

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING, WEDNESDAY, JUNE 20, 2018

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held in the downstairs conference room of the ESD located at 101 North Grape Street, Medford, Oregon, on Wednesday, June 20, 2018, following the Budget Hearing. Chair McKinley called the meeting to order at 6:12 PM at which time he led those present in the Pledge of Allegiance.

Attendance Board members in attendance: Board members absent:
Rosie Converse Maud Powell
Jamie Jennings (via web conference)
Dave Jensen
Doug McKinley
Mary Middleton
Christine Norton-Cotts
Annie Valtierra-Sanchez
Toni Webb

SOESD staff members in attendance:
Jessica Bach Kim Hosford Brian Robin
Scott Beveridge Agnes Lee-Wolfe Amy Szeliga
Melia Biedscheid Jack Musser Joyce Van Anne
Gabe Gilham Susan Peck Daniel Weaver

Comments from the Associations Kim Hosford, President of the SOESD Education Association, reported that Melia Biedscheid would serve as the association’s president next school year.

Gabe Gilham, president of the Oregon School Employees Association (OSEA) Chapter #104, provided copies of an excerpt from the Oregon School Boards Association (OSBA) manual for evaluating the ESD superintendent. Mr. Gilham offered his suggestions for the superintendent’s evaluation including that the superintendent consider choosing to have his evaluation conducted in open session rather than executive session.

Requests to Address Agenda Items There were no statements from the audience or requests to address an agenda item.

Consent Agenda The consent agenda consisted of the following items:
A. Approval of Agenda
B. Approval of Minutes: Budget Committee Meeting, May 9, 2018; Regular Meeting, May 16, 2018
C. Personnel Report
D. Financial Report

IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER NORTON-COTTS TO:
Approve the consent agenda as presented.
MOTION CARRIED 8-0

Communication

Superintendent’s Schedule for June, July, and August 2018

Superintendent Beveridge reviewed his calendar of scheduled meetings for the period June through August 2018. The following meetings and events were noted:

June 5, 2018

Legislators were in the Rogue Valley on this date for a Joint Committee on Student Success to hear the community’s feedback regarding what is working in education and what needs to be improved. SOESD hosted a roundtable meeting of the legislators and local business leaders that morning.

June 22, 2018

Superintendent Beveridge will participate as a member of the team interviewing applicants for the position of SOESD Human Resources Manager.

June 22, 2018, 11:30 AM

Board members were invited to attend a barbecue/potluck lunch at the SOESD Medford building with staff from various offices to celebrate the beginning of summer.

Education

Traumatic Brain Injury

Agnes Lee-Wolfe, Special Education Services Coordinator, provided an overview of regional supports to help districts identify students who may be eligible for services under the disability category of Traumatic Brain Injury (TBI). Ms. Lee-Wolfe invited board members to attend the *Summer Institute – TBI 101 Workshop* sponsored by SOESD on August 23, 2018 at the Health and Human Services Building, 140 South Holly Street in Medford, 8:30 – 10:30 AM. Board members interested in registering for the workshop are asked to contact Jessica Bach.

Business Affairs

A. 2017-2018 SOESD Resolution #8 – Transfer of Appropriations

Business Manager Weaver explained that Resolution #8 provides authority for an appropriation transfer to address future technology support and school improvement needs, address increased grant expenditures, and ensure that all remaining allocations in the special education Choice and Equity process can be paid as the fiscal year closes.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER MIDDLETON TO:

Approve 2017-2018 SOESD Resolution #8.

MOTION CARRIED 8-0

B. 2017-2018 SOESD Resolution #9 – Adopt, Appropriate, and Set Tax Rate

Business Manager Weaver explained that Resolution #9 adopts the budget, appropriates, and sets the tax rate for the SOESD 2018-2019 budget.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER NORTON-COTTS TO:

Approve 2017-2018 SOESD Resolution #9.

MOTION CARRIED 8-0

Administration

A. OAESD Dues for 2018-2019

The OAESD annual membership dues for fiscal year 2018-2019 were reported to be \$12,040, including AESA annual dues. Superintendent Beveridge recommended continuing SOESD's membership in OAESD.

IT WAS MOVED BY MEMBER JENNINGS, SECONDED BY MEMBER JENSEN TO:

Approve 2018-2019 OAESD membership dues in the amount of \$12,040.

MOTION CARRIED 8-0

B. Intensive 25 Spanish Immersion Professional Learning Program in Mexico

Superintendent Beveridge received a request from Charlie Bauer, Migrant Education Coordinator, to participate in a two-week Spanish immersion program in Playa del Carmen, Mexico, July 9-20, 2018. Mr. Bauer requested SOESD provide duty time for him to attend classes and payment of the enrollment/registration fee totaling \$655. Mr. Bauer offered to personally pay for all other travel expenses, including lodging and meals. Travel for ESD business outside the continental United States requires prior approval from the SOESD Board of Directors. Superintendent Beveridge provided a brief overview of research supporting Mr. Bauer's request.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:

Authorize paying registration fees totaling \$655 and provide duty time for Charlie Bauer to attend the two-week Intensive 25 Spanish Program in Mexico.

IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:

Amend the motion to authorize paying Charlie Bauer's registration fees, provide duty time, as well as travel, lodging, and meal expenses as would normally be covered for staff attending any conference.

MAIN MOTION CARRIED AS AMENDED 8-0

C. New Licensed Job Description: Migrant Counselor

Administration requested board approval for a new licensed job description titled "Migrant Counselor." The job description was provided in advance for board members to review.

IT WAS MOVED BY MEMBER VALTIERRA-SANCHEZ, SECONDED BY MEMBER NORTON-COTTS TO:

Approve the licensed job description for Migrant Counselor.

MOTION CARRIED 8-0

D. PresenceLearning Contract Amendment

Special Education Director Peck provided a brief history behind administration's request for board approval to increase the contract with Presence Learning by an additional \$20,000. On September 20, 2017, the Board approved entering into an agreement with PresenceLearning to provide live, online speech language teletherapy services in Rogue River School District through a contracted licensed Speech Pathologist at a cost not to exceed \$60,000 for the 2017-2018 school year. On March 21, 2018, the board approved increasing the contract amount to \$97,500 due to an increased number of students requiring speech-language therapy services. Director Peck explained that the request before the board to increase the contract amount by

\$20,000 would cover the additional expense of screenings and evaluations required by Rogue Rivers School District for end-of-year referrals. Director Peck reiterated that SOESD's preference is to provide an on-site specialist whenever possible, and efforts to hire our own speech-language therapists will continue.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER JENNINGS TO:

Approve amending the contract with PresenceLearning to provide tele-therapy services at a cost not to exceed \$117,500 for the 2017-2018 school year.

MOTION CARRIED 8-0

E. Compensation for Non-Bargaining Labor Groups, 2018-2019

Superintendent Beveridge reviewed the fiscal year 2018-2019 compensation recommendations for non-licensed and licensed administrators, confidential employees, business manager, and superintendent. The recommendations mirror components of compensation negotiated by the licensed and classified associations for fiscal year 2018-2019:

- Confidential Staff, Licensed Administrators, and Non-Licensed Administrators (if employed half-time or more)
 - 1.6% cost-of-living adjustment (COLA)
 - Step increase and Premium Service Pay (PSP) movement, if eligible
 - District contribution toward insurance premiums based on the insurance tier selected by employee:
 - \$ 599 Employee Only
 - \$1,153 Employee and Children
 - \$1,295 Employee and Spouse
 - \$1,854 Family
- Superintendent
 - 1.6% cost-of-living adjustment (COLA)
 - Replicate administrator experience (step) of 2%
 - District contribution toward insurance premiums based on the insurance tier selected by employee:
 - \$ 599 Employee Only
 - \$1,153 Employee and Children
 - \$1,295 Employee and Spouse
 - \$1,854 Family

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER CONVERSE TO:

Approve the 2018-2019 compensation for non-bargaining labor groups as presented.

MOTION CARRIED 8-0

F. Memorandums of Understanding with SOBC/SOESDEA

Superintendent Beveridge reported that administration had reached agreement with the licensed association on three issues. Three Memorandums of Understanding were provided in advance for the Board's review.

a. Package Agreement

- Premium Service Pay (PSP) for employees with no more than a two-year break in service
- Signing Bonus/Relocation Allowance

Superintendent Beveridge informed the Board that a grievance regarding Kim Hosford receiving Premium Service Pay had been resolved. He distributed

copies of a memo signed by representatives of the licensed association documenting the agreement to mutually resolve the grievance. This allowed the district to accept the MOU regarding PSP modified by the association.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER NORTON-COTTS TO: Approve the package Memorandums of Understanding with SOESD's licensed association regarding PSP and a signing bonus/relocation allowance as presented.
MOTION CARRIED 8-0

- b. Early Childhood Services (ECS) – Number of Work Days
Superintendent Beveridge and Business Manager Weaver provided background on the state funding shortage that continues to be insufficient to operate the EI/ECSE program for the full length of the 2018-2019 academic year without either reducing staff or continuing to both maintain the number of staff and also reduce staff work calendars using furlough days. Although the shortage of funds may prove to be somewhat greater than projected, administration's recommendation is to maintain four furlough days for 2018-2019. Business Manager Weaver recently met with EI/ECSE staff to review data and share funding information. The Memorandum of Understanding presented for board approval acknowledges that EI/ECSE licensed staff will continue to experience a reduction of four contract days during the 2018-2019 school year.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER MIDDLETON TO: Approve the Memorandum of Understanding with SOESD's licensed association regarding ECS number of working days for 2018-2019.
MOTION CARRIED 8-0

- G. 2018-2019 Board Training and Planning Session
The Board discussed potential topics and dates for a work session in August. Jessica Bach will poll board members to determine a date to meet between August 6 and August 17, 4:00 – 8:00 PM. Once all board members have responded, a meeting facilitator will be arranged and a date will be confirmed with the Board.
- H. Final Report on Superintendent's Goals
Superintendent Beveridge distributed copies of a summary report that he prepared documenting attainment of the goals established for 2017-2018. Mr. Beveridge reviewed the seven performance goals and provided an overview of the outcomes of his work to achieve each.

Executive Session At 8:26 PM Chair McKinley announced the Board would meet in Executive Session under authority of ORS 192.660(2)(i) to evaluate the SOESD Superintendent.

Open Session

At 9:50 PM Chair McKinley reconvened the Board into open session to take action on the superintendent's evaluation. Chair McKinley made the following statement:
"Superintendent Beveridge has met or exceeded all of the goals we have given him to do. We would like to thank him and the staff for making it possible for Grants Pass School District to come back, and for keeping Medford School District and Central Point School District in the ESD."

IT WAS MOVED BY MEMBER NORTON COTTS, SECONDED BY MEMBER JENSEN TO:
Approve the statement made by the Board Chair as the Board's summary of its evaluation of the SOESD Superintendent for 2017-2018.

MOTION CARRIED 8-0

Miscellaneous

- A. Board of Directors Organizational Meeting – Wednesday, July 11, 2018, 6:00 PM, Medford Office.
- B. Office Barbecue and Potluck Luncheon to Celebrate the Beginning of Summer, June 22, 2018, 11:30 AM, Medford Office. *Board members were invited to attend.*
- C. OSBA Summer Camp, July 20-22, 2018, Riverhouse Convention Center in Bend, Oregon. *Member Converse and Jessica Bach plan to attend.*
- D. Board Training in August (TBD).
- E. All Staff Inservice, August 24, 2018, Stevenson Union, Southern Oregon University, 9:00 AM. *Board members were welcomed to attend.*

Adjournment

There being no further business, Chair McKinley adjourned the meeting of the Southern Oregon ESD Board of Directors at 9:55 PM.



Doug McKinley, Chair
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent