

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
WEDNESDAY, April 20, 2022

**Call to Order** A regular meeting of the Southern Oregon Education Service District Board of Directors was held by video/audio conference on Wednesday, April 20, 2022. Chair Converse called the meeting to order at 6:06 PM and led those attending in the Pledge of Allegiance.

**Attendance** Board members in attendance: Board members absent:

Rosie Converse	Jessie Hecocta
Ana Mannenbach	Mary Middleton
Robert Moore	Corbin Morell
Maud Powell	
Annie Valtierra-Sanchez	
Justin Wright	

SOESD staff members and guests in attendance:

Jessica Bach	Kim Hosford	Susan Peck
Scott Beveridge	Erin Jolliffe	Cicely Sims
Lucas Charley	Caroline Newsom	Dawn Stephens
Chris Downey	Darci Mason	Jessica Stephenson
Erika Dreager	David McKay	Amy Szeliga
Grace Fernandez	Patty Michiels	Jesse Wise
Barbara Griffin		

**Comments from Representatives of the Association** Amy Szeliga, president of the licensed association, commented regarding discussions that took place during the initial meeting to negotiate the successor Collective Bargaining Agreement.

**Requests to Address Agenda Items** There were no requests to address agenda items from members of the public.

**Employee Recognition**

- Paula Hunt, Advanced Interpreter, was recognized and presented with the SOESD Performance Award.
- Caroline Newsom, Sign Language Facilitator, was recognized and presented with the SOESD Community Relations Award.

**Consent Agenda** The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes: March 16, 2022 Work Session and Regular Meeting
- C. Personnel Report
- D. Financial Report

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:**  
Approve the consent agenda as presented.  
**MOTION CARRIED: 6-0**

**Communication**

SOESD Superintendent’s Schedule of Meetings for April, May, and June 2022  
Superintendent Beveridge reviewed his calendar of scheduled meetings for the months of April, May, and June, noting the following.

- Superintendent Beveridge’s schedule includes many meetings to negotiate the successor Collective Bargaining Agreements for both classified and licensed employees, with the hope of reaching agreements before staff leave for summer recess.
- Mr. Beveridge’s calendar also includes multiple meetings with CFO Weaver to develop the 2022-2023 proposed budget in preparation for the May 11, 2022 Budget Committee Meeting.
- The superintendent attended the Oregon Statewide Transition Conference with SOESD staff on April 1, 2022 where Andrée Johnson, SOESD Special Education Coordinator, was awarded the Outstanding Administrator Award.
- Many meetings have taken place and are scheduled in the weeks ahead to move the work forward on the Phoenix Campus Reconstruction Project. These include site committees, user groups, and community sessions that provide opportunity for attendees to give feedback on the architectural design plans.
- Meetings related to COVID-19 continue to be peppered throughout the superintendent’s calendar.

**Administration**

A. 2022-2023 Chamber Memberships

Administration recommended renewal of chamber memberships in SOESD’s three-county service area.

**IT WAS MOVED BY MEMBER MOORE, SECONDED BY MEMBER POWELL TO:**  
Approve the renewal of chamber memberships for fiscal year 2022-2023.

**MOTION CARRIED 6-0**

B. Board Nominee for OAESD Chair Elect

Nominations have been reopened for Chair-Elect to serve on the OAESD Officer Council. Local ESD boards may nominate eligible members of their own or other ESD boards for Chair-Elect. Nominations must be made and submitted to OAESD by April 28, 2022. No SOESD board member asked to be nominated for the position of Chair-Elect. The SOESD board will cast its vote for Chair-Elect during the May 18, 2022 regular meeting.

C. Second Reading of Proposed SOESD Board Policies

The policies listed below were presented for second reading.

- CB ..... Superintendent
- CBC ..... Superintendent’s Contract
- CBG ..... Evaluation of the Superintendent
- CC..... Administrative Organization
- CCB ..... Line and Staff Relations
- CCC ..... Hiring Licensed Administrators
- CCD ..... Administrative Contracts (Deleted)
- CCG ..... Evaluation of Administrators
- CH ..... Policy Implementation

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Adopt the board policies as presented for second reading.

**MOTION CARRIED 6-0**

D. Phoenix Campus Update

The Phoenix Reconstruction Project End-of-Month Report for March 2022 was distributed to the board members for review in advance of the meeting. David McKay, of HMK Company, was present to address any questions. He noted that the budget document was in development with the insurer and would be provided in the next couple months.

**Business Services**

A. Award of Contract Amendment for Design Services for the Phoenix Campus Reconstruction Project

Administration requested board authorization to award a contract amendment to arkitek: design&architecture in the amount of \$263,000.00 for the Phoenix Campus Reconstruction Project. Mr. McKay explained that the amendment to the contract was requested to proceed with additional architect design services due to the increased square footage of the project. The amendment will bring the total contract for the project "not to exceed" sum to \$1,608,630.00. A letter of explanation from HMK Company was included in the board's packet prior to the meeting.

**IT WAS MOVED BY MEMBER MOORE, SECONDED BY MEMBER WRIGHT TO:**

Award a contract amendment for design services from arkitek: design&architecture in the amount of \$263,000.00 for a total contract sum not to exceed \$1,608,630.00.

**MOTION CARRIED 6-0**

B. Construction Manager – General Contractor (CM | GC) Selection Process Update

David McKay, of HMK Company, reported that three proposals had been received from contractors through the RFP process. The SOESD Core Team had scored the proposals and selected two firms for interviews. Adroit Construction Company, Inc. was selected unanimously as the Construction Manager - General Contractor for the project. CFO Weaver explained that the evening's report was provided to make the board aware, although no board action was required at this point.

C. Contract Reallocations and Amendments for Summer Services

On July 21, 2021 the board approved entering into agreements with staffing agencies for the 2021-2022 school year. Administration requested board authorization to reallocate and amend the amounts that were authorized by the board as shown in the table below, for the purpose of providing summer 2022 services. Superintendent Beveridge explained that recent legislation resulted in increased funding to school districts and community-based organizations for summer services. Existing employees were given first opportunity to fill requests for SOESD summer services. CFO Weaver clarified that the requested contract amendments were for the current fiscal year and the need was primarily in June 2022.

		Approved 7/21/2021	Requested Change	Adjusted Contract Totals
E-Therapy	Speech-Language Pathologist	\$250,000	(\$150,000.00)	\$100,000
Presence Learning	Speech-Language Pathologist	\$285,000	\$75,000.00	\$360,000
ProCare Therapy	Teacher DHH Teacher of VI School Psych/Autism Consultant Speech-Language Pathologist	\$815,000	\$75,000.00	\$890,000
Therapy Travelers	Occupational Therapist School Psychologist	\$270,000	\$30,000.00	\$300,000

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:**

Authorize administration to reallocate and amend contracts as presented for the provision of summer services.

**MOTION CARRIED 6-0**

D. SOESD Resolution #9: Transfer of Appropriations

Resolution #9 is a transfer of appropriations due to federal grants and contracts that have come in higher than projected for Migrant Education, Special Education regional programs, and Early Childhood Services.

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:**

Approve 2021-2022 Southern Oregon ESD Resolution #9.

**MOTION CARRIED 6-0**

**Executive Session** At 7:10 PM, Chair Converse announced the board would meet in executive session, pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**Open Session** At 7:53 PM, Chair Converse reconvened the board into open session.

- Miscellaneous**
- A. SOESD Budget Committee Meeting, May 11, 2022, 6:00 PM, SOESD Administration Office and Video Conference
  - B. Work Session: May 18, 2022, 5:00 PM, SOESD Administration Office and Video Conference
  - C. Next Regular Meeting: May 18, 2022, 6:00 PM, SOESD Administration Office and Video Conference
  - D. OSBA Summer Board Conference, July 8-10, 2022, Riverhouse Convention Center in Bend or virtual livestream

**Adjournment** The regular meeting of the SOESD Board of Directors adjourned at 7:58 PM.