

**Minutes in Brief**                      **SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING, WEDNESDAY, APRIL 15, 2020**

**Call to Order**                      A regular meeting of the Southern Oregon Education Service District Board of Directors was held on Wednesday, April 15, 2020, via video/audio conference. At 6:06 PM, Chair Valtierra-Sanchez called the meeting to order.

**Attendance**                      Board members in attendance via audio/video conference:  
   Rosie Converse  
   Austin Folnagy  
   Ana Mannenbach  
   Mary Middleton  
   Bob Moore  
   Christine Norton-Cotts  
   Maud Powell  
   Justin Wright  
   Annie Valtierra-Sanchez

SOESD staff members in attendance via video/audio conference:  
   Jessica Bach  
   Scott Beveridge  
   Susan Peck  
   Daniel Weaver

**Comments from  
Representatives of the  
Associations**                      No representatives from the associations were in attendance.

**Requests to Address  
Agenda Items**                      There were no statements from the audience or requests to address agenda items.

**Consent Agenda**                      The consent agenda consisted of:  
   A. Approval of Agenda  
   B. Approval of Minutes:  
       • February 19, 2020 Regular Meeting  
   C. Personnel Report  
   D. Financial Report

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER  
FOLNAGY TO:**

Approve the consent agenda as presented.

**MOTION CARRIED BY ROLL CALL VOTE: 9-0**

**Communications**                      SOESD Superintendent’s Schedule of Meetings  
Superintendent Beveridge reviewed his schedule of meetings for the four-month period of March through June 2020. Mr. Beveridge noted that his calendar had become significantly different from planned as he added many meetings to provide leadership and support during the COVID-19

health emergency. Mr. Beveridge's calendar reflects multiple meetings with state and local education and health officials, as well as meetings with SOESD administrators to oversee site closures, establish provisions of childcare for essential workers, and implement Distance Learning for All.

## Administration

### A. Budget and Legislative Update

Superintendent Beveridge noted the dramatic change that has resulted in the state's economic forecast due to COVID-19. Business closures, unemployment, and expected reductions to tax revenue have put education funding in jeopardy which could impact SOESD programs. SOESD will move forward with developing and submitting its Student Success Act Comprehensive Support Plan to ODE as required, although it is likely the economic downturn will negatively affect funding of the Student Success Act. Mr. Beveridge shared an update on state funding priorities and remedies being discussed to address at least a portion of the state's education funding shortfall. Business Manager Weaver noted that updated funding estimates would not be received prior to the Budget Committee Meeting on May 13, 2020. Significant reductions in the State School Fund are expected. Program managers are analyzing program budgets for next school year to identify where reductions might be made if necessary.

### B. Local Service Plan (LSP) Update

Superintendent Beveridge reported that SOESD's component districts had unanimously approved the 2020-2021 SOESD Local Service Plan.

### C. 2020-2021 Chamber Memberships

Administration recommended renewal of chamber memberships in SOESD's three-county service area.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER NORTON-COTTS TO:**

Approve the renewal of chamber memberships for fiscal year 2020-2021.

**MOTION CARRIED BY ROLL CALL VOTE: 9-0**

### D. Regional Advisory Council Appointment – Superintendent Representation

Administration requested that Superintendent Beveridge be appointed to serve as the ESD and local school district superintendent representative on the Regional Advisory Council (RAC). Superintendent Beveridge has received the nomination of the region's superintendents to serve as their representative on the RAC. Superintendent Cynda Rickert, of Eagle Point School District, has served as the superintendent representative in this membership category for several years and has announced her retirement.

**IT WAS MOVED BY MEMBER NORTON-COTTS, SECONDED BY MEMBER MANNENBACH TO:**

Appoint Superintendent Scott Beveridge to the Regional Advisory Council.

**MOTION CARRIED BY ROLL CALL VOTE: 9-0**

- E. Board's Bargaining Team Representatives – Classified Contract Negotiations
 

The Collective Bargaining Agreement with OSEA Chapter 104 expires on June 30, 2020 and SOESD has received demand to bargain the successor agreement. Board members were asked to indicate their interest in serving as the Board's bargaining team representatives for classified contract negotiations.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER NORTON-COTTS TO:**

Appoint Rosie Converse and Justin Wright as the Board's representatives during contract negotiations with the classified association.

**MOTION CARRIED BY ROLL CALL VOTE: 8-1** (Member Wright Abstained)
- F. Authority to Layoff/Reduce in Force
 

As a yearly proactive process, administration requested authority to layoff/reduce in force for fiscal year 2020-2021. There are several reasons for this request, including district selections in the Choice & Equity model for delivery of special education services, possible reductions within other ESD Local Service Plan programs, and funding shortfalls, should they occur.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER NORTON-COTTS TO:**

Authorize administration to layoff/reduce in force for fiscal year 2020-2021.

**MOTION CARRIED BY ROLL CALL VOTE: 7-2** (Member Converse and Member Folnagy Opposed)
- G. Approval of Licensed Job Description: School Counselor
 

Superintendent Beveridge provided background regarding a new licensed job description presented for board approval. Administration has been working over a period of time with school districts on mental health and behavioral supports for students. The School Counselor job description has been crafted to meet the expressed needs of the region's districts.

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER CONVERSE TO:**

Approve the School Counselor licensed job description.

**MOTION CARRIED BY ROLL CALL VOTE: 9-0**
- H. SOESD Board Policy Review
 

Per Board Policy 1100, a portion of at least one regular board meeting shall be designated for policy review/adoption. Board members were asked to review SOESD Board Policies prior to the meeting and bring any suggestions for revisions to be addressed. It was noted that the advisory committee formed in February to provide recommendations on the process for conducting a review of board policies had not yet met because of the COVID-19 health emergency. Members Folnagy, Norton-Cotts, and Valtierra-Sanchez serve as the Board's advisory committee.

- I. First Reading: Board Policy 5920 – Diversity, Equity, and Inclusion  
A new board policy addressing diversity, equity, and inclusion was presented for first reading and discussion. The Board provided feedback for revisions that Superintendent Beveridge will make to the policy. The revised policy will be reviewed by SOESD’s attorney and then brought to the board as a second reading during the May 20, 2020 regular meeting.
- J. Date for Evaluation of the Superintendent, 2019-2020  
**IT WAS MOVED BY MEMBER CONVERSE, SECONDED BY MEMBER MOORE TO:**  
Set June 17, 2020 as the date that the Board will meet with the superintendent in executive session to conduct his evaluation.  
**MOTION CARRIED BY ROLL CALL VOTE: 9-0**

**Business Services**

- A. 2020-2021 Budget Committee Membership  
There are two expired terms on the SOESD budget committee as listed below:
 

Zone 6 (District 549C)	Brian Shumate
Zone 7 (District 549C)	Jim Horner

 There are four vacancies on the budget committee, one each in the following zones:
  - Zone 2 (Three Rivers)
  - Zone 3 (Klamath County)
  - Zone 4 (Klamath Falls City)
  - Zone 8 (Districts 6, 35)

A memo was sent on January 30, 2020 to superintendents requesting nominations from their boards of individuals to serve on the committee. The following individuals were nominated by Medford School District’s Board of Directors to fill the expired terms:

Zone 6 (District 549C)	Bret Champion
Zone 7 (District 549C)	Jim Horner

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:**

Appoint Bret Champion and Jim Horner to the 2020-2021 Southern Oregon ESD Budget Committee.

**MOTION CARRIED BY ROLL CALL VOTE: 9-0**

- B. 2019-2020 SOESD Resolution 8: Appropriations Transfer  
Business Manager Weaver explained that Resolution 8 was presented as an appropriation transfer to move federal funds and state special revenue funds from support services into the community services expenditure category.  
**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER CONVERSE TO:**  
Approve 2019-2020 SOESD Resolution 8.  
**MOTION CARRIED BY ROLL CALL VOTE: 9-0**

**Miscellaneous**

- A. SOESD Budget Committee Meeting: Wednesday, May 13, 2020, 6:00 PM, via video/audio conference
- B. Next Regular Meeting: Wednesday, May 20, 2020, 6:00 PM, Southern Oregon ESD

**Adjournment**

There being no further business, Chair Valtierra-Sanchez adjourned the meeting of the Southern Oregon ESD Board of Directors at 7:45 PM.

*Minutes approved 5/20/2020*

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Annie Valtierra-Sanchez, Chair

Scott Beveridge, Superintendent