

Minutes in Brief

**SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS
TRAINING SESSION, THURSDAY, NOVEMBER 29, 2018**

Call to Order

A special meeting of the Southern Oregon Education Service District Board of Directors was held on Thursday, November 29, 2018 at 5:00 PM. The meeting was called for the Board to receive training on board member roles and responsibilities as well as discuss board priorities and potential goals. The meeting was held in the downstairs conference room of the ESD's Medford office located at 101 North Grape Street, Medford, Oregon.

Attendance

Board members in attendance:

Rosie Converse
Jamie Jennings
Dave Jensen
Christine Norton-Cotts
Annie Valtierra-Sanchez

Board members absent:

Doug McKinley
Mary Middleton
Maud Powell

SOESD Staff members in attendance:

Jessica Bach, Board Secretary
Scott Beveridge, Superintendent

Trainer/Meeting Facilitator:

Lisa Freiley

Board Member Roles and Responsibilities

Lisa Freiley, School Attorney with Willamette ESD, facilitated a discussion regarding board member roles, responsibilities, and best practices. Ms. Freiley provided a PowerPoint presentation on the division of duties between board and administration, best practices for effective meetings, common issues boards face, and a brief overview of parliamentary procedure. Ethics laws related to receipt of gifts and financial gain were reviewed. The role of the ESD and development of the 2020-2022 SOESD Strategic Plan was then discussed.

Miscellaneous

Next Regular Meeting: Wednesday, January 16, 2019, 6:00 PM, Southern Oregon ESD, Medford Office.

Adjournment

The meeting adjourned at 8:15 PM at the conclusion of the training.

Christine Norton-Cotts, Vice-Chair, Board of Directors

Scott Beveridge
Superintendent/Clerk