

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS BUDGET HEARING, WEDNESDAY, JUNE 19, 2019

Call to Order A hearing on the Southern Oregon ESD's approved budget for fiscal year 2019-2020 was held in the downstairs conference room of the ESD located at 101 North Grape Street, Medford, Oregon, on Wednesday, June 19, 2019. Chair McKinley called the meeting to order at 6:25 PM.

Attendance Board members in attendance: Board members absent:
Rosie Converse (via web conference) Jamie Jennings
Dave Jensen Christine Norton-Cotts
Doug McKinley
Mary Middleton
Maud Powell
Annie Valtierra-Sanchez

SOESD staff members in attendance:
Jessica Bach Mark Earnest Susan Peck
Scott Beveridge Kim Hosford Judy Richards
Somer Blank Patty Michiels Daniel Weaver
Melia Biedscheid

Others in attendance:
Daniel Burdis, OEA Field Representative, Jeanne Morgando, Joyce Porter, Perry Young, and family members of retiring SOESD employees.

Update on Approved Budget Business Manager Weaver shared a document titled "Summary of Recommended Changes from 2019-2020 Approved Budget to 2019-2020 Recommended Adopted Budget." Mr. Weaver noted a change of \$141,079 in the recommended adopted budget due to an increase in State School Funds received and a slight decrease in choice and equity selections.

Mr. Weaver explained that the Board would take formal action during the regular meeting to adopt, appropriate, and set the ESD tax rate for the 2019-2020 budget.

Comments from the Public There were no comments from the public regarding the 2019-2020 budget.

Adjournment Chair McKinley adjourned the budget hearing at 6:27 PM.



Chair, Southern Oregon ESD Board of Directors

Scott Beveridge, Budget Officer

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING, WEDNESDAY, JUNE 19, 2019

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held in the downstairs conference room of the ESD located at 101 North Grape Street, Medford, Oregon, on Wednesday, June 19, 2019, following the Budget Hearing. Chair McKinley called the meeting to order at 6:27 PM at which time he led those present in the Pledge of Allegiance.

Attendance Board members in attendance: Board members absent:
Rosie Converse (via web conference) Jamie Jennings
Dave Jensen Christine Norton-Cotts
Doug McKinley
Mary Middleton
Maud Powell
Annie Valtierra-Sanchez

SOESD staff members in attendance:
Jessica Bach Patty Michiels
Scott Beveridge Susan Peck
Melia Biedscheid Judy Richards
Kim Hosford Daniel Weaver

Staff and guests in attendance during the Board's recognition of SOESD retirees:
Sommer Blank, Mark Earnest, Jeanne Morgando, Joyce Porter, Perry Young.
Family members of the retirees were also in attendance.

Others in attendance:
Daniel Burdis, OEA Field Representative

Retiree Recognition Retiring SOESD employees Mark Earnest, Jeanne Morgando, and Perry Young were recognized for their years of service and presented with plaques of appreciation from the Board of Directors.

Board Member Recognition Superintendent Beveridge presented plaques of recognition to outgoing Board Members Jensen and McKinley and expressed his appreciation for their dedication and support of Southern Oregon ESD. Superintendent Beveridge also recognized Member Jennings, who was unable to attend the meeting, for her service on the board representing Zone 4.

Comments from the Associations Kim Hosford, past-president of the SOESD Education Association, spoke on behalf of the licensed association regarding ongoing contract negotiations. Ms. Hosford distributed copies of the specialist salary schedules for Central Point School District and Medford School District. She asked the board to consider increasing the SOESD salary schedules to address recruitment of new employees and a shortage of specialists in the region.

**Requests to
Address Agenda
Items**

There were no statements from the audience or requests to address an agenda item.

Consent Agenda

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes: Budget Committee Meeting, May 8, 2019;
Regular Meeting, May 15, 2019
- C. Personnel Report
- D. Financial Report

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER MIDDLETON TO:
Approve the consent agenda as presented.

MOTION CARRIED 6-0

Communication

- A. Superintendent's Schedule for June, July, and August 2019
Superintendent Beveridge reviewed his calendar of scheduled meetings for the period June through August 2019. The following activities were noted:
 - Meetings with the licensed association to negotiate the successor Collective Bargaining Agreement continued in June, and Superintendent Beveridge expects the teams will meet again in early July.
 - Mr. Beveridge has been working with the Holly Theater regarding a property transaction, as directed by the Board. He reported that, as of that day, a tentative agreement had been reached to exchange the SOESD property directly behind the Holly Theater for the property on the corner of 5th Street and Holly Street. The property swap will provide additional parking for SOESD staff and visitors.
 - Superintendent Beveridge has enjoyed several end-of-school-year visits with staff and students, in addition to spending a significant amount of time on tasks related to closing out the 2018-2019 fiscal year.
- B. Board Member Report: OAESD Spring Conference, May 16-17, 2019
Member Valtierra-Sanchez provided a report on her attendance at the OAESD Spring Conference on May 16-17, 2019.

Business Affairs

- A. 2018-2019 SOESD Resolution #14 – Supplemental Budget
Business Manager Weaver explained that Resolution 14 is a supplemental budget to increase the general fund by \$500,000, resulting from funding calculations by the Oregon Department of Education for the 2017-2018 and 2018-2019 fiscal years.
IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:
Approve 2018-2019 SOESD Resolution #14.
MOTION CARRIED 6-0
- B. 2018-2019 SOESD Resolution #15 – Appropriations Transfer
Business Manager Weaver explained that Resolution #15 provides authority for an appropriations transfer to address future technology support and school improvement needs, address increased grant expenditures, and ensure that all remaining allocations in the special education Choice and Equity process can be paid as the fiscal year closes.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:

Approve 2018-2019 SOESD Resolution #15.

MOTION CARRIED 6-0

- C. 2018-2019 SOESD Resolution #16 – Adopt, Appropriate, and Set Tax Rate Business Manager Weaver explained that Resolution #16 adopts the budget, appropriates, and sets the tax rate for the SOESD 2019-2020 budget.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:

Adopt 2018-2019 SOESD Resolution #16 as presented.

MOTION CARRIED 6-0

- D. Line of Credit with First Interstate Bank
Business Manager Weaver requested approval to establish a line of credit for potential use near the end of the fiscal year due to the timing of various ODE grant and contract payments that may not be received by June 30, 2019. It's likely the ESD would not need to use the line of credit; if the funds are needed it would only be expected to be for a few weeks. Mr. Weaver expects the cost of the line of credit, if needed, to be less than \$750.00

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER POWELL TO:

Authorize administration to set up a line of credit with First Interstate Bank not to exceed \$500,000.

MOTION CARRIED 6-0

- E. Bonds for Clerk and Deputy Clerk
Business Manager Weaver reported that the annual renewal of bonds for the Clerk and Deputy Clerk is approaching. Mr. Weaver requested the Board determine the bond amount at \$50,000 for each, the same amount as last year.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER JENSEN TO:

Approve the bond amount for Clerk and Deputy Clerk at \$50,000 each for the 2019-2020 fiscal year.

MOTION CARRIED 6-0

Administration

- A. OAESD Dues for 2019-2020
The OAESD annual membership dues for fiscal year 2019-2020 were reported to be \$12,040, including AESA annual dues. Superintendent Beveridge recommended continuing SOESD's membership in OAESD.
IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:
Approve 2019-2020 OAESD membership dues in the amount of \$12,040.
MOTION CARRIED 6-0
- B. Early Learning Hub Contracts
The Southern Oregon Early Learning Hub Initiates Preschool Promise agreements each year with organizations providing preschool services. The new program year begins July 1, 2019. Administration recommended the Board approve entering into contract with Kid Time Children's Museum in an amount not to exceed \$61,840.78 for services to be delivered July 1, 2019 through September 30, 2019. It is anticipated the Board will review

additional budget requests for school year services from all programs at the September 2019 regular meeting.

IT WAS MOVED BY MEMBER POWELL, SECONDED BY MEMBER MIDDLETON TO:

Approve entering into contract with Kid Time Children's Museum in the amount not to exceed \$61,840.78 for summer services.

MOTION CARRIED 6-0

C. Final Report on Superintendent's Goals

Superintendent Beveridge distributed copies of the following documents:

- Superintendent's 2018-19 Goals Report
- Superintendent's Visits with Staff and Students, 2018-2019
- Events/Publicity Fall 2018 – June 2019

Mr. Beveridge reviewed his six performance goals for 2018-2019 and provided an overview of the outcomes of his work to achieve each.

Executive Session

At 7:38 PM Chair McKinley announced the Board would meet in Executive Session under authority of:

- ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and
- ORS 192.660(2)(i) to evaluate the SOESD Superintendent.

Open Session

At 9:31 PM Chair McKinley reconvened the Board into open session to take action on the superintendent's evaluation.

IT WAS MOVED BY MEMBER JENSEN, SECONDED BY MEMBER POWELL TO:

Submit the goal summary, as drafted, into the superintendent's personnel file as a record of satisfactory evaluation.

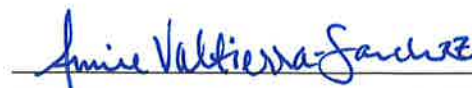
MOTION CARRIED 6-0

Miscellaneous

- A. Board of Directors Organizational Meeting – Wednesday, July 17, 2019, 6:00 PM, SOESD's Medford Office.
- B. OSBA Summer Camp, July 19-21, 2019, Riverhouse Convention Center in Bend, Oregon. *Member Middleton plans to attend. Board members were asked to let Jessica Bach know of interest in attending so that conference registration and lodging reservations can be made.*
- C. All Staff Inservice, August 23, 2019, Stevenson Union, Southern Oregon University, 9:00 AM. *Board members were welcomed and encouraged to attend.*

Adjournment

There being no further business, Chair McKinley adjourned the meeting of the Southern Oregon ESD Board of Directors at 9:38 PM.



Chair, Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent