

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING,  
WEDNESDAY, MARCH 21, 2018

**Call to Order** A regular meeting of the Southern Oregon Education Service District Board of Directors was held Wednesday, March 21, 2018 in the downstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 6:04 p.m., Chair McKinley called the meeting to order at which time he led the Pledge of Allegiance.

**Attendance** Board members in attendance:  
Rosie Converse  
Jamie Jennings (via web conference from Klamath Community College)  
Doug McKinley  
Mary Middleton  
Christine Norton-Cotts  
Maud Powell (in attendance from 6:00 – 8:45 PM)  
Toni Webb

Board members absent:  
Dave Jensen  
Annie Valtierra-Sanchez

SOESD staff members in attendance:  
Jessica Bach                      Melia Biedscheid              Jack Musser  
Charlie Bauer                      Tom Bigboy                      Susan Peck  
Scott Beveridge                      Kim Hosford                      Daniel Weaver

**Comments from the Associations** Kim Hosford, president of the SOESD licensed education association, spoke regarding three Memorandums of Agreement (MOA) which she said were carryover items from contract negotiations. Ms. Hosford stated her interest in moving work forward and suggested the board ask Administration for a copy of the MOAs to review.

There were no representatives from the classified association in attendance.

**Requests to Address Agenda Items** *Melia Biedscheid, Request to Address Agenda Item 6(F) – PresenceLearning Contract*  
Ms. Biedscheid spoke in opposition to amending the contract with PresenceLearning for additional Speech-Language tele-therapy hours.

**Consent Agenda** **IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER POWELL TO:**  
Amend the agenda to include an executive session [pursuant to ORS 192.660(2)(d)] to discuss the Memorandums of Agreement presented by the licensed association.  
**MOTION CARRIED, 7-0**

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes: Regular meeting of February 21, 2018.
- C. Personnel Report
- D. Financial Report

**IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER CONVERSE TO:**  
Approve the consent agenda as amended.  
**MOTION CARRIED: 7-0**

**Communications**

Superintendent's Schedule for March, April, and May 2018  
Superintendent Beveridge reviewed his calendar of scheduled meetings for the period March through May 2018. The following meetings and events were noted:

March 1, 2018

Superintendent Beveridge met with Caleb LaPlante, Southern Oregon Air Academy Board Chair, to discuss collaboration on projects with SOESD's College and Career/STEAM Program.

March 15, 2018

SOESD sponsored the "Wonder of Flight" STEAM Kickoff event at the Grants Pass Airport. The event, which was a project of SOESD's College and Career/STEAM Program, received positive front-page coverage in the Grants Pass Daily Courier.

March 15, 2018

Superintendent Beveridge was able to attend a portion of the Program for Visually Impaired (PVI) rock climbing student field trip.

April 23, 2018

Southern Oregon Success (SORS) is assisting with bringing Dr. Ken Ginsburg back to Southern Oregon for three presentations of "Resilience in Action." Board members were welcomed to attend.

**Strategic Planning Report**

The Board received reports from administrators leading initiatives defined through the strategic planning process.

*Report from Jack Musser:*

- Strategic Driver: High Value Programs
  - Initiative: Internal evaluation of systems effectiveness and clarity of staff needs.

*Report from Tom Bigboy:*

- Strategic Driver: Effective Communications
  - Initiative: Create more effective external communications.

*Report from Susan Peck:*

- Strategic Driver: Essential Collaborative Partner
  - Initiative: Improve outreach process – regular process for checking in.

## Education

### Migrant Education Program

Charlie Bauer, Coordinator of Migrant Education/English Language Learners (ELL), and Indian Education Programs, presented an overview of SOESD's Migrant Education Program. The program is designed to help students overcome educational disruptions, cultural and language barriers, and social isolation. Southern Oregon ESD's is the largest of all migrant education programs in the state, which Mr. Bauer credited to the dedicated work of the program's Identification and Recruitment staff. Mr. Bauer explained the federal criteria for determining eligibility for migrant education services and provided a brief highlight of the services offered. The Migrant Education Program continues to grow in numbers of students served and ranks high in customer satisfaction by the school districts served.

Superintendent Beveridge commended Mr. Bauer and shared that he had received the Larry Tucker Lifetime Achievement Award for his work in Migrant Education.

## Administration

### A. 2018-2019 Local Service Plan

Superintendent Beveridge briefly reviewed the history leading up to the development of the 2018-2019 Local Service Plan (LSP) menu model. He reported that greater than two-thirds of the SOESD's component districts, with greater than 50 percent of the students, had voted in favor of the 2018-2019 Local Service Plan, meeting the requirements of ORS 334.175.

Tom Bigboy, IT Manager, provided a demonstration of the online tool which will be used soon to provide transparency of state school fund allocations to school districts and their selections of LSP services from the menu of options for 2018-2019.

### B. Grants Pass School District Resolution #1718-5

Superintendent Beveridge reported that Southern Oregon ESD had received Resolution #1718-5, the legal requirement in order for Grants Pass School District to rejoin SOESD under ORS 334.019.

### C. 2017-2018 Southern Oregon ESD Resolution #7 – ESD Board Recognition of Grants Pass School District Rejoining SOESD

Superintendent Beveridge explained the requirements for a district to rejoin an ESD, pursuant to ORS 334.019. SOESD Resolution #7 fulfills the requirement that the ESD board recognize the rejoining of a school district within 60 days of receiving notice. Although by statute Grants Pass School District's rejoining takes effect on July 1, 2019, Mr. Beveridge noted that as of July 1, 2018 Grants Pass School District would be treated like all component districts in regards to utilization of services through the LSP. The district has provided its notice to rejoin the ESD and no additional fee structure that might be assessed to non-member (non-component) organizations will be added to services Grants Pass School District selects in the 2018-2019 LSP menu.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER CONVERSE TO:**

Approve 2017-2018 Southern Oregon ESD Resolution #7.

**MOTION CARRIED: 7-0**

D. Authority to Layoff/Reduce in Force

Authority to layoff/reduce in force for fiscal year 2018-2019 was requested by administration to address district selections in the Choice & Equity model for delivery of Special Education Services, possible reductions within other ESD Local Service Plan programs, and funding shortfalls, should they occur.

**IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER MIDDLETON TO:**

Authorize administration to layoff/reduce in force for fiscal year 2018-2019.

**MOTION CARRIED: 7-0**

E. Amendments to Early Learning Hub Contracts

The Southern Oregon Early Learning Hub initiated Preschool Promise contracts with the organizations listed below for 2017-2019. A modification to contracts was proposed by the Hub and approved by Southern Oregon ESD Board of Directors in September 2017, adding operating funds for the 2017-18 program year. The list below outlines those programs requiring an increase in operating funds needed to complete the 17-18 program year.

Additionally, ELD has awarded the Hub up to \$260,000 for the biennium to use for professional development opportunities for Preschool Promise providers. Some of these funds will be used by the Hub to directly contract with trainers and coaches for topics that are of benefit to all, and some of the funds will go into the Preschool Promise program contracts to allow programs to procure professional development that meets a specific need of their program staff. The professional development fund modifications requested below represent the professional development funding that is program-specific for each Preschool Promise program.

Administration requested board approval to increase the contracts listed below to the recommended levels for Family Nurturing Center, Imagine That Children's Creative Center, Southern Oregon Child & Family Council, Kid Time Children's Museum, Roots and Wings Community Preschool. This request for approval is in alignment with expectations of The Early Learning Division for increases in operating budgets and professional development funding.

**IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER POWELL TO:**  
Approve the Southern Oregon Early Learning Hub contract amendments as presented.

**MOTION CARRIED: 7-0**

Early Learning Hub Subcontractor	Original Contract Award	Contract Modification Amount Approved September 2017	Contract Total Approved September 2017	New Contract Modification Amount Requested for March 2018: Professional Development	New Contract Modification Amount Requested for March 2018: Operating Expenses	New Contract Total as of March 2018
Family Nurturing Center	\$17,516.00	\$287,004.00	\$304,520.00	\$0.00	\$2,000.00	\$306,520.00
Imagine That...Children's Creative Center	\$28,330.00	\$198,195.00	\$226,525.00	\$1,073.00	\$1,880.00	\$229,478.00
Southern Oregon Child & Family Council	\$18,306.30	\$366,567.70	\$384,874.00	\$500.00	\$0.00	\$385,374.00
Kid Time Children's Museum	\$11,149.00	\$464,832.00	\$475,981.00	\$10,750.00	\$3,500.00	\$490,231.00
Roots and Wings Community Preschool	\$ 4,813.34	\$ 72,182.66	\$ 76,996.00	\$3,434.25	\$3,478.00	\$83,908.25

F. Amendment to PresenceLearning Contracts

On September 20, 2017, the Board approved entering into an agreement with PresenceLearning to provide live, online speech language tele-therapy services through a contracted licensed Speech Pathologist at a cost not to exceed \$60,000 for the 2017-2018 school year. Due to an increase in the number of students who require speech-language services, administration requested Board approval to increase the PresenceLearning contract an additional \$37,500, for a total not to exceed \$97,500. Mr. Beveridge noted that ongoing efforts to recruit Speech/Language Pathologists through the regular employment process continue to be unsuccessful. Special Education Director Peck answered questions from the Board and provided additional details about SOESD's recruitment efforts, the lack of applications received, and the one-year contract with PresenceLearning which fulfills the service needs requested by Rogue River School District.

**IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER WEBB TO:**

Approve amending the agreement with PresenceLearning to provide tele-therapy services at a cost not to exceed \$97,500 for the 2017-2018 school year.

**MOTION CARRIED: 7-0**

G. SOESD Goals

Superintendent Beveridge encouraged the Board to use the strategic planning roadmap for setting new goals and consider updating existing goals listed in the manual of Board Policies and Regulations. The Board discussed SOESD's school improvement efforts, concerns about drop-out numbers and Oregon's low graduation rates. Superintendent Beveridge will continue providing suggested goals at the next meeting and assist the board in the goal setting process.

H. SOESD Board Policy Review

Superintendent Beveridge explained that, per Board Policy 1100, at least one regular Board meeting must be designated for policy review/adoption. He noted that SOESD board policies were identified for potential rewrite during the board

training provided by the Oregon School Boards Association (OSBA) in September 2017. OSBA offers a board policy review service that involves the board working to convert existing policies to align with OSBA's suggested sample alphabetic policies and ongoing update service. The process to fully rewrite board policies involves a significant commitment of time from the board and can take several months. Members discussed updating portions of the policy manual over multiple years vs. fully rewriting all policies in a single year. Board members were requested to review the existing board policies and send questions or suggestions for revisions to Superintendent Beveridge prior to the April 18, 2018 board meeting. Member Webb requested the Board consider a policy to ensure that individuals who attend SOESD board meetings be provided adequate opportunity to remark.

- I. Update on Superintendent's Goals  
Superintendent Beveridge provided a report on progress toward his goals for 2017-2018.
- J. Date for Evaluation of the Superintendent, 2017-2018

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER CONVERSE TO:**

Set June 20, 2018 as the date that the Board will meet with the superintendent in executive session to conduct his evaluation.

**MOTION CARRIED: 6-0**

**Business Affairs**

- A. 2018-2019 SOESD Budget Committee Membership  
Business Manager Weaver reported that there are four vacancies and one expired term out of a possible 19 seats on the SOESD Budget Committee. Jim Horner was nominated by Medford School District's Board of Directors to fill the Zone 7 seat previously held by Jeff Thomas.

**IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER MIDDLETON TO:**

Appoint Jim Horner to Zone 7 of the 2018-2019 Southern Oregon ESD Budget Committee.

**MOTION CARRIED: 6-0**

- B. Legislative Update: SB 1566  
Business Manager Weaver provided a brief update regarding SB 1566, PERS Side Accounts. The proposed legislation is an attempt to address the outstanding PERS liability. The bill would incentivize employers, through a funding match, to fund PERS side accounts. Administration will conduct an analysis and may come back to the board with a recommendation at a later time.

**Executive Session**

At 10:05 p.m., Chair McKinley announced the Board of Directors would meet in Executive Session to conduct deliberations with persons designated by the governing body to:

- Carry on labor negotiations. ORS 192.660(2)(d)
- Negotiate real property transactions. ORS 192.660(2)(e)

**Open Session** At 10:45 p.m., the Board returned to open session.

- Miscellaneous**
- A. Next Regular SOESD Board Meeting, Wednesday, April 18, 2018, 6 PM, Southern Oregon ESD, Medford Office.
  - B. SOESD Budget Committee Meeting, May 9, 2018, 6 PM, Southern Oregon ESD, Medford Office.
  - C. OAESD Spring Conference, May 17-18, 2018, Eagle Crest Resort, Redmond, Oregon. *Board members were asked to let Jessica Bach know of their interest in attending.*

**Adjournment** There being no further business, Chair McKinley adjourned this meeting of the Southern Oregon ESD Board of Directors at 10:47 p.m.



Doug McKinley, Chair  
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent/Clerk