

Minutes in Brief

**SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
WEDNESDAY, APRIL 17, 2019**

Call to Order

A regular meeting of the Southern Oregon Education Service District Board of Directors was held on Wednesday, April 17, 2019, in the downstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon. At 6:03 p.m., Vice-Chair Norton-Cotts called the meeting to order at which time she led attendees in the Pledge of Allegiance.

Attendance

Board members in attendance:

Rosie Converse
Dave Jensen
Jamie Jennings (via video conference)
Mary Middleton
Christine Norton-Cotts
Maud Powell

Board members absent:

Doug McKinley
Annie Valtierra-Sanchez

SOESD staff members in attendance:

Jessica Bach	Andrée Johnson	Susan Peck
Dale Balme	Erin Jolliffe	Joyce Van Anne
Scott Beveridge	Agnes Lee-Wolfe	Daniel Weaver
Melia Biedscheid	Patty Michiels	

Guests in attendance for the employee recognition portion of the meeting:

Tim Johnson, Alexander Jolliffe, Brad Jolliffe, Grant Jolliffe, Steve Wasserman

Comments from the Association

Melia Biedscheid, President of the SOESD Education Association, commented on the progress of meetings to negotiate the contract for licensed staff, the executive session held during the April 3, 2019 board meeting, and the OEA organized walkout of teachers planned on May 8, 2019.

No representatives were in attendance from the Classified Association, OSEA Chapter 104.

Statements from the Audience

There were no statements from the audience.

Requests to Address Agenda Items

There were no requests to address agenda items.

Employee Recognition

Superintendent Beveridge presented employee recognition awards to:

- Erin Jolliffe, Teacher, Program for Deaf and Hard of Hearing (PDHH) *Performance Award, nominated by Dale Balme*
- Andrée, Johnson, Coordinator, Special Education Services *Innovation Award, nominated by Agnes Lee-Wolfe*

Consent Agenda

The consent agenda consisted of:

- A. Approval of Agenda
- B. Approval of Minutes: April 3, 2019 Rescheduled Regular Meeting
- C. Personnel Report
- D. Financial Report for the period ending March 31, 2019.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:

Approve the consent agenda as presented.

MOTION CARRIED: 6-0

Communication

Superintendent's Schedule of Meetings for April, May, and June 2019
Superintendent Beveridge reviewed his schedule of meetings for the months of April, May, and June. He noted that his calendar included several meetings with legislators and superintendents from the region to discuss proposed bills that might affect education and SOESD services. Mr. Beveridge distributed and reviewed an April 4, 2019 conceptual proposal regarding HB 2019 prepared by the Joint Committee on Student Success and a document produced by OAESD titled "Why Should ESDs Be Included in the School Improvement Fund?"

Member Powell provided a report on the work of the OAESD Legislative Policy Committee regarding a proposed amendment to HB 2019 that may result in including ESDs in funding from the legislation.

Education

Early Childhood Services

Susan Peck, Special Education Director, presented an overview of SOESD's Early Childhood Special Education Services. The program, which is located at Gilbert Creek Child Development Center serving Josephine County, provides Early Intervention (EI) services for children ages birth to three and Early Childhood Special Education Services (ECSE) for children ages three through five. Ms. Peck addressed program staffing, current position openings, and recent hires. An expanded substitute staff list has been implemented and additional assistants are being recruited to address staff absences. Business Manager Weaver provided a historical comparison of the program's budget.

Administration

A. 2019-2020 Chamber Memberships

Chamber memberships will be coming due for fiscal year 2019-2020. Administration requested authorization to renew the memberships in SOESD's three-county service area.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER CONVERSE TO:

Approve the renewal of chamber memberships for fiscal year 2019-2020.

MOTION CARRIED: 6-0.

B. 2019 Board Nominee for OAESD Chair-Elect

SOESD received its ballot to cast one vote for the 2019 OAESD officers Council. One applicant, Rose Wilde, filed for the position and her bio information was provided to board members for review in advance of the meeting. Ballots are due to OAESD by May 10, 2019.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER MIDDLETON TO:

Cast the SOESD's vote for Rose Wilde to serve as Chair-Elect on the 2019 OAESD Officers Council.

MOTION CARRIED: 6-0

C. Strategic Planning Update

Superintendent Beveridge and Coordinator Andrée Johnson provided a status report on:

Strategic Plan Driver #1: Effective Communication

Initiative: Create more effective external communication

Superintendent Beveridge displayed the new web site and final logo modifications, commending Coordinator Johnson's leadership and hard work along with others on site design and content update. Mr. Beveridge described the process he used to finalize review with community partners and districts after gathering input from SOESD staff, administration, and the board.

D. SOESD Board Policy Review

Per Board Policy 1100, a portion of at least one regular Board meeting shall be designated for policy review/adoption. While the policy review is an annual requirement, it was noted that the Board can adopt, review, or update policies at any time throughout the year. Board members briefly discussed the potential to use Oregon School Boards Association's (OSBA) services to complete a full rewrite of SOESD board policies. Also discussed was the OSBA's Promise Scholarship Program where boards that complete OSBA trainings are eligible to submit applications to receive scholarship money for students.

Business Services

A. 2019-2020 SOESD Budget Committee Membership

The following individuals are currently appointed to serve on the SOESD Budget Committee:

Zone 1 (Districts 7 and Three Rivers)	Garry Penning
Zone 6 (District 549C)	Brian Shumate
Zone 7 (District 549C)	Jim Horner

There are three expired terms on the budget committee as listed below:

Zone 5 (Districts 4, 5, 94)
Zone 9 (Districts 9, 59, 91)
At-Large 1

There are four vacancies on the budget committee as listed below:

Zone 2 (Three Rivers)
Zone 3 (Klamath County)
Zone 4 (Klamath Falls City)
Zone 8 (Districts 6, 35)

A memo was sent on February 13, 2019 to superintendents requesting nominations from their boards of individuals to serve on the committee. The following individuals were nominated by their respective boards:

<u>Zone</u>	<u>Nominee</u>	<u>District</u>
Zone 5	Sam Alvord	Pinehurst School District
Zone 9	Ray Williams	Prospect School District
At-Large 1	Phil Long	Butte Falls School District

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER CONVERSE TO:

Appoint Sam Alvord, Ray Williams, and Phil Long to serve on the 2019-2020 SOESD Budget Committee.

MOTION CARRIED: 6-0

- B. 2018-2019 SOESD Resolution 13 – Adopt and Appropriate
Business Manager Weaver explained that 2018-2019 SOESD Resolution #13 adopts and appropriates Southern Promise funds for the 2018-2019 fiscal year.

IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER JENSEN TO:

Approve 2018-2019 SOESD Resolution #13.

MOTION CARRIED: 6-0

- C. Healthy and Safe Schools Plan (HASS)
Business Manager Weaver provided information on the requirements to submit a Healthy and Safe Schools Plan to ODE by July 1, 2019. In 2017, the Oregon State Legislature passed SB 1062, which requires that every school district, ESD, and public charter school develop a Healthy and Safe Schools Plan (HASS). SOESD’s HASS plan will be brought to the board for approval during the May regular meeting.

Miscellaneous

- A. SOESD Budget Committee Meeting, May 8, 2019, 6:00 PM, Southern Oregon ESD, Medford Office
- B. Next Regular Meeting: Wednesday, May 15, 2019, 6:00 PM, Southern Oregon ESD, Medford Office.
- C. OAESD Spring Conference, May 15-17, 2019, Sunriver, Oregon
Member Norton-Cotts, Member Valtierra-Sanchez, Coordinator Mark Angle-Hobson, and Superintendent Beveridge plan to attend.
- D. OSBA Summer Board Conference, July 19-21, 2019, Riverhouse Convention Center in Bend.
Member Middleton plans to attend. Board members are asked to let Jessica Bach know of their interest in attending so that registration and lodging reservations can be made.

Adjournment

There being no further business, Vice-Chair Norton-Cotts adjourned the meeting of the Southern Oregon ESD Board of Directors at 7:19 p.m.



Doug McKinley, Chair

Scott Beveridge, Superintendent