Meeting Agenda Minutes

• Review final vote for new governance council members
  9 members voted.
  Parent Rep for Jackson Co.: Crystal Rowbotham
  Parent Rep for Josephine Co.: Brettani Shannon
  Child & Adult Mental Health Rep: Adrienne Auxier
  Dept of Human Services Rep: Kim Whitney
  Early Intervention/Early Childhood Special Education Rep: Stacy Inman
  Private or Non Profit Community Based Early Learning Program Rep: Brittain Zimmerman
  K-12 Education in Josephine Co Rep: Jessica Durrant

• Identify content of letters to outgoing and incoming members
  Let those not selected how valued they are, that new positions will be available again next year as 3 year members end their terms.
  Let incoming members know what the dates of the upcoming meetings and what the onboarding process will be like.
  Eileen would like to contact the selected new members first, then let the council know
  Letters will come Eileen and Geoff. Rene’ will start crafting them for their approval.
  Results are confidential at this time

• Identify onboarding process and materials
  Maybe a remote or in person lunch, depending on restrictions.
  Focus on how to participate.
Cheat sheets with acronyms

Brief bio of each member, the different sectors and businesses represented.

Attendance agreement of at least 85% (Lisa will send an example and onboarding packet example)

Possibly pair the new members with an existing member as a mentor

- Identify ideas to express appreciation for outgoing members
  - Importance of having it meaningful
  - An Amazon gift card as a gesture of appreciation (Under $50)
  - A certificate of appreciation
  - Acknowledgement of their service at their last meeting
  - Mailings can be done from SOESD
  - Will check with Heidi for additional ideas.

Scott mentioned that Jessica has resources for engravables.

- Review original memorandum of agreement for members and update
  - Direct for what their service is on the council
  - What it means to be a systems lens
  - Be clear that it’s systems level conversation, not an agency level focus
  - Rene’ will work on and present to this group for feedback.
  - Have all the members read and sign. Getting everyone on the same page, at the same time.

- Generate deliverables for Retreat on May 21st
  - Pick a few targeted items so that it doesn’t feel so big. Hard to sit on Zoom for too long.
  - Focus on the new committee structure
  - If Heidi is not available, will return to the original May 19th date.
  - Rene’ invited others to join her on the call with Heidi

Next Meeting:

May 28th
2:30-4:00 pm
Location: TBD