

**Minutes in Brief**      **MEETING OF THE SOUTHERN OREGON ESD BUDGET COMMITTEE  
WEDNESDAY, MAY 11, 2022**

**Call to Order**      On Wednesday, May 11, 2022, a meeting of the Southern Oregon ESD Budget Committee was held in the upstairs conference room of the ESD office located at 101 North Grape Street, Medford, Oregon. Vice-Chair Wright called the meeting to order at 6:13 p.m. and led those in attendance in the Pledge of Allegiance.

**Attendance**      Budget Committee members in attendance:  
Bret Champion  
Jim Horner  
Phil Long  
Ana Mannenbach  
Robert Moore (via video conference)  
Corbin Morell (via audio conference)  
Maud Powell (via video conference)  
Annie Valtierra-Sanchez (via video conference)  
Ray Williams  
Justin Wright

Budget Committee members absent:  
Rosie Converse  
Jessie Hecocta  
Mary Middleton

SOESD staff members in attendance:  
Jessica Bach  
Scott Beveridge  
Patty Michiels (via video conference)  
Amy Szeliga (via video conference)  
Daniel Weaver

**Introductions**      Justin Wright, SOESD Board Vice-Chair, welcomed and thanked the Budget Committee members for their participation. Introductions of committee members and SOESD staff were made.

**Election of Budget Committee Presiding Officer**      Vice-Chair Wright requested the budget committee select a presiding officer.  
**IT WAS MOVED BY MEMBER LONG, SECONDED BY MEMBER WILLIAMS TO:**  
Elect Bret Champion as the presiding officer.  
**MOTION CARRIED BY ROLL CALL VOTE: 10-0**

**Presentation of  
Proposed Budget**

A. Budget Message – Budget Officer

Prior to the Budget Committee meeting, members received the following materials:

- Proposed 2022-2023 Budget Document
- Agenda for the May 11, 2022 meeting
- Memorandum from Superintendent Beveridge outlining the materials and providing background information
- 2022-2023 SOESD Local Service Plan

Superintendent Beveridge displayed the first of the evening’s two PowerPoint presentations. The two tasks for the meeting were noted: 1) to review and approve the SOESD budget, and 2) to establish the SOESD tax rate. Superintendent Beveridge explained the budget committee’s role as the governing body to approve the anticipated budget and authorize expenditure authority.

B. Areas of Change

1. Local Service Plan Process

Superintendent Beveridge provided a review of the Local Service Plan process. As defined in ORS 334.175, the Local Service Plan must include the following resolution services:

- Administrative
- Programs for Children with Special Needs
- School Improvement
- Technology Support

Mr. Beveridge provided background on the SOESD’s mission, development of the Local Service Plan (LSP), and ongoing commitment to provide high quality and cost-effective services in areas where a regional advantage can be achieved. The proposed general fund budget reflects revenue and service area selections by component districts as outlined in the 2022-2023 Local Service Plan.

2. Program Changes

Superintendent Beveridge noted legislative outcomes and key investments resulting from the 2021-2022 short legislative session that provide some certainty of state K-12 funding for the second year of the 2022-2023 biennium. Anticipated state and federal funding sources were identified and budgetary impacts on programs were reviewed and explained.

Mr. Beveridge noted that in fiscal year 2021-2022, a new fund was created to account for expenditures related to the SOESD’s Phoenix campus rebuilding activities as a result of the Almeda fire. Expected expenditures for the 2022-2023 fiscal year include final design, permitting, and construction costs.

C. 2022-2023 Financial Review – Chief Financial Officer (CFO)

1. Overview of All Funds

Daniel Weaver, CFO, presented the 2022-2023 proposed budget and reviewed the primary revenue sources that make up SOESD’s major funds.

2. Federal and State/Other Funds

All funds were reviewed and explained.

3. General Fund Program  
 ORS 334.177 requires that 90% of state funding to ESDs (State School Fund and local property tax collections) is spent on resolution services. For 2022-2023, 91% of SOESD's state funding level is allocated into resolution services. CFO Weaver reviewed and explained General Fund service changes.
4. Resolution Programs  
 Pursuant to ORS 334.175, the 2022-2023 resolution services are:
  - Administrative Services/Operations
  - School Improvement Services
  - Special Education Services
  - Technology and Media Services
 CFO Weaver provided a breakdown of funding changes in each resolution service area.
5. Operations/Changes in Cash Position  
 CFO Weaver provided a historical overview of SOESD's cash position from 2015 to 2022. He noted that compliance with the 90% annual spending statutory requirement leaves little room in the cash position to build a contingency balance.

**Discussion and Comments from the Audience** Presiding Officer Champion opened the floor for questions, discussion, and comments.

**Budget Committee Action** **IT WAS MOVED BY MEMBER HORNER, SECONDED BY MEMBER LONG TO:**  
 Accept the proposed budget as presented.

**IT WAS THEN MOVED BY MEMBER WILLIAMS, SECONDED BY MEMBER LONG TO:**  
 Amend the motion to include setting the tax rate of .3524 per one thousand dollars of assessed value.  
**MOTION TO AMEND CARRIED 10-0**

**MAIN MOTION TO:**  
 Accept the proposed budget as presented and set the tax rate of .3524 per one thousand dollars of assessed value.  
**MAIN MOTION CARRIED 10-0**

**Adjournment** There being no further business to conduct, Presiding Officer Champion adjourned the meeting at 7:20 p.m.