The plan had been developed in response to districts' needs and was designed to provide flexibility and regional efficiency. State law requires ESDs to expend at least 90 percent of their State School Fund (SSF) revenue for services approved by component districts in the LSP. Mr. Beveridge explained that, in order to support service stability and quality, under the new LSP each district would agree to utilize a minimum of 30% of their district's allocation for selecting services from the menu of services listed in the plan, with multi-year commitments to programs added to the already existing menu of services. He further explained that approximately 4% of each district's allocation would be budgeted to a small essential core services fund. The 4%

allocation to the essential core is inclusive in the district's minimum 30% allocation, not in addition to it. Superintendent Beveridge explained the mechanism for invoicing districts for services requested above their initial menu selections and providing flow-through funding for unused allocations at the close of the fiscal year.

Once the plan is approved by the SOESD Board of Directors, it will be forwarded to each of the component school district boards for formal action. The Local Service Plan must be approved on or before March 1 by at least two-thirds of the component school districts with a majority of the student enrollment. Superintendent Beveridge anticipates the plan will be approved by March 1. He expects that Central Point School District and Medford School District will not withdraw from SOESD, and Grants Pass School District will re-join SOESD under the timeline permitted by statute.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER WEBB TO:

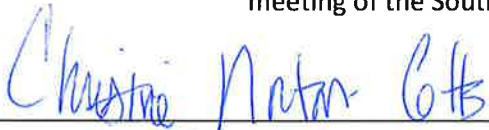
Approve the 2018-2019 Southern Oregon ESD Local Service Plan.

MOTION CARRIED: 7-0

Business Services 2016-2017 Audit – Auditor's Letter to the Board
Business Manager Weaver noted that the Board had received the auditor's letter regarding findings and other matters related to the 2016-2017 fiscal year audit. No audit exceptions were noted. This concludes the 2016-2017 fiscal year audit.

Miscellaneous Next Regular SOESD Board Meeting, Wednesday, February 21, 2018, 6 PM, Southern Oregon ESD, Medford Office.

Adjournment There being no further business, Vice-Chair Norton-Cotts adjourned this meeting of the Southern Oregon ESD Board of Directors at 8:24 p.m.



Christine Norton-Cotts, Vice-Chair
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent/Clerk