



Steering Committee Meeting Minutes

Date/Time: 1/17/17 4-6 pm

Location: AllCare, Grants Pass

Members Present (X): See attendance record

	Scott Beveridge SOESD		TJ Jessup Parent	X	Lisa O'Connor FNC
X	Amy Buehler Jackson Co. Mental Health	X	Jennifer Johnstun Primary Health of Jo Co	*	Kelly Soter Jackson Elementary
X	Susan Fischer AllCare CCO				
X	Michelle Gallas Imagine That		Karla McCafferty Options of So Oregon		Pam Thompson Arbogast EI/ECSE
	Kurt Higuera Siskiyou Community Health	X	Eileen Micke-Johnson RCC	*	Mary Wolf Child Care Resource Network
	Heidi Hill Jackson Care Connect	X	Lee Murdoch Retired Physician		
	Martha Ibarra Hispanic Comm Rep	X	Nancy Nordyke SO Head Start	X	Susan Zottola GP SD #7

*Participating on the Phone

Staff:

X	Rene Brandon Director	X	Chelsea Reinhart		
X	Teresa Slater		Molly McLaughlin		

Guests:

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CALL TO ORDER/WELCOME AND GREETINGS

N. Nordyke called the meeting to order @4:14 pm

APPROVAL OF MINUTES

Corrections were made to the November 15, 2016 minutes. On page 2, change to read “reimbursement for travel states that no other steering committee members are reimbursed for travel” and on page 3 to include “ 211 presented 5 train the trainer forums”

M/L. Murdoch S/S. Fischer 11/15/2016 minutes approved with above changes made.

MATTERS RELATED TO THE AGENDA

Additions and/or Changes

L. Murdoch added Reach Out and Read discussion to the agenda

MEETING FREQUENCY – POLLING RESULTS

The Steering Committee will meet every other month beginning January 2017. There were 12 responses and 5 were in favor of every other month meetings. 3 responses were to continue meeting monthly and 4 responses were to meet quarterly.

COMMITTEE POSITIONS

We currently do not have a parent representative for Jackson County. Diana Cooper has an interest but she needs to coordinate schedules. Lisa will speak to her at the next FNC meeting about representing parents in Jackson County.

Position #12: Doug Mares has retired from DHS and has recommended Rosemary Jernigan to be a solid representative for DHS on the Steering Committee.

Position #14: Mary Wolf will send suggestions to René for a replacement for Early Childhood Care and Education for a Jackson County Representative. Katherine Tovar was suggested as a representative. OCDC was suggested as well. René will pursue these suggestions.

Position #17: OnTrack does not have the capacity to fill the Human & Social Services-Substance Abuse Treatment position at this time. It was suggested that we might consider reaching out to Addictions Recovery Center, as they have family programs similar to OnTrack. The committee suggested we wait a little longer to see how quickly OnTrack can re-engage.

Position #18 and #19: Business Representatives for Jackson County and Josephine County. René would like suggestions and names from the Steering Committee when SOELS is ready to reach out. Lisa will communicate to René about Chamber of Commerce members.

Position #25 is the At Large Position. Gilda Montenegro Fix, who is bilingual and would represent health equity may be a possibility.

Motion made to have René start contacting representatives to replace/fill open Steering Committee positions. M/L. Murdock S/L. O'Connor in favor of René moving forward.

FAMILY FRIENDLY BUSINESS PROJECT

Chelsea Reinhart presented this project as an opportunity for local businesses to be recognized as family friendly businesses. It focuses on businesses identifying how they can support their employees and customers who have children. A questionnaire was shared that business owners complete to identify their family friendly practices. SOELS staff will visit these sites to review the questionnaire and businesses will be designated as Family Friendly with a window cling they can display to show they are a family friendly business. This is for small and large businesses in the

Rogue Valley, not just for private industry, and partners are encouraged to participate as well. Participating businesses will be promoted through events and websites. Jennifer will take the questionnaire to her Human Resource department for review. Lisa suggested the questionnaire be limited to one page. Amy suggested reaching out to physicians and/or dentists who are family friendly or work with children who have developmental issues. There are not readily available resources for special needs children/families. It was suggested that perhaps 211 could create a family friendly business category and that it would require local updating to be kept current. If Steering Committee members have any edits or suggestions to the questionnaire, email Chelsea. The next step will be to identify businesses willing to participate for a pilot phase.

PARENT VOICE – PARENT SURVEY DRAFT

SOELS would like to send the Parent Survey to an existing parent advisory group. Please share suggestions with Chelsea. The survey will identify the health of our early learning system as a whole. The questions are broad and ask about accessibility, affordability, quality. Suggestions were made to revise it to a 6th grade reading level and to add a question asking which CCO the responder is attached to. It will be translated into Spanish.

BUDGET REPORT

Susan Fischer reported. There is a quarter lag time in reporting so the report only shows expenses through 9/30/16. KPI funded projects did not begin until September 2016, when the school year resumed. Preschool Promise salary was reported incorrectly; it has been updated and the expenditures will show correctly on the March budget report. Hub coordination budget will roll over into the next fiscal year. Other funding must be spent out by June 30, 2017. The Hub's contract with ELD extends through September 30, 2017 and one quarter of each current ELD funding stream has been 'borrowed' from the next biennium to allow the hub to initiate local contracts in the first quarter without the delay experienced in the current contract cycle due to DAS procurement challenges. Governor Brown is recommending that Early Learning funding streams remain at current levels, but we will not know the outcome until the end of this legislative session.

KPI BUDGET/PROJECT UPDATE

Teresa reported that KPI is building partnerships in the community and partnerships evolve over time. The committee was reminded that KPI was not part of the RFA process because of the emerging nature of the work over the course of the contract period. It is forecasted that all KPI funds will be spent by June 30, 2017. The KPI focus is on schools and community partners within an elementary school catchment area. ELD identifies Eagle Point school district as a hot spot. At Academia Aguilitas Preschool in White City, KPI funds are supporting a bilingual curriculum and parent engagement. Table Rock Elementary is able to send 40 staff (teachers and administrators) to the PAX Good Behavior Game training, which is a project that is supported by a partnership between the Hub, AllCare Health and Jackson County Prevention. Eagle Point High School

students are earning their Child Development Basic Certificate prior to graduation, to support the early learning workforce. Patrick Elementary, in Gold Hill, has an Early Intervention mixed delivery classroom. Evergreen Elementary in Cave Junction, has a Kaleidoscope Play & Learn group working with about 12 families every Friday morning for 90 minutes. KidTime now has bilingual teachers and has a dedicated bilingual staff member working with the Spanish Childcare provider cohort. Regional kindergarten readiness is support for Grants Pass SD, who has had great success with the Ready for Kindergarten! project. Trauma Informed Care is being presented to all staff in the Eagle Point SD. Kaleidoscope Facilitator training will be offered March 20-21, 2017. Strengthening Families Trainer for Trainers is scheduled for May. The plan to embed the protective factors framework into the early learning and K-12 system. KPI supported early learning and K-12 staff to attend the SOAEC Together for Children Conference. KPI funding will help support the Partner Appreciation dinner which will be on April 26, 2017. SOELS is using local metrics to quantify local information and will work with partners to gather that data. Children who participated in Ready for Kindergarten programs has had positive data.

KINDERGARTEN LAUNCH

Susan Zottola reported that she is collecting information from each district on the number of booklets for printing so these booklets can be distributed to each family attending a launch event. Booklets will be printed in Spanish and English. Kindergarten Launch week is February 27 – March 3. René is working on a press release and Susan has sent flyers to each participating district. Grants Pass, Medford and Three Rivers School District are collecting registrations during the week. CCO's will support a target mailing for postcards to announce the Launch week. 211 gives a link to search for school district information. Children can register for kindergarten if they are 5 years old by 9/1/2017.

PARTNER ANNOUNCEMENTS

All Care: February 23, 2017 Make It Your Business Dinner with The Children's Institute. Sector partners are encouraged to register with Susan Fischer and bring a business representative to begin discussions on how early learning can engage the business community as partners in our work.

SOAEC: The Together for Children Conference brochure will be out soon. The date of the conference for professionals is Friday February 24 and Saturday February 25 and for parents it is Saturday February 25.

Family Nurturing Center: They are applying for an Education Northwest grant to be used to support relief nurseries statewide. FNC is willing to share data capturing with the hub.

Reach Out and Read: Dr. Murdock will bring information regarding the program to the March Steering Committee meeting.

Motion to adjourn

M/S. Fischer S/A. Buehler

Adjournment: 6:02 pm

Submitted by S. Fortman-Craun