



SOELS Executive Committee Meeting  
 April 25, 2019  
 Southern Oregon Education Service District  
 101 N Grape Street, Medford  
 2:30-4:00 p.m.

**Members Present (X):**

x	Scott Beveridge SOESD	x	Eileen Micke-Johnson RCC		Susan Zottola GP SD #7
x	Geoffrey Lowry Oregon Child Dev. Coalition	x	Lisa O'Connor FNC		

**Staff:**

x	René Brandon Director		Chelsea Reinhart Early Learning Facilitator	x	Karen Johnson Administrative Assistant
	Teresa Slater Early Learning Facilitator		Molly McLaughlin Early Learning Facilitator		

**CALL TO ORDER/WELCOME AND GREETINGS**

René called meeting to order at 2:39.

**REVIEW OF SOELS GRIEVANCE FLOWCHART**

René shared a draft of SOELS' Grievance Policy flowchart. During Stage 1, or the informal stage, the member would reach out to René and they would work toward a satisfactory outcome. If the individual remains unsatisfied, he or she would file a formal grievance, entering stage 2 of the process. At stage 2, the grievant would submit a formal written grievance to René, which would be reviewed by the appropriate individual (e.g. SOESD Superintendent, SOESD Business Manager, ELD Hub Manager, and Governance Council Co-Chairs), depending on the type of complaint or grievance.

The Hub will create a draft form for members to submit a formal grievance. René and Scott will work together to refine the language.

## **EARLY LEARNING DIVISION FEEDBACK and AGENDA FOR MAY MEETING**

- The ELD feels our Governance Council is unclear about many of the Hub's initiatives.
- In order to guarantee alignment, the Hub has been waiting for the Early Learning Council to complete its strategic plan before updating the work plan and bylaws; this can be done now.
- ELD requested the Hub create a one-page statement outlining strategic goals, which had already been done and René shared with the group.
- Co-chairs take a lead role during Governance Council meetings, while Hub staff will report on the activities. (A draft agenda for May's Governance Council meeting was provided.)
- The Governance Council meet ten times a year instead of six, with no meetings in June and December.
- In an effort avoid conflict of interest; the Council should create an Investment Committee made up of only those not receiving Hub funds. The Committee would be responsible for reviewing the budget, and making recommendations to the Governance Council.
- Additional sub-committees suggested:
  - Data
  - Equity
  - Parent Engagement (perhaps compensate parents through PSA)
- René hopes to receive ELD's monitoring report soon. *(Please note, the report was not received in time for the May 21, 2019 Governance Council meeting.)*
- Request to add legislative update to the May 21, 2019 Governance Council meeting agenda.

## **OTHER NEWS**

ELD has created a Hub Formula Committee to provide equity across the state. They currently use SNAP data, which skews the financial need for hubs in rural areas. They might soon use census data, and Southern Oregon would take the biggest hit - maximum 5% across the board.

This is the first legislative session since Early Learning Hubs were created in which there is no line item in the budget for hubs.

(HB 3427-30 Fund for Student Success Distribution and Expenditures – Early Learning Account: Hub funding is included under *Staffing for early learning program*, which has a budget of 2.03 million dollars.)

## **ADJOURNMENT**

The meeting was adjourned at 3:15 pm

## **NEXT MEETING**

May 23, 2019

Southern Oregon ESD

101 N. Grape Street, Medford

2:00-4:00 p.m.

Submitted by K. Johnson