

**Minutes in Brief**

**MEETING OF THE SOUTHERN OREGON ESD BUDGET COMMITTEE  
WEDNESDAY, MAY 13, 2020**

**Call to Order/Pledge  
of Allegiance**

On Wednesday, May 13, 2020, a meeting of the Southern Oregon ESD Budget Committee was held via video/audio conference. Chair Valtierra-Sanchez called the meeting to order at 6:06 p.m. and led those in attendance in the Pledge of Allegiance.

**Attendance**

Budget Committee members in attendance via video/audio conference:

Sam Alvord	Phil Long	Maud Powell
Bret Champion	Ana Mannenbach	Ray Williams
Rosie Converse	Mary Middleton	Justin Wright
Jim Horner	Robert Moore	Annie Valtierra-Sanchez
Austin Fohnagy	Christine Norton-Cotts	

Budget Committee members absent:

Garry Penning

SOESD staff members in attendance via video/audio conference:

Jessica Bach	Coree Kelly
Scott Beveridge	Susan Peck
Donna Hernandez	Daniel Weaver

**Introductions**

Annie Valtierra-Sanchez, Board Vice-Chair, welcomed and thanked the Budget Committee members for their participation. Introductions of committee members and SOESD staff were made.

**Election of Budget  
Committee  
Presiding Officer**

Chair Valtierra-Sanchez requested the budget committee select a presiding officer. **IT WAS MOVED BY MEMBER WILLIAMS AND SECONDED BY MEMBER MIDDLETON TO:**  
Appoint Phil Long as the presiding officer.  
**MOTION CARRIED BY ROLL CALL VOTE: 13-1 (Member Long abstained)**

**Presentation of  
Proposed Budget**

A. Budget Message  
Prior to the Budget Committee meeting, members received the following materials:

- Proposed 2020-2021 Budget Document
- Agenda for the May 13, 2020 meeting
- Memorandum outlining the materials and providing background information

Superintendent Beveridge thanked members for their time in reviewing the budget proposal and materials. Mr. Beveridge displayed the evening’s PowerPoint presentation for those attending by video conference to follow along. The two tasks for the meeting were noted: 1) to review and approve the SOESD budget, and 2) to establish the SOESD tax rate. Superintendent Beveridge explained the committee’s role as the governing body to approve the anticipated budget and authorize expenditure authority. Mr. Beveridge noted that the proposed budget was developed from a common understanding of the factors that must be considered to plan for the future and assumptions based

on the most concrete information available at the time. The proposed budget is not perfect precision, but rather is a logical, disciplined approach to create a framework to understand what could happen in the future and the implications for SOESD. In presenting the budget message, Superintendent Beveridge reviewed the mission of SOESD and the regional advantage achieved through its partnership with local school districts to provide valuable opportunities for students and families, and to improve teaching, learning, and student achievement.

## B. Areas of Change

### 1. Local Service Plan Process

As defined in ORS 334.175, the SOESD Local Service Plan must include the following resolution services:

- Administrative
- Special Education
- School Improvement
- Technology Support

Superintendent Beveridge provided a historical overview of the process to develop the 2020-2021 Local Service Plan. He explained that the Local Service Plan was developed after careful analysis of data over a multi-year period and assessment of the needs of component school districts. Analysis of the services offered to districts results in recommended adjustments to the menu of services provided through the Local Service Plan.

### 2. Program Changes

Superintendent Beveridge reviewed budgetary impacts of the 2020-2021 Local Service Plan by each program area. Mr. Beveridge concluded by noting that, prior to the onset of the COVID-19 pandemic, state funding had been at a historically high level contrasted now to the current uncertainty in the economic forecast. Potential state priorities, possible impacts to programs due to decreased funding, and potential state and federal remedies were noted.

## C. 2020-2021 Financial Review

### 1. Overview of All Funds

Business Manager Weaver presented the 2020-2021 proposed budget and reviewed the primary revenue sources that make up the major portion of funding.

### 2. Federal and State/Other Funds

Federal and state grants and contracts must be tracked separately. All funds were reviewed and explained.

### 3. General Fund Program

By state statute, SOESD must spend 90% of revenue received from the State School Fund on resolution services. For fiscal year 2020-2021, 91.9% of the state funding level is allocated into resolution services. Business Manager Weaver reviewed and explained General Fund service changes.

### 4. Resolution Programs

Pursuant to ORS 334.175, the 2019-2020 resolution services are:

- Special Education Services
- Technology and Media Services
- School Improvement Services
- Administrative Services/Operations

Business Manager Weaver provided a breakdown of funding changes in each resolution service area.

5. Operations/Changes in Cash Position  
Compliance with the 90% annual spending statutory requirement makes it difficult to build a contingency balance, and Mr. Weaver explained that there is very little room in the cash position.

In conclusion, Business Manager Weaver noted that the budget, as proposed, was based on the February 26, 2020 State School Fund (SSF) estimate from the Oregon Department of Education.

**Discussion and  
Comments from the  
Audience**

Presiding Chair Long opened the floor for questions, discussion, and comments.

**Budget Committee  
Action**

**IT WAS MOVED BY MEMBER CHAMPION, SECONDED BY MEMBER MIDDLETON TO:**  
Approve the proposed 2020-2021 budget in the amount of \$65,682,863.00 and set the rate of .3524 per one thousand dollars of assessed value.  
**MOTION CARRIED BY ROLL CALL VOTE: 14-0**

**Adjournment**

There being no further business to conduct, Presiding Chair Long adjourned the meeting at 7:30 p.m.

Annie Valtierra-Sanchez /jb/

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Annie Valtierra-Sanchez, Chair  
Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent