

Ready Schools Safe Learners Sections 1-3
Training Modules for Building and Program Staff
Facilitation Guide

Intended Facilitators: District, building or program leaders who can address the site-specific aspects of the components of the RSSL guidance presented in these slide decks.

Target Audience: School and program staff

Purpose of this Resource: This is designed as a tool to help provide training on the requirements of the RSSL guidance sections 1-3.

Facilitation Process*

Suggested Facilitation Option #1

1. Facilitator previews the slide decks to become familiar with the content and to decide if modules will all be completed at once, or if they will be spread over multiple sessions.
2. Distribute the narrated version of the slide decks to staff for independent preview.
3. Following independent preview, the facilitator convenes the staff either in-person or virtually to discuss site-specific details and to provide opportunity for clarifications and feedback.

Suggested Facilitation Option #2

1. Facilitator previews the slide decks to become familiar with the content and to decide if modules will all be completed at once, or if they will be spread over multiple sessions.
2. Facilitator presents the non-narrated version of the slide decks to the staff either in-person or virtually while adding site-specific details, and also providing opportunity for staff clarification and feedback. Feel free to make a copy of the deck and revise it to create your own site-specific resource.

**Per RSSL: Training could be accomplished through all staff webinar, narrated slide decks, online video, using professional learning communities, or mailing handouts with discussion. Training cannot be delivered solely through the sharing or forwarding of information electronically or in paper copy form as this is an insufficient method for ensuring fidelity to public health protocols. (pg 84)*

Training Materials
<p>Session 1: Public Health Protocols</p> <ul style="list-style-type: none">● Narrated Slide Deck (8:08 minutes)● Slide Deck (Make a copy to create your own site-specific deck)● Potential Digital Handouts and Links:<ul style="list-style-type: none">○ Ready Schools Safe Learners○ Key Practices for Reducing Spread of COVID-19 In Schools○ OSHA COVID-19 Training Modules○ Video from OSHA Module: Symptoms and Getting Checked○ Video from OSHA Module: How Community Spread Happens● Participant Resources- Single Sheet Handout

Ready Schools Safe Learners Sections 1-3
 Training Modules for Building and Program Staff
Facilitation Guide

Session 2: Facilities and School Operations

- [Narrated Slide Deck](#) (8:15 minutes)
- [Slide Deck](#) (Make a copy to create your own site-specific deck)
- Potential Digital Handouts:
 - [Ready Schools Safe Learners](#)
 - [Key Practices for Reducing Spread of COVID-19 In Schools](#)
 - [Attendance Best Practices for RSSL](#)
- [Participant Resources- Single Sheet Handout](#)

Session 3: Facilities and School Operations

- [Narrated Slide Deck](#) (2:42 minutes)
- [Slide Deck](#) (Make a copy to create your own site-specific deck)
- Potential Digital Handout:
 - [COVID-19 Exclusion Summary Chart](#)
 - [Planning for COVID-19 Scenarios in Schools](#)
 - [Ready Schools Safe Learners](#)
 - [HIPAA-FERPA Overview Tool](#)

[Participant Resources- Single Sheet Handout](#)

Requirements Addressed

<p>Section 1: Public Health Protocols</p> <p><i>It is suggested that during this session, the facilitator also reviews the building specific Operational Blueprint for Reentry and local confidentiality policies.</i></p>	<p>RSSL</p> <ul style="list-style-type: none"> ○ Initial training to all staff on the process and procedures of sections 1-3 prior to beginning in-person in any instructional model (pg 20 & 26) ○ Communicate to staff explaining infection control measures (pg 26) ○ Train all staff on updated protocols, policies, and guidelines to adhere to physical distancing requirements and recommendations (pg 84) <p>If addressed by local facilitator:</p> <ul style="list-style-type: none"> ○ <i>Review of the operational blueprint for reentry (pg 84)</i> ○ <i>Train staff on confidentiality requirements under FERPA, HIPAA, and local policy regarding student, staff health information, including COVID-19 diagnosis (pg 84)</i> <p>OSHA Temporary Rules</p> <ul style="list-style-type: none"> ○ (A) Physical distancing requirements as they apply to the employee’s workplace and job function(s); ○ (B) Mask, face covering, or face shield requirements as they apply to the employee’s workplace and job function(s); ○ (C) COVID-19 sanitation requirements as they apply to the employee’s workplace and job function(s); ○ (D) COVID-19 signs and symptom reporting procedures that apply to the employee’s workplace; ○ (G) The characteristics and methods of transmission of the SARS-CoV-2 virus; ○ (H) The symptoms of the COVID-19 disease; ○ (I) The ability of pre-symptomatic and asymptomatic COVID-19 persons to transmit the SARS-CoV-2 virus; and
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Ready Schools Safe Learners Sections 1-3
 Training Modules for Building and Program Staff
Facilitation Guide

	<ul style="list-style-type: none"> ○ (J) Safe and healthy work practices and control measures, including but not limited to, physical distancing, sanitation and disinfection practices.
<p>Section 2: Facilities and School Operations</p>	<p>RSSL</p> <ul style="list-style-type: none"> ○ Communicate to staff explaining infection control measures (pg 26) ○ Initial training to all staff on the process and procedures of sections 1-3 prior to being in-person in any instructional model (pg 20 & 26) ○ Train all staff on updated protocols, policies, and guidelines to adhere to physical distancing requirements and recommendations (pg 84) <p>OSHA Temporary Rules</p> <ul style="list-style-type: none"> ○ (A) Physical distancing requirements as they apply to the employee’s workplace and job function(s); ○ (B) Mask, face covering, or face shield requirements as they apply to the employee’s workplace and job function(s); ○ (C) COVID-19 sanitation requirements as they apply to the employee’s workplace and job function(s); ○ (D) COVID-19 signs and symptom reporting procedures that apply to the employee’s workplace; ○ (J) Safe and healthy work practices and control measures, including but not limited to, physical distancing, sanitation and disinfection practices.
<p>Section 3: Response to Outbreak</p>	<p>RSSL</p> <ul style="list-style-type: none"> ○ Communicate to staff explaining infection control measures (pg 26) ○ Initial training to all staff on the process and procedures of sections 1-3 prior to being in-person in any instructional model (pg 20 & 26) ○ Train staff on how to access ODE/OHA updates and review requirements (pg 84) <p>OSHA Temporary Rules</p> <ul style="list-style-type: none"> ○ (E) COVID-19 infection notification process as required by this rule; ○ (F) Medical removal as required by this rule;

Follow-up

Per RSSL: Provide periodic interval training also keeps the vigilance to protocols ever present when fatigue and changing circumstances might result in reduced adherence to guidance. (pg 26)