

**SOUTHERN OREGON EDUCATION SERVICE DISTRICT**  
**Safety Committee Meeting Minutes**  
**October 11, 2021**  
**Via ZOOM**

**Call to Order** 10:30am

**Present** Via ZOOM-Daniel Weaver, Dawn Stephens, Jenni Wisdom, Jim DeRouen, Tina Talamantes, Susan Peck, & Kathy Gregory

**Minutes** The minutes from the July 2021 meeting were approved

**New Business** Reviewed Safety Walk Through of all ESD locations  
July 2021 to September 2021 incident reports were reviewed.  
Reviewed workers comp graphs from 6/30/2021 to 9/30/2021

ROUND TABLE:

- Need to add our new buildings to the safety walk through.
- Klamath Falls Office lighting in parking area needs to be addressed with the Klamath Falls City SD.
- First Aid kits need to be updated annually.
- There were a lot more incidents at the start of the school year for Steps Plus. That could be because students are adjusting to the new building we now have the classrooms in. Will take a look at the volume next time.
- Should we send out an electronic version of our buildings Emergency Action Response Guide.

**Next Meeting** The next safety committee meeting is scheduled for November 8, 2021 at 10:30am via ZOOM.

**Adjournment** 11:00 am

Daniel Weaver	Business Manager	Jenni Wisdom	Technology Services
Jim DeRouen	Maintenance	Kathy Gregory	Accountant
Tina Talamantes	Nurse	Susan Sprague	Licensed Staff
Dawn Stephens	Classified Staff	Susan Peck	Administration
		Vacant	OSEA Appointed Member