

## Article 4 – Association Dues

- 4.1 The District agrees to deduct Association dues from the wages of all employees, when authorized in writing by such employee, ~~provided however, that any employee may revoke such authorization in writing.~~
- 4.2 The District agrees to honor existing dues authorization and to transmit all dues that are collected to the central (state) office of the Oregon School Employees Association. Authorization for payroll deduction will remain valid until revoked by the Association in writing.
- ~~4.3 The District agrees to furnish a list of new employees eligible for the bargaining unit within ten days from their date of hire. The following information, if it is available, will be furnished to the Association president: address, job title, code level and step, program, and location to which the employee is assigned.~~
- 4.3 By the tenth (10th) day after a new classified employee begins employment, the District shall provide the OSEA Chapter President, the OSEA Field Representative, and the OSEA Director of Fiscal Operations at [classified@osea.org](mailto:classified@osea.org) the following information for the new employee: name, last four digits of the social security number or the birthdate, date of hire, position title, worksite location, annual salary, number of months worked, number paychecks per year, work phone number, personal phone number, work email, personal address, and personal email. In addition, the OSEA Director of Fiscal Operations at [classified@osea.org](mailto:classified@osea.org) shall be provided with the employee Social Security number (SSN), and District ID number or OSEA's CE number information. Information shall be provided in an editable digital file format (Excel preferred).
- 4.4 Every one hundred and twenty (120) days, the District shall provide the OSEA Chapter President, the OSEA Field Representative, and the OSEA Director of Fiscal Operations at [classified@osea.org](mailto:classified@osea.org) the following information for all classified employees: name, last four digits of the social security number or the birthdate, date of hire, position title, worksite location, annual salary, number of months worked, number of paychecks per year, work phone number, personal phone number, personal address, work email, and personal email. In addition, the OSEA Director of Fiscal Operations at [classified@osea.org](mailto:classified@osea.org) shall be provided with the employee Social Security number (SSN), and District ID number or OSEA's CE number information. Information shall be provided in an editable digital file format (Excel preferred).
- 4.5 Every thirty (30) days, The District shall provide the OSEA Chapter President, the OSEA Field Representative, and the OSEA Director of Fiscal Operations at [classified@osea.org](mailto:classified@osea.org), with monthly notification of resignations, retirements, and terminations.
- 4.6 The Association agrees to indemnify and hold the District harmless against any and all claims, charges, damages, legal fees, costs, suits, orders or judgments brought against the District as a result of the provisions of this article.