



SOELS Governance Council  
 January 21, 2020  
 AllCare Health  
 1701 NE 7<sup>th</sup> St, Grants Pass  
 2:00-4:00 pm

**Members Present (X):**

*	Scott Beveridge SOESD	X	Mary Hough S.O. Pediatrics		Pam Thompson- Arbogast, EI/ECSE
	Katherine Clayton SO Head Start	X	Martha Ibarra Hispanic Comm Rep		Andrea Wakeland Parent Voice
X	Susan Fischer-Maki AllCare CCO		Geoffrey Lowry OR Child Dev. Coalition	X	Mary Wolf CCRN
	Michelle Gallas Imagine That	X	Karla McCafferty Options for So Oregon		Melissa Wolff DHS Self Sufficiency
*	Jeanne Grazioli Medford School District	X	Eileen Micke-Johnson RCC	X	Susan Zottola GP SD #7
	Michelle Gury Parent Voice		Lisa O'Connor FNC		
	Kerri Hecox, MD Oasis Center of the R.V.				

\*Via Zoom

**Staff:**

X	René Brandon Director	X	Chelsea Reinhart Early Learning Facilitator		Vicki Risner Administrative Assistant
X	Teresa Slater Early Learning Facilitator		Molly McLaughlin Early Learning Facilitator	X	Heidi

**CALL TO ORDER/WELCOME AND GREETINGS**

Meeting called to order at 2:00

**ADDITIONS OR CHANGES TO THE AGENDA**

Susan Fischer-Maki wanted to add how consumers/CBO can get consumers to the right place.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Motion by Susan Fischer-Maki. Second by Susan Zottola. Minutes approved.

### **ECE Sector Plan Update, ECE Expansion RFA Update**

- Rene Brandon referred to the final copy of the ECE Sector plan. Submission date was Dec 13, 2019. SOELS' proposal was accepted on the first version. Jan 31, 2020 is the scheduled date for Preschool Promise RFA release. There will be between 75-150 additional slots for our region for Preschool Promise expansion. We are currently serving 217 children. A total of 2,500 slots will be distributed across the state. Early Learning and School District partners are both interested in expansion. Districts may choose to partner with an existing provider or have own preschool on campus.
- Eileen Micke-Johnson gave kudos to SOELS staff for labor-intensive work and good representative look at our region.

### **Governance Council Restructure Discussion – Heidi McGowan Facilitating**

- Heidi McGowan referenced the need to reorganize our Governance Council (GC) structure. ELD has been helping SOELS and providing some TA about public meeting law and the need to restructure our GC structure and committees since the monitoring in March 2019.
- Heidi referenced SOELS' Quality Improvement Plan (QIP) from the monitoring: ELD stated that our GC needed some restructuring to address conflict of interest and adherence to public meeting law. ELD also noted several meetings did not have a quorum and stated that the size of our GC may be too large. SOELS staff listed equity, parent voice and data analysis as three areas in need of more attention on the QIP.
- Eileen explained the Executive Committee (EC) has been working on some foundational changes for the GC. Quorum has become an issue due to large GC and low attendance at meetings. In the beginning, the hub needed both counties to have representation as trust was being built and EC feels that is no longer necessary now that the hub understands the unique needs of each county. In the beginning, the hub also needed all CCO's on the GC but now EC recommends only one rep from CCO system to update. After some discussion, the consensus was that some members are wanting both CCOs to stay on the GC.
- There was discussion about the Higher Ed position: due to ongoing early learning workforce issues it was suggested that RCC be considered a sole source rather than just higher education system position. RCC has the programming necessary to engage emerging ECE workforce, stack ECE credentials as teachers progress in their education and is actively engaged in creating more opportunities for the workforce to skill up to meet the increasing demand.

- GC Roster handouts were reviewed: one outlining the current structure and the second handout was of the new proposed structure. The proposed changes reduce the GC from 25 positions to 21. The changes include reducing to one mental health provider representing both counties; reducing the CCO representatives to two instead of three as Primary Health no longer has the CCO contract; reducing to one private sector business representative; reduce to one community-based health care organization. Members also suggested some clearer language in the title descriptions and arranging titles by category. More work will be done and a final draft will be reviewed for approval.
- There was discussion around updating the roster and roles to be alignment with Raise Up Oregon.
- Mary Wolf asked what is the work of the Executive Committee (EC). Eileen Micken-Johnson described that the EC has always been comprised of chairs, secretary, treasurer, fiscal agent rep and hub staff. The role has been to assist hub staff to move the work forward and contribute to the planning for the GC meeting. See the handout with the committees explained for a full description of EC.

Vote for changes:

Motion for GC

structure changes

Mary Wolf moved:

2 CCO reps if both choose to participate

Rep for private for community based early learning/Head Start/OCDC

1 MH rep

Higher Education - sole source to RCC

Combine the two business positions into one

Organize roster using Raise Up Oregon language

Susan Zottola. seconded. Motion passed.

**SOELS Governance Committee Structure document:**

- René introduced the SOELS Governance Committee Structure document and shared that the reasoning for creating subcommittees of the GC is to become more intentional about moving towards our QIP goals. Some of these committee structures have already been in place and others will need to be created. See attachment.
- Executive Committee: eliminate the secretary and treasurer Positions as SOELS has an administrative assistant taking minutes and SOESD's Business Manager provides the financial reporting documents. The question was posed asking who would provide the

financial reports. Scott Beveridge stated that the Business manager can give them to the Hub Director to share and, if necessary, the Business Manager may be able to attend periodically to share updates and answer questions. The frequency and role of the EC may need to change. More discussions will occur before changes are determined.

- Karla McCafferty stated there are too many meetings at 2 hours each, 10 a year for both AAC and GC. It was clarified that GC members are not required to attend AAC, but that it would be helpful and desired to have agency representation at AAC, but not necessarily the same representative.
- Discussion ensued about the need for the GC to meet monthly. ELD stated we needed to move from six meetings per year to 10 meetings per year while we sorted out public meeting law requirements and conflict of interest issues. The frequency can be revisited once these challenges have been addressed.
- Each Committee will give reports and recommendations to the GC for voting when decisions need to be made. The work of the early learning system will occur in committees. Visioning and approving of funding occurs at GC.
- Suggestion was made to create a calendar of GC, EC and committee meetings. Not all committees have been formed yet, so this will be ongoing work.

#### ADJOURNMENT

The meeting was adjourned at 3:15 pm

#### NEXT MEETING:

February 18, 2020

SOESD

101 N. Grape St., Medford

2:00-4:00 pm

Submitted by R. Brandon