

SOELS Executive Committee

May 28, 2020 2:30-4:00 p.m.

Zoom: <https://soesd.zoom.us/j/94007393642>

Attendees: Geoff Lowry, Lisa O'Connor, Eileen Micke-Johnson

Staff: Rene Brandon, Vicki Risner

Meeting Agenda

Debrief Governance Council May 21st Retreat

The retreat was well attended and the new members were engaged. The flow went well and it was an overall success.

SOELS Officer Changes

We've talked about the lack of duties for the Secretary and Treasurer positions in one of our prior meetings. The structure was appropriate for a non-profit but doesn't make sense for us. Vicki is the Administrative Assistant who take the meeting minutes and SOESD's Business Office handles the financial reporting.

Susan Zottola's term as Secretary recently ended and we did not backfill it and now Lisa is resigning as Treasurer to focus on other committee work. She will continue on the Governance Council. Eileen's official co-chair position expired in April, but she has agreed to continue while we finish this body of work with the Governance Council restructuring. July will be Eileen's last meeting as co-chair. We will begin recruitment of a new co-chair to begin in September.

Establish process for selecting committee chairs

It was suggested that two co-chairs per committee would be helpful; a current Governance Council member and someone outside the Governance Council who participates on the committee, to share the co-chair role and responsibilities. Committee co-chairs will participate on the Executive Committee to set the agenda for meetings and elevate any concerns related to committee work. A quarterly co-chair committee report to the Governance Council would also be valuable.

Hub Staff will develop a brief committee application and begin encouraging committee members to consider taking on a co-chair leadership role.

Preliminary budget discussions for June governance council meeting

We know there will be a reduction in early learning funding across the state but we will not have final numbers by our June meeting. It will be helpful to display for our Governance Council members where

we currently are with expenditure and how we would prioritize investments, based upon the needs of our priority populations.

Once actual budget impacts are known, it would be helpful to create a rubric for scoring investments, to see how well they are aligned with *Raise Up Oregon* priorities and our regional priority populations.

Recruitment for Funding and Investment Committee

It seems like a good time to recruit members for our Funding and Investment Committee. It will be important to have members representing different sectors and inclusive of business and non-profits. We had previously brainstormed potential members to recruit and we will revisit that list. Lisa will share FNC's funding committee recruitment documents for review. It's important to limit the committee to no more than 8 people. Large enough that if one or two absences the work would continue, but not so many that the meetings lose momentum. This committee would convene a couple of times each biennium; at the beginning and mid-way through the biennium, and other times as needed.

Adjourned 3:04 pm

Next Meeting via Zoom:

June 25, 2020

2:30-4:00 p.m.