

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS BUDGET HEARING, WEDNESDAY, JUNE 17, 2020

**Call to Order** A hearing on the Southern Oregon ESD’s approved budget for fiscal year 2020-2021 was held via video/audio conference on Wednesday, June 17, 2020. Chair Valtierra-Sanchez called the meeting to order at 6:03 PM.

**Attendance** Board members in attendance via video/audio conference:

Rosie Converse	Mary Middleton	Maud Powell
Austin Folnagy	Bob Moore	Justin Wright
Ana Mannenbach	Christine Norton-Cotts	Annie Valtierra-Sanchez

SOESD staff members and guests in attendance via video/audio conference:

Pat Acklin	Gabe Gillham	Ethan Moskowitz
Alan Adleman	Andrée Johnson	Mark Moskowitz
Mark Angle-Hobson	Becky Jones	Ruth Moskowitz
Jessica Bach	Rick Jones	Sally Murphy
Vicki Bernard	Amy Jones-Stancil	Kathy Payne
Scott Beveridge	Ken Kigel	Susan Peck
Melia Biedscheid	Coree Kelly	Carol Preston
Barbara Couch	Cheryl Kobernik	Dawn Stephens
Nate Davol	Agnes Lee-Wolfe	Amy Szeliga
Krista Hauk	Raul Lopez	Nancy Tenove
Gordon Hester	Tina Lopez	Dan Weaver

**Update on Approved Budget** Business Manager Weaver shared a document titled “Summary of Recommended Changes from 2020-2021 Approved Budget to 2020-2021 Recommended Adopted Budget.” Mr. Weaver noted a change of \$35,076 in the recommended adopted budget due to an increase in State School Funds received and a slight decrease in Choice and Equity selections.

Mr. Weaver explained that the Board would take formal action during the regular meeting to adopt, appropriate, and set the ESD tax rate for the 2020-2021 budget.

**Comments from the Public** There were no comments from the public regarding the 2020-2021 budget.

**Adjournment** Chair Valtierra-Sanchez adjourned the budget hearing at 6:09 PM.

*Annie Valtierra-Sanchez /jb/*

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Annie Valtierra-Sanchez, Chair  
Southern Oregon ESD Board of Directors

Scott Beveridge, Budget Officer

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING, WEDNESDAY, JUNE 17, 2020

**Call to Order** A regular meeting of the Southern Oregon Education Service District Board of Directors was held via video/audio conference on Wednesday, June 17, 2020. Chair Valtierra-Sanchez called the meeting to order at 6:09 PM, immediately following the Budget Hearing.

**Attendance** Board members in attendance via video/audio conference:

Rosie Converse	Mary Middleton	Maud Powell
Austin Felnagy	Bob Moore	Justin Wright
Ana Mannenbach	Christine Norton-Cotts	Annie Valtierra-Sanchez

SOESD staff members in attendance:

Mark Angle-Hobson	Melia Biedscheid	Susan Peck
Jessica Bach	Gabe Gillham	Amy Szeliga
Scott Beveridge	Coree Kelly	Daniel Weaver

Staff and guests in attendance during the Board's recognition of retiring SOESD employees:

Pat Acklin	Becky Jones	Sally Murphy
Alan Adleman	Rick Jones	Raul Lopez
Vicki Bernard	Amy Jones-Stancil	Tina Lopez
Barbara Couch	Ken Kigel	Kathy Payne
Nate Davol	Cheryl Kobernik	Carol Preston
Krista Hauk	Agnes Lee-Wolfe	Dawn Stephens
Gordon Hester	Ethan Moskowitz	Nancy Tenove
Andrée Johnson	Mark Moskowitz	
	Ruth Moskowitz	

**Retiree Recognition** SOESD's 2019-2020 retiring employees were recognized for their years of service.

**Melia Biedscheid**, Speech Language Pathologist, 11 years  
**Barbara Couch**, Lead Brailist, 31 years  
**Brenda Farina**, Interpreter, 13 years  
**Cynthia Fuglsby**, Behavior Support Specialist, 37 years  
**Margay Garrity**, School Nurse, 30 years  
**Rebekah Jones**, Educational Assistant, 13 years  
**Mark Moskowitz**, Special Programs Coordinator, 45 years  
**Nancy Tenove**, School Psychologist, 5 years

**Comments from the Associations** Melia Biedscheid, president of the SOESD Licensed Association, announced that Amy Szeliga would be assuming the role of president for the 2020-2021 school year. Ms. Biedscheid and Ms. Szeliga commented on reaching agreement to settle the contract for 2019-2022 and thanked board members for participating in the negotiation process. Ms. Szeliga stated that she is honored to represent the dedicated specialists of SOESD and looking forward to opportunities to work with the board in focused efforts to better serve students.

**Requests to Address Agenda Items**

There were no statements from the audience or requests to address an agenda item.

**Consent Agenda**

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes: Budget Committee Meeting, May 13, 2020; Regular Meeting, May 20, 2020; Special Meeting, June 11, 2020
- C. Personnel Report
- D. Financial Report

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER WRIGHT TO:**

Approve the consent agenda as presented.

**MOTION CARRIED 9-0**

**Communication**

- A. Superintendent's Schedule for June, July, and August 2020  
Superintendent Beveridge reviewed his calendar of scheduled meetings for the period June through August 2020. Superintendent Beveridge highlighted meetings with program leaders throughout his calendar to finalize strategic planning for the current year and plan for next year. Also noted were the following:
  - Several meetings and training sessions were held to implement Frontline Education software for recruiting, hiring, time tracking, absence management, and professional development. This was one of the goals outlined in the 2019-2020 strategic plan.
  - Planning meetings with ODE, the region's county health officials, and superintendents have and will continue to be instrumental in developing and reviewing each district's and SOESD's operational plan for fall amid COVID-19.
  - Superintendent Beveridge thanked the board for convening a special meeting on June 11, 2020 to approve the Collective Bargaining Agreement with the licensed association.

**Business Affairs**

- A. 2019-2020 SOESD Resolution #11 – Appropriations Transfer  
Business Manager Weaver explained that Resolution #11 provides authority for an appropriations transfer to ensure that all remaining allocations for the special education Choice and Equity process and the general fund local service plan can be paid as the fiscal year closes. Mr. Weaver noted that it might be necessary to request board approval for an additional appropriations transfer in order to wrap up the fiscal year.  
**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER POWELL TO:**  
Approve 2019-2020 SOESD Resolution #11.  
**MOTION CARRIED 9-0**
- B. 2019-2020 SOESD Resolution #12 – Adopt, Appropriate, and Set Tax Rate  
Business Manager Weaver explained that Resolution #12 adopts the budget, appropriates, and sets the tax rate for the SOESD 2020-2021 budget.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MOORE TO:**

Approve 2019-2020 SOESD Resolution #12 as presented.

**MOTION CARRIED 9-0**

- C. Line of Credit with First Interstate Bank  
Business Manager Weaver requested approval to establish a line of credit for potential use near the end of the fiscal year due to the timing of various ODE grant and contract payments that may not be received by June 30, 2020. It's likely the ESD would not need to use the line of credit; if the funds are needed it would only be expected to be for a few weeks. Mr. Weaver expects the cost of the line of credit to be approximately \$700.00

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:**

Authorize administration to set up a line of credit with First Interstate Bank not to exceed \$500,000.

**MOTION CARRIED 9-0**

- D. Bonds for Clerk and Deputy Clerk  
Business Manager Weaver reported that the annual renewal of bonds for the Clerk and Deputy Clerk is approaching. Mr. Weaver requested the Board determine the bond amount at \$50,000 for each, the same amount as last year.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MANNENBACH TO:**

Approve the bond amount for Clerk and Deputy Clerk at \$50,000 each for the 2020-2021 fiscal year.

**MOTION CARRIED 9-0**

**Administration**

- A. OAESD Dues for 2020-2021  
The OAESD annual membership dues for fiscal year 2020-2021 were reported to be \$12,040, including AESA annual dues. Superintendent Beveridge recommended continuing SOESD's membership in OAESD.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:**

Approve 2020-2021 OAESD membership dues in the amount of \$12,040.

**MOTION CARRIED 9-0**

- B. Ready Schools, Safe Learners Guidance for School Year 2020-2021  
Superintendent Beveridge shared the most recent guidance from ODE for developing plans for school operations in the 2020-2021 school year. SOESD will develop a plan for how programs will operate during the school year amid the COVID-19 pandemic. SOESD will also provide support to the region's districts in developing and implementing their operational plans. The board discussed a number of potential challenges school districts and ESDs face throughout the state in planning for schools to open in the new school year.
- C. Final Report on Superintendent's Goals  
Electronic copies of the Superintendent's 2019-2020 Final Goals Report were distributed prior to the meeting. Superintendent Beveridge reviewed his six performance goals for 2020-2021 and provided an overview of the outcomes of his work to achieve each.

- Executive Session** At 9:02 PM Chair Valtierra-Sanchez announced the Board would meet in Executive Session under authority ORS 192.660(2)(i) to evaluate the SOESD Superintendent.
- Open Session** At 9:34 PM Chair Valtierra-Sanchez reconvened the Board into open session to take action on the superintendent’s evaluation. Chair Valtierra-Sanchez noted the Board had reviewed and discussed the evaluation summary during executive session.  
**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MOORE TO:**  
 Adopt the 2019-2020 SOESD Superintendent’s evaluation as detailed and presented.  
**MOTION CARRIED 7-0**  
 Member Felnagy and Member Powell were absent at the time of the vote due to technical difficulties.
- Miscellaneous**
- A. Board of Directors Organizational Meeting – Wednesday, July 15, 2020, 6:00 PM.
  - B. OSBA Virtual Summer Board Conference, Saturday, July 11, 2020, 8:00 AM – 12:00 PM. *Board members were asked to let Jessica Bach know of interest in attending so that conference registrations can be made.*
  - C. All Staff Inservice, August 28, 2020. The location and format to be determined.
- Adjournment** There being no further business, Chair Valtierra-Sanchez adjourned the meeting of the Southern Oregon ESD Board of Directors at 9:37 PM.

*Annie Valtierra-Sanchez /jb/*

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Annie Valtierra-Sanchez, Chair  
 Southern Oregon ESD Board of Directors

Scott Beveridge, Superintendent