

## AGENDA

### Southern Oregon Education Service District BOARD OF DIRECTORS ORGANIZATIONAL MEETING

6:00 PM – Wednesday, July 20, 2022

Upstairs Conference Room

101 North Grape Street, Medford OR 97501



#### 1. Preliminary

- A. Call to Order/Roll Call
- B. Land Acknowledgment
- C. Pledge of Allegiance
- D. Comments from Representatives of the Associations
- E. \*Requests to Address Agenda Items

#### 2. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes
- C. Personnel Report

#### 3. Communications

- A. SOESD Superintendent's Schedule of Meetings – July, August, and September 2022
- B. OAESD Governance Council Representative

#### 4. Administration

- A. SOESD Organizational Structure for 2022-2023
- B. Organizational Items for 2022-2023
- C. Award of Contract Amendment #2 for Design Services for the Phoenix Campus Reconstruction
- D. Contract for Services with Journalistic Learning Initiative
- E. Contracts for Services with Sound Discipline
- F. Contract for Services with Scholastic, Inc.
- G. Contracts for Staffing Services
- H. First Reading of Proposed SOESD Board Policies

#### 5. Business Affairs

- A. 2022-2023 SOESD Resolutions 1, 2, 3, and 4
- B. Authorization for Staff to Sign Checks
- C. Filing Budget Documents

#### 6. Executive Session ORS 192.660(2)(d) – Labor Negotiations

#### 7. Open Session

#### 8. Miscellaneous

- A. All SOESD Staff Inservice, August 26, 2022, Southern Oregon University, 8:30 AM
- B. Next Regular Meeting: September 21, 2022, 6:00 PM, SOESD Administration Office
- C. 2022 OSBA Annual Convention, November 11-13, 2022, Portland Marriott Downtown Waterfront

#### 9. Adjournment

\*Members of the community will have opportunity to provide public comment regarding a specific agenda topic during the preliminary portion of the meeting. If you wish to speak to a specific agenda item, complete the request form provided at this link by 12:00 noon on Wednesday, July 20, 2022: <https://forms.gle/7Wk7gU6WbkE6prD77>

#### TO ATTEND VIRTUALLY:

Join by computer: <https://soesd.zoom.us/j/97762491735>

Join by phone: +1 669 900 6833

Meeting ID: 977 6249 1735

The meeting location is accessible to persons with disabilities. In accordance with the ADA, requests for accommodations should be made at least 48 hours before the meeting to: Jessica Bach, Southern Oregon ESD, 101 North Grape Street, Medford OR 97501  
Phone: 541-776-8590 ext 1116  
Email: [jessica\\_bach@soesd.k12.or.us](mailto:jessica_bach@soesd.k12.or.us)

ANNOTATED AGENDA  
Southern Oregon Education Service District  
Board of Directors Organizational Meeting  
SOESD Administration Office – Upstairs Conference Room  
101 North Grape Street, Medford, Oregon  
6:00 PM – Wednesday, July 20, 2022

**1. Preliminary**

- A. Call to Order/Roll Call
- B. Land Acknowledgment  
Southern Oregon Education Service District and the areas in which we serve are located within the ancestral homelands of the Shasta, Takelma, Latgawa, Modoc, and the Yahooskin-Paiute peoples who lived here since time immemorial. The full text of SOESD's land acknowledgement can be read at this link:  
<https://www.soesd.k12.or.us/equity/>
- C. Pledge of Allegiance
- D. Comments from Representatives of the Associations
- E. Requests to Address Agenda Items

**2. Consent Agenda**

- A. Approval of Agenda
- B. Approval of Minutes:
  - Work Session, June 15, 2022 ([Page 7](#))
  - Budget Hearing, June 15, 2022 ([Page 8](#))
  - Regular Meeting, June 15, 2022 ([Pages 9-11](#))
  - Special Meeting, June 27, 2022 ([Page 12](#))
- C. Personnel Report  
**New Licensed Hires for Approval**  
Administration recommends offers of employment contracts for the 2022-2023 academic year to:
  - Ryan Acord, Early Intervention Specialist
  - Gayle Campbell, Early Intervention Specialist
  - Nicole Donnelly, Autism Spectrum Disorder Consultant
  - Jeffrey Johnson, Autism Spectrum Disorder Consultant
  - Ruth Thompson, School Psychologist

**Proposed Action: Move to approve all items on the consent agenda.**

**3. Communications.**

- A. SOESD Superintendent's Schedule of Meetings – July, August, and September 2022  
Superintendent Beveridge will review his three-month schedule with the Board. ([Pages 13-15](#))
- B. OAESD Governance Council Representative  
Superintendent Beveridge will provide an update on the response from OAESD to the question of whether two board members can share the position of representative on the OAESD Governance Council.

#### 4. Administration

- A. SOESD Organizational Structure for 2022-2023  
Superintendent Beveridge will share the proposed organizational chart and list of administrative staff for your review and action. ([Page 16](#))  
**Proposed Action: Move to approve SOESD's organizational structure and approve the new organizational chart presented for 2022-2023.**
- B. Organizational Items for 2022-2023 – The superintendent and CFO will address the items listed below:
1. District Clerk and Deputy Clerk – The superintendent is charged by law to be named as clerk. We recommend that the Chief Financial Officer be named as deputy clerk.
  2. Safety Officer – We recommend that the Board appoint the Chief Financial Officer to serve as safety officer.
  3. Budget Officer – The superintendent-clerk should be designated as the district's budget officer.
  4. Newspaper of Record – We recommend that the Mail Tribune be named the newspaper of record.
  5. Mileage Reimbursement Rate for Staff and Board – It has been Board practice to pay the IRS-approved rate. We recommend continuation of this practice.
  6. Authorization to Submit Grant and Contract Proposals – It is necessary to respond quickly to grant and contract opportunities. We request that the Board continue to authorize the superintendent and the CFO, in the superintendent's absence, to submit proposals for grants and contracts as well as accept awards during the 2022-2023 fiscal year.
  7. Authorization to Request Contract Funds – We recommend that the Board continue its practice of authorizing the signatures of the superintendent or CFO to request payments from funding sources.
  8. Coordination of Americans with Disabilities Act – We recommend that the Chief Human Resources Officer be named Section 504 / ADA coordinator.
  9. Attendance Officer – State law requires ESDs to name an attendance officer. We recommend the appointment of the superintendent to serve in that role.
  10. Board Attorney – Attorneys in the law firm of Garrett Hemann Robertson, P.C., have served as your legal counsel and we recommend they continue in that capacity. It is requested that you authorize the superintendent to seek specialized legal counsel, when deemed necessary, from Garrett Hemann Robertson law firm.
  11. Auditor – Per existing contract, we recommend that Isler Medford LLC serves as the district's auditor for 2022-2023.
  12. Title IX Coordinator – We recommend that the Chief Human Resources Officer be designated as the Title IX Coordinator.
  13. Authorized Depositories of Funds – We recommend two depositories of funds: First Interstate Bank for general operation, and State of Oregon Local Government Investment Pool.
  14. Local Contract Review – It is recommended that the Southern Oregon ESD Board of Directors act as the district's Local Contract Review Board.
  15. Identifying Purchasing Practices – It is recommended that Southern Oregon ESD continue its practice of following the Attorney General's Model Public Contract Rules and ORS 279 pertaining to public contracting.
  16. Insurance Agent of Record – SOESD's Insurance Agent of Record is Lloyd Williamson, Protectors Insurance.

**Proposed Action: Move to accept administration's recommendations as presented for organizational items 1 through 16.**

***Roll call vote will be conducted.***

- C. Award of Contract Amendment #2 for Design Services for the Phoenix Campus Reconstruction Project.  
Based on Jackson County's response to SOESD's initial planning submission, a Type 3 planning application is required. Administration requests board authorization to award a contract amendment to arkitek: design&architecture in the amount of \$45,200 for the Phoenix Campus Reconstruction Project. The amendment to the contract is requested to proceed with preparation and coordination of the SOESD Type 3 planning application.  
**PROPOSED ACTION: Move to award a contract amendment for design services from Arkitek in the amount of \$45,200, for a total contract sum not to exceed \$1,653,830.00.**
- D. Contract for Services with Journalistic Learning Initiative  
SOESD has been asked by the Oregon Department of Education to lead a statewide effort to produce materials related to Career Connected Learning for use statewide. A contract with ODE provides revenue for three major projects to accomplish the contract goals. To accomplish one of the major projects, administration requests board approval to enter into an agreement with Journalistic Learning Initiative to produce a series of 20 career exploration videos, lesson plans, handouts, and other related videos and materials. School Improvement Director Mark Angle-Hobson will be present at the meeting to provide additional information and answer any questions you may have.  
**PROPOSED ACTION: Move to approve entering into an agreement with Journalistic Learning Initiative not to exceed \$210,000.00.**
- E. Contract for Services with Scholastic, Inc.  
Administration requests board approval to enter into an agreement with Scholastic, Inc., to provide Family Engagement training and support services to educators throughout the region. These services continue to be requested by component districts and were included as a tier one service in the SOESD Student Success Act Comprehensive Support Plan as part of the 2022-23 Local Service Plan. School Improvement Director Mark Angle-Hobson will be present at the meeting to provide additional information and answer any questions you may have.  
**PROPOSED ACTION: Move to approve entering into agreement with Scholastic at a cost not to exceed \$148,574.00.**
- F. Contract for Services with Sound Discipline  
Administration requests board approval to enter into agreements with Sound Discipline not to exceed \$475,480.00 for multiple workshop series, district partnerships, coaching, and consultation provided to educators throughout the region during the 2022-2023 school year. Provision of these services were again ranked by component school districts as priority tier one services and included in the SOESD Student Success Act Comprehensive Support Plan as part of the 2022-23 Local Service Plan. Director Mark Angle-Hobson will be present at the meeting to provide additional information and answer any questions you may have.  
**PROPOSED ACTION: Move to approve entering into agreements with Sound Discipline at a cost not to exceed \$475,480.00.**

- G. Contracts for Staffing Services  
Administration requests the Board's approval to enter into agreements for the 2022-2023 school year for staffing services as detailed in the table below. All efforts to advertise and fill these positions through the employment process have been unsuccessful.

E-Therapy	Speech-Language Pathologist	2.0 FTE	\$235,000.00
Presence Learning	Speech Language Pathologist	2.0 FTE	\$275,000.00
ProCare/ Blazerworks	Sign Language Interpreter	5.0 FTE	\$2,000,000.00
	Teacher of Deaf and Hard of Hearing	2.0 FTE	
	Teacher of Visually Impaired	4.0 FTE	
	School Psychologist	4.0 FTE	
	Autism Consultant	0.6 FTE	
Therapy Travelers	Occupational Therapist	1.0 FTE	\$300,000.00
	School Psychologist	1.0 FTE	
Tyler York	Teacher of Visually Impaired (with extended school-year services)	1.0 FTE	\$173,200.00

**PROPOSED ACTION: Move to approve entering into agreements for staffing services not to exceed the amounts presented.**

- H. First Reading of Proposed SOESD Board Policies  
The policies listed below were reviewed by board members during the June 15, 2022 work session. These policies are provided as a separate email attachment and presented for first reading.

DB ..... ESD Budget  
DBC ..... Budget Calendar  
DBEA ..... Budget Committee  
DBK ..... Budget Transfer Authority  
DD ..... Grant Funding Proposals and Applications  
DDA ..... Local Service Plan  
DFA ..... Investment of Funds  
DGA ..... Authorized Signatures  
DID ..... Property Inventories  
DLC ..... Expense Reimbursements  
DN ..... Disposal of ESD Property

## 5. Business Affairs

- A. 2022-2023 SOESD Resolutions 1, 2, 3 and 4  
These resolutions are attached and will be reviewed with you during the meeting.  
([Pages 17-20](#))  
**Proposed Action: Move to adopt 2022-2023 SOESD Resolutions 1, 2, 3 and 4.**  
***Roll call vote will be conducted.***
- B. Authorization for Staff to Sign Checks  
We recommend that you approve the following individuals to sign checks during fiscal year 2022-2023: Scott Beveridge, Daniel Weaver, and Jessica Bach. As a reminder, the ESD continues to use a facsimile signature for its accounts payable and payroll check runs. Superintendent Beveridge's signature will appear on that facsimile.  
**Proposed Action: Move to approve the recommendations of administration regarding persons authorized to sign checks during fiscal year 2022-2023.**  
***Roll call vote will be conducted.***

- C.      Filing Budget Documents  
SOESD's 2022-2023 budget document has been filed with each of the assessors and clerks' offices in Jackson, Josephine, and Klamath Counties.
- 6.      **Executive Session** ORS 192.660(2)(d) – Labor Negotiations  
The board will meet in executive session, pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 7.      **Open Session**
- 8.      **Miscellaneous**
  - A.      All SOESD Staff Inservice, August 26, 2022, Southern Oregon University, 8:30 – 11:00 AM.
  - B.      Next Regular Meeting: September 21, 2022, 6:00 PM, SOESD Administration Office
  - C.      2022 OSBA Annual Convention, November 11-13, 2022, Portland Marriott Downtown Waterfront.  
*Please let the board secretary know if you are interested in attending so that lodging arrangements can be made as soon as the reservation window opens.*
- 9.      **Adjournment**

**Minutes in Brief**

SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
WEDNESDAY, JUNE 15, 2022

**Call to Order**

A work session of the Southern Oregon Education Service District Board of Directors was held in the upstairs conference room of the SOESD's administration office and by video/audio conference on Wednesday, June 15, 2022 at 5:00 PM.

**Attendance**

Board members in attendance:

Rosie Converse  
Robert Moore  
Maud Powell  
Justin Wright

Board members absent:

Jessie Hecocta  
Ana Mannenbach  
Mary Middleton  
Corbin Morell  
Annie Valtierra-Sanchez

SOESD staff members and guests in attendance:

Jessica Bach  
Scott Beveridge  
Rick Stucky, OSBA Policy Specialist  
Daniel Weaver

**SOESD Board  
Policy Rewrite**

Rick Stucky, OSBA Policy Specialist, led board members through a review of the following proposed policies and answered questions as part of the board's project to rewrite the SOESD board policy manual.

Review of Proposed Policies Section D: Fiscal Management

DB .....ESD Budget  
DBC.....Budget Calendar  
DBEA.....Budget Committee  
DBK.....Budget Transfer Authority  
DD.....Grant Funding Proposals and Applications  
DDA .....Local Service Plan  
DFA .....Investment of Funds  
DGA .....Authorized Signatures  
DID.....Property Inventories  
DLC .....Expense Reimbursements  
DN.....Disposal of ESD Property

**Adjournment**

The work session adjourned at 5:25 PM.

<b>Minutes in Brief</b>	SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS BUDGET HEARING, WEDNESDAY, JUNE 15, 2022	
<b>Call to Order</b>	A hearing on the Southern Oregon ESD's approved budget for fiscal year 2022-2023 was held in the upstairs conference of the SOESD administration office and by video/audio conference on Wednesday, June 15, 2022. Chair Converse called the meeting to order at 6:05 PM.	
<b>Attendance</b>	Board members in attendance: Rosie Converse Jessie Hecocta Ana Mannenbach Mary Middleton Bob Moore Corbin Morell Maud Powell Justin Wright	Board members absent: Annie Valtierra-Sanchez
	SOESD staff members and guests in attendance: Jessica Bach                      Susan Peck Scott Beveridge                Amy Szeliga Howard George                Carlie Wiley-Wolter Bethany Givens	
<b>Update on Approved Budget</b>	Superintendent Beveridge referred to a document titled "Summary of Recommended Changes from 2022-2023 Approved Budget to 2022-2023 Recommended Adopted Budget." Howard George, Acting District Accountant, noted an overall increase of \$270,771 in the recommended budget due to the requests received from local district in the Choice and Equity special education services menu selections. Superintendent Beveridge explained that the Board would take formal action during the regular meeting to adopt, appropriate, and set the ESD tax rate for the 2022-2023 budget.	
<b>Comments from the Public</b>	There were no comments from the public regarding the 2022-2023 budget.	
<b>Adjournment</b>	Chair Converse adjourned the budget hearing at 6:10 PM.	



SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
WEDNESDAY, JUNE 15, 2022

A regular meeting of the Southern Oregon Education Service District Board of Directors was held in the upstairs conference room of the SOESD administration office in Medford and by video/audio conference on Wednesday, June 15, 2022. Chair Converse called the meeting to order at 6:10 PM, immediately following the Budget Hearing. Chair Converse read an excerpt from the Land Acknowledgement statement and led those attending in the Pledge of Allegiance.

Board members in attendance:

Rosie Converse

Jessie Hecocta (by video conference)

Ana Mannenbach (by video conference)

Mary Middleton (by video conference)

Robert Moore (by video conference)

Corbin Morell (by video conference)

Maud Powell (by video conference)

Justin Wright

Board members absent:

Annie Valtierra-Sanchez

SOESD staff members and guests in attendance:

Jessica Bach

Scott Beveridge

Howard George

Bethany Givens

Susan Peck

Amy Szeliga

Carlie Wiley-Wolter

Amy Szeliga, president of the licensed association, commented on the completion of a challenging school year. She thanked board members for their participation in bargaining sessions and noted that the association's team was looking for dates when they could be available to continue bargaining through the summer.

No representatives from the classified association were in attendance.

*Bethany Givens, Request to Address Agenda Item 6.A., Labor Negotiations*  
Ms. Givens, Early Intervention Specialist, commented on her decision to change her mind about resigning from SOESD and the status of contract negotiations.

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes: May 11, 2022 Budget Committee Meeting  
May 18, 2022 Regular Meeting
- C. Personnel Report
- D. Financial Report

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT**  
**TO:**

Approve the consent agenda as presented.

**MOTION CARRIED 8-0**

**Communication**

SOESD Superintendent's Schedule of Meetings for June, July, and August 2022  
Superintendent Beveridge noted his calendar was filled with multiple meetings to negotiate successor agreements with the classified and the licensed associations. The superintendent also noted several end-of-school-year events with staff, continued work on the board policy rewrite project, and exit interviews that have been scheduled with staff upon their request.

**Business Services**

- A. 2021-2022 SOESD Resolution #12 – Adopt, Appropriate, and Set Tax Rate  
This resolution adopts, appropriates, and sets the tax rate for the SOESD 2022-2023 budget. Howard George, Acting District Accountant, explained that this step concludes the budget process. After approval, the district will file the formal budget document with the assessors' offices in the three counties prior to or by July 15, 2022.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:**

Approve 2021-2022 SOESD Resolution #12.

**MOTION CARRIED 8-0**

- B. Line of Credit with First Interstate Bank  
Administration requested authority to set up a line of credit with First Interstate Bank in an amount not to exceed \$500,000. This is a customary request at this time of year, should it be needed, due to timing of various grant and contract payments that will not be received by June 30, 2022.  
**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER WRIGHT TO:**  
Authorize administration to set up a line of credit with First Interstate Bank not to exceed \$500,000.

**MOTION CARRIED 8-0**

- C. Bonds for Clerk and Deputy Clerk  
Administration recommended that the bonds for the Clerk and Deputy Clerk be renewed in the amount of \$50,000 each for the 2022-2023 fiscal year.  
**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER MOORE TO:**  
Approve the bond amount for Clerk and Deputy Clerk at \$50,000 each for the 2022-2023 fiscal year.

**MOTION CARRIED 8-0**

**Administration**

- A. Oregon Association of ESDs (OAESD) Membership Dues for 2022-2023  
The OAESD annual membership dues for fiscal year 2022-2023 is \$37,002.00. Administration recommended continuing SOESD's membership in OAESD for 2022-2023.

**IT WAS MOVED BY MEMBER POWELL, SECONDED BY MEMBER HECOCTA TO:**

Approve the 2022-2023 OAESD annual membership fees of \$37,002.00.

**MOTION CARRIED 8-0**

- B. OAESD Governance Council Representative  
The Board of Directors annually appoints a member to represent SOESD on the OAESD Governance Council. Prior to the meeting, Member Valtierra-

Sanchez had indicated she would be willing to continue serving as the Board's representative if no others were interested. A question was raised whether the position could be shared by two SOESD board members. Superintendent Beveridge will ask the question of OAESD and let the Board know.

**IT WAS MOVED BY MEMBER HECOCTA, SECONDED BY MEMBER WRIGHT TO:**

Appoint Annie Valtierra-Sanchez and/or Mary Middleton to serve on the OAESD Governance Council.

**MOTION CARRIED 8-0**

- Executive Session** At 6:40 PM, Chair Converse announced the Board would meet in executive session, pursuant to:
- ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
  - ORS 192.660(2)(i) to review and evaluate the performance of the SOESD Superintendent. Chair Converse announced that formal action on the superintendent's evaluation would take place in Open Session.
- Open Session** At 8:22 PM, Chair Converse reconvened the board into open session.
- Board Action: Superintendent's Evaluation  
**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:**  
Submit the goal summary, as drafted, into the superintendent's personnel file as a record of satisfactory evaluation.  
**MOTION CARRIED: 5 in favor -1 abstention** (*Member Moore Abstained*)  
*Members Morell and Powell were no longer in attendance.*
- Miscellaneous**
- A. Special Meeting of the SOESD Board of Directors, to be scheduled before June 30, 2022. The board secretary will survey board members for a date to hold a special meeting before the fiscal year closes.
  - B. SOESD Organizational Meeting, July 20, 2022, 6:00 PM, SOESD Administration Office in Medford
  - C. OSBA Summer Board Conference, July 8-10, 2022, Riverhouse Convention Center in Bend or virtual livestream
- Adjournment** The regular meeting of the SOESD Board of Directors adjourned at 8:28 PM.

<b>Minutes in Brief</b>	SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS SPECIAL MEETING, MONDAY, JUNE 27, 2022	
<b>Call to Order</b>	A special meeting of the Southern Oregon Education Service District Board of Directors was held by video/audio conference on Monday, June 27, 2022. Chair Converse called the meeting to order at 6:03 PM and read an excerpt of the land acknowledgement.	
<b>Attendance</b>	Board members in attendance: Rosie Converse Jessie Hecocta Ana Mannenbach Robert Moore Corbin Morell Maud Powell	Board members absent: Mary Middleton Annie Valtierra-Sanchez Justin Wright
	SOESD staff members in attendance: Jessica Bach Scott Beveridge Susan Peck Daniel Weaver	
<b>Business Affairs</b>	2021-2022 SOESD Resolution #13 – Appropriations Transfer CFO Weaver explained that this resolution finalizes appropriation authority and authorizes transfer of funds to ensure that all remaining allocations for the special education choice and equity process, federal funds, and the general fund local service plan can be paid out as the fiscal year is closed. <b>IT WAS MOVED BY MEMBER POWELL, SECONDED BY MEMBER MOORE TO:</b> Approve 2021-2022 SOESD Resolution #13, Appropriations Transfer. <b>MOTION CARRIED: 6-0</b>	
<b>Adjournment</b>	There being no further business, Chair Converse adjourned the special meeting of the Southern Oregon ESD Board of Directors at 6:10 PM.	

SOESD Superintendent's Meeting Schedule  
July, August, and September 2022

**July 2022**

- 5 Cabinet  
Program Planning with Coree Kelly, Chief Information Officer
- 6 Planning Meeting for the Administrative Team Retreat  
Program Planning with Charlie Bauer, Migrant Ed/ELL/Indian Education Coordinator
- 7 Work Session to Prepare for Contract Negotiations with OSEA Classified Association
- 11 Diversity, Equity, and Inclusion Planning with Charlie Bauer, Migrant Ed/ELL/Indian Education Coordinator and Patty Michiels, Chief Human Resources Officer  
Contract Negotiations with OSEA Chapter #104
- 12 Cabinet Meeting  
Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager  
Proposed Job Descriptions Review with Patty Michiels, Chief Human Resources Officer
- 14 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Phoenix Campus Reconstruction Core Team Meeting: Floor Plan Review  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Dr. Karen Perez-Da Silva, Education Northwest, Regarding Equity Strategic Planning  
Program Planning with Mark Angle-Hobson, School Improvement Services Director and Daniel Weaver, Chief Financial Officer
- 19 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer  
Southern Oregon Early Learning Services (SOELS) Governance Council Meeting
- 20 House Education Committee's Higher Education Task Force Community Leaders Roundtable at SOU  
Southern Oregon Black/African American Student Success (SOBAASS) Presentation to ODE  
SOESD Board of Directors Regular Meeting
- 21 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer
- 22 Rogue Workforce Partnership Quarterly Workforce Board Meeting  
Contract Negotiations with OSEA Chapter 104
- 25 Program Planning with Susan Peck, Special Education Director  
Phoenix Reconstruction Work Activities Planning Meeting with HMK Company
- 26 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer  
Superintendent Tim Sweeney, Grants Pass School District
- 27 Dr. Kimberly Matier, Executive Director of the Educator Advancement Council, regarding SOREN  
Contract Negotiations with OSEA Chapter 104
- 28 Southern Oregon Education Leadership Council (SOELC) Meeting  
Contract Negotiations with SOESD Education Association
- 29 Contract Negotiations with SOESD Education Association

**August 2022**

- 1 Program Planning with Susan Peck, Special Education Director
- 2 Cabinet Meeting  
COSA OASE Executive Committee Meeting and State Superintendents Meeting
- 4 OAESD Superintendents Council Meeting  
Meeting with Jackson County Superintendents and Jackson County Public Health
- 8 Administrative Team Retreat

- 9 Cabinet Meeting  
Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager  
Regional Data Discussion with School Improvement Administrators
- 10 Contract Negotiations with SOESD Education Association
- 11 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Phoenix Campus Reconstruction Project Core Team Meeting  
City of Medford Vision Implementation Committee Meeting
- 15 Program Planning with Susan Peck, Special Education Director  
Phoenix Campus Reconstruction Project Core Team Meeting  
Butte Falls Community Forest Update  
Special Education Management Team Meeting  
Continuum of Care (CoC) Board Meeting Regarding Housing/Homelessness
- 16-17 Southern Oregon Equity Summit
- 16 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 17 Special Education Management Team
- 18 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health
- 22 Program Planning with Susan Peck, Special Education Director
- 23 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 24 Administrative Team Meeting
- 25 Office Professionals Meeting  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer
- 26 SOESD All Staff Inservice at Southern Oregon University  
STEPS 50<sup>th</sup> Year Celebration
- 29 Program Planning with Susan Peck, Special Education Director
- 30 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer

## **September 2022**

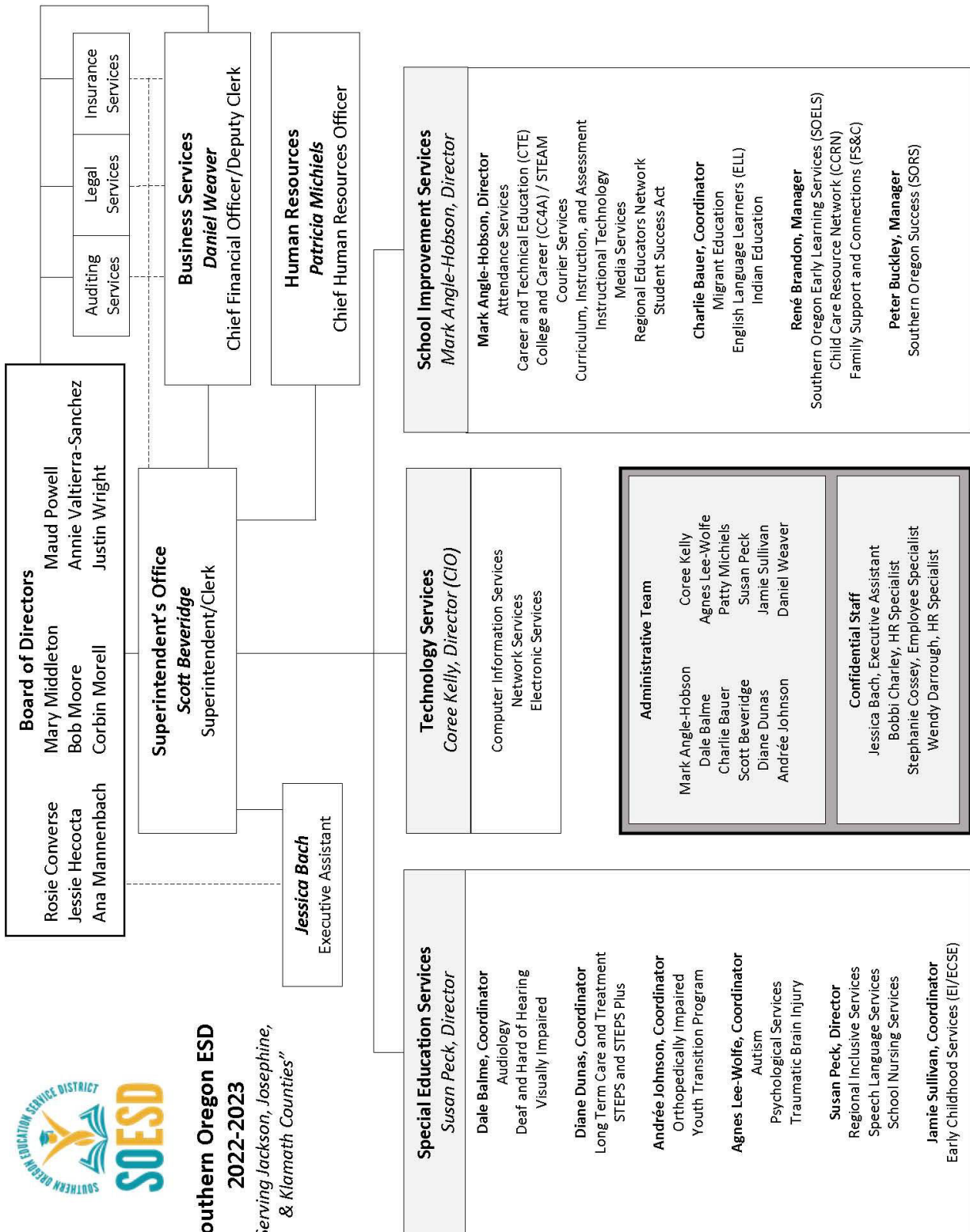
- 1 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health
- 6 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 7 SOESD Site Visits
- 8 OAESD Governance Council Meeting  
Phoenix Campus Reconstruction Core Team Meeting
- 12 Program Planning with Susan Peck, Special Education Director  
Diversity, Equity, and Inclusion Planning with Charlie Bauer, Migrant Ed/ELL/Indian Education  
Coordinator and Patty Michiels, Chief Human Resources Officer
- 13 Cabinet Meeting

- Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager  
COSA Meeting with Oregon Superintendents and ODE Executive Director Colt Gill
- 14 SOESD Site Visits
- 15 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health
- 19 Program Planning with Susan Peck, Special Education Director  
Southern Oregon Superintendents Meeting
- 20 Cabinet  
Program Planning with Coree Kelly, Chief Information Officer  
Southern Oregon Early Learning Services (SOELS) Governance Council Meeting
- 21 SOESD Site Visits  
Special Education Management Team Meeting  
SOESD Board of Directors Work Session and Regular Meeting
- 22 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 26 Program Planning with Susan Peck, Special Education Director
- 27 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 28 SOESD Site Visits  
Administrative Team Meeting
- 29 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health
- 30 OR Project: Butte Falls Community Forest Opening (Tentative)





**Southern Oregon ESD**  
**2022-2023**  
*"Serving Jackson, Josephine,  
 & Klamath Counties"*





**2022-2023 Southern Oregon ESD  
RESOLUTION #1**

**July 20, 2022**

Recitals:

1. Southern Oregon Education Service District, being a body corporate, is charged to perform all duties required by law, and
2. It is empowered to enter into contracts to fulfill such duties, including, but not limited to, the following:
  - a) Conduct of audits
  - b) Employment of personnel and contracting for services
  - c) Purchase or lease of land, buildings, and facilities
  - d) Purchase or lease of personal property and relocatable structures
3. It is determined by the Board of Directors that to facilitate operation, it is desirable to delegate to the superintendent-clerk and the business manager-deputy clerk the authority to enter into contracts on behalf of the district, subject to the limitations hereafter set out.

It is resolved as follows:

That for the period July 1, 2022, to and including June 30, 2023, unless amended or revoked by the Board, the superintendent-clerk and the business manager-deputy clerk are empowered and authorized to award bids and to enter into public contracts as defined by ORS 279 on behalf of the district without prior Board approval provided:

- a) The total contracted amount does not exceed \$100,000.00. (This limitation is not applicable to cooperative purchasing agreements and intergovernmental agreements.)
- b) All applicable requirements of Chapter 279, Oregon Revised Statutes, relating to public contracts and purchasing, and all Board policy requirements are fulfilled.
- c) The items purchased or services contracted are identified or identifiable and authorized by the adopted district budget.
- d) The bonds required to be furnished by the superintendent-clerk and business manager-deputy clerk are in full force and effect.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk

**2022-2023 Southern Oregon ESD  
RESOLUTION #2**

**July 20, 2022**

**BE IT RESOLVED** by the Board of Directors of the Southern Oregon Education Service District that for the 2022-2023 fiscal year the office of the treasurer in each of the following counties: Jackson, Josephine, and Klamath, be designated the depository of funds and be authorized to transfer monies to the Local Government Investment Pool. The limitation of these investments shall be those imposed by the Oregon Revised Statutes.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk

**2022-2023 Southern Oregon ESD  
RESOLUTION #3**

**July 20, 2022**

**BE IT RESOLVED** by the Board of Directors of the Southern Oregon Education Service District that the clerk and-or deputy clerk are hereby authorized to make payments in a timely manner of all obligations entered into by the district, in accordance with the budget as adopted and approved by the Board of Directors for the 2022-2023 fiscal year.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk

**2022-2023 Southern Oregon ESD  
RESOLUTION #4**

**July 20, 2022**

**BE IT RESOLVED** by the Board of Directors of the Southern Oregon Education Service District that interfund loans are hereby authorized and approved, pursuant to ORS 294.460 for the 2022-2023 fiscal year.

**Purpose:** Due to the timing of receipts, many grants will not disburse remaining funds until final reports are processed. This timing problem creates the need to allow interfund loans in order to fully expend the grant.

**Intent of Repayment:** Interfund loans of this type will be repaid within the current year once the district receives the balance of grant funds.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk