

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS BUDGET HEARING, WEDNESDAY, JUNE 15, 2022

Call to Order A hearing on the Southern Oregon ESD’s approved budget for fiscal year 2022-2023 was held in the upstairs conference of the SOESD administration office and by video/audio conference on Wednesday, June 15, 2022. Chair Converse called the meeting to order at 6:05 PM.

Attendance Board members in attendance: Board members absent:
Rosie Converse Annie Valtierra-Sanchez
Jessie Hecocta
Ana Mannenbach
Mary Middleton
Bob Moore
Corbin Morell
Maud Powell
Justin Wright

SOESD staff members and guests in attendance:
Jessica Bach Susan Peck
Scott Beveridge Amy Szeliga
Howard George Carlie Wiley-Wolter
Bethany Givens

Update on Approved Budget Superintendent Beveridge referred to a document titled “Summary of Recommended Changes from 2022-2023 Approved Budget to 2022-2023 Recommended Adopted Budget.” Howard George, Acting District Accountant, noted an overall increase of \$270,771 in the recommended budget due to the requests received from local district in the Choice and Equity special education services menu selections. Superintendent Beveridge explained that the Board would take formal action during the regular meeting to adopt, appropriate, and set the ESD tax rate for the 2022-2023 budget.

Comments from the Public There were no comments from the public regarding the 2022-2023 budget.

Adjournment Chair Converse adjourned the budget hearing at 6:10 PM.

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
WEDNESDAY, JUNE 15, 2022

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held in the upstairs conference room of the SOESD administration office in Medford and by video/audio conference on Wednesday, June 15, 2022. Chair Converse called the meeting to order at 6:10 PM, immediately following the Budget Hearing. Chair Converse read an excerpt from the Land Acknowledgement statement and led those attending in the Pledge of Allegiance.

Attendance Board members in attendance: Rosie Converse
Jessie Hecocta (by video conference)
Ana Mannenbach (by video conference)
Mary Middleton (by video conference)
Robert Moore (by video conference)
Corbin Morell (by video conference)
Maud Powell (by video conference)
Justin Wright

Board members absent: Annie Valtierra-Sanchez

SOESD staff members and guests in attendance:
Jessica Bach
Scott Beveridge
Howard George
Bethany Givens
Susan Peck
Amy Szeliga
Carlie Wiley-Wolter

Comments from Representatives of the Association Amy Szeliga, president of the licensed association, commented on the completion of a challenging school year. She thanked board members for their participation in bargaining sessions and noted that the association's team was looking for dates when they could be available to continue bargaining through the summer.

No representatives from the classified association were in attendance.

Requests to Address Agenda Items *Bethany Givens, Request to Address Agenda Item 6.A., Labor Negotiations*
Ms. Givens, Early Intervention Specialist, commented on her decision to change her mind about resigning from SOESD and the status of contract negotiations.

Consent Agenda The consent agenda consisted of the following items:
A. Approval of Agenda
B. Approval of Minutes:
• May 11, 2022 Budget Committee Meeting
• May 18, 2022 Regular Meeting
C. Personnel Report
D. Financial Report

IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:

Approve the consent agenda as presented.

MOTION CARRIED 8-0

Communication

SOESD Superintendent's Schedule of Meetings for June, July, and August 2022 Superintendent Beveridge noted his calendar was filled with multiple meetings to negotiate successor agreements with the classified and the licensed associations. The superintendent also noted several end-of-school-year events with staff, continued work on the board policy rewrite project, and exit interviews that have been scheduled with staff upon their request.

Business Services

- A. 2021-2022 SOESD Resolution #12 – Adopt, Appropriate, and Set Tax Rate This resolution adopts, appropriates, and sets the tax rate for the SOESD 2022-2023 budget. Howard George, Acting District Accountant, explained that this step concludes the budget process. After approval, the district will file the formal budget document with the assessors' offices in the three counties prior to or by July 15, 2022.

IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:

Approve 2021-2022 SOESD Resolution #12.

MOTION CARRIED 8-0

- B. Line of Credit with First Interstate Bank

Administration requested authority to set up a line of credit with First Interstate Bank in an amount not to exceed \$500,000. This is a customary request at this time of year, should it be needed, due to timing of various grant and contract payments that will not be received by June 30, 2022.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER WRIGHT TO:

Authorize administration to set up a line of credit with First Interstate Bank not to exceed \$500,000.

MOTION CARRIED 8-0

- C. Bonds for Clerk and Deputy Clerk

Administration recommended that the bonds for the Clerk and Deputy Clerk be renewed in the amount of \$50,000 each for the 2022-2023 fiscal year.

IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER MOORE TO:

Approve the bond amount for Clerk and Deputy Clerk at \$50,000 each for the 2022-2023 fiscal year.

MOTION CARRIED 8-0

Administration

- A. Oregon Association of ESDs (OAESD) Membership Dues for 2022-2023 The OAESD annual membership dues for fiscal year 2022-2023 is \$37,002.00. Administration recommended continuing SOESD's membership in OAESD for 2022-2023.

IT WAS MOVED BY MEMBER POWELL, SECONDED BY MEMBER HECTOCTA TO:

Approve the 2022-2023 OAESD annual membership fees of \$37,002.00.

MOTION CARRIED 8-0

- B. OAESD Governance Council Representative
The Board of Directors annually appoints a member to represent SOESD on the OAESD Governance Council. Prior to the meeting, Member Valtierra-Sanchez had indicated she would be willing to continue serving as the Board's representative if no others were interested. A question was raised whether the position could be shared by two SOESD board members. Superintendent Beveridge will ask the question of OAESD and let the Board know.

IT WAS MOVED BY MEMBER HECOCTA, SECONDED BY MEMBER WRIGHT TO:

Appoint Annie Valtierra-Sanchez and/or Mary Middleton to serve on the OAESD Governance Council.

MOTION CARRIED 8-0

- Executive Session** At 6:40 PM, Chair Converse announced the Board would meet in executive session, pursuant to:
- ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
 - ORS 192.660(2)(i) to review and evaluate the performance of the SOESD Superintendent. Chair Converse announced that formal action on the superintendent's evaluation would take place in Open Session.

- Open Session** At 8:22 PM, Chair Converse reconvened the board into open session.

Board Action: Superintendent's Evaluation

IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:

Submit the goal summary, as drafted, into the superintendent's personnel file as a record of satisfactory evaluation.

MOTION CARRIED: 5 in favor -1 abstention (*Member Moore Abstained*)
Members Morell and Powell were no longer in attendance.

- Miscellaneous**
- A. Special Meeting of the SOESD Board of Directors, to be scheduled before June 30, 2022. The board secretary will survey board members for a date to hold a special meeting before the fiscal year closes.
 - B. SOESD Organizational Meeting, July 20, 2022, 6:00 PM, SOESD Administration Office in Medford
 - C. OSBA Summer Board Conference, July 8-10, 2022, Riverhouse Convention Center in Bend or virtual livestream

- Adjournment** The regular meeting of the SOESD Board of Directors adjourned at 8:28 PM.