

## AGENDA

### Southern Oregon Education Service District BOARD OF DIRECTORS REGULAR MEETING

6:00 PM – Wednesday, September 21, 2022

SOESD Administration Office

101 North Grape Street, Medford OR 97501



#### 1. Open Session

Call to Order/Roll Call

#### 2. Executive Session

ORS 192.660(2)(d) – Labor Negotiations

#### 3. Open Session / Preliminary – 6:30 PM or as soon thereafter as possible

- A. Review of Meeting Norms
- B. Land Acknowledgment
- C. Pledge of Allegiance
- D. Comments from Representatives of the Associations
- E. \*Requests to Address Agenda Items

#### 4. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes
- C. Personnel Report
- D. Financial Report

#### 5. Communications

SOESD Superintendent's Schedule of Meetings – September, October, and November 2022

#### 6. Administration

- A. First Reading of Proposed SOESD Board Policies
- B. Second Reading of Proposed SOESD Board Policies
- C. Oregon School Boards Association (OSBA) Membership Dues
- D. Nominations for OSBA Board of Directors
- E. Licensed Job Description: School-Based Mental Health Interventionist
- F. ODE Staff Retention and Recruitment Grant
  - a. MOA Between SOESD and SOBC
  - b. MOA Between SOESD and OSEA Chapter #104
  - c. Non-Bargaining Labor Groups
- G. Contract for Services with Phoenix School of Roseburg (Creating Community Resilience)
- H. Contract for Services with Journalistic Learning Initiative
- I. Lease Agreement with Carl. D. Johnson Trust
- J. Contract for Services with Black Southern Oregon Alliance (BSOA)

#### 7. Business Affairs

Related Party Questionnaire

#### 8. Miscellaneous

- A. Next Regular Meeting: October 19, 2022, 6:00 PM, SOESD Administration Office
- B. OSBA Fall Regional Meeting: October 24, 2022, 6:00 PM Dinner; 6:30 PM Business Meeting, Rogue Regency Inn Banquet Room
- C. 2022 OSBA Annual Convention: November 11-13, 2022, Portland Marriott Downtown Waterfront

#### 9. Adjournment

\*Members of the community will have opportunity to provide public comment regarding a specific agenda topic during the preliminary portion of the meeting. If you wish to speak to a specific agenda item, complete the request form provided at this link by 12:00 noon on Wednesday, September 21, 2022: <https://forms.gle/RNg9bq2BgVXGgMwc7>

#### TO ATTEND VIRTUALLY:

Join by computer: <https://soesd.zoom.us/j/97762491735>  
Join by phone: +1 669 900 6833  
Meeting ID: 977 6249 1735

The meeting location is accessible to persons with disabilities. In accordance with the ADA, requests for accommodations should be made at least 48 hours before the meeting to: Jessica Bach, Southern Oregon ESD, 101 North Grape Street, Medford OR 97501  
Phone: 541-776-8590 ext 1116  
Email: [jessica\\_bach@soesd.k12.or.us](mailto:jessica_bach@soesd.k12.or.us)

Southern Oregon ESD Board of Directors Regular Meeting  
SOESD Administration Office  
101 North Grape Street, Medford, Oregon  
6:00 PM – Wednesday, September 21, 2022

**1. Open Session**

Call to Order/Roll Call

**2. Executive Session ORS 192.660(2)(d) – Labor Negotiations**

The board will meet in executive session, pursuant to ORS 192.660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

*The executive session is anticipated to last 30 minutes.*

**3. Open Session / Preliminary – 6:30 PM or as soon thereafter as possible**

A. Review of Meeting Norms

B. Land Acknowledgment

Southern Oregon Education Service District and the areas in which we serve are located within the ancestral homelands of the Shasta, Takelma, Latgawa, Modoc, and the Yahooskin-Paiute peoples who lived here since time immemorial. The full text of SOESD's land acknowledgement can be read [here](#) on the SOESD website.

C. Pledge of Allegiance

D. Comments from Representatives of the Associations

E. Requests to Address Agenda Items

**4. Consent Agenda**

A. Approval of Agenda

B. Approval of Minutes:

- Organizational Meeting, July 20, 2022 ([Pages 6-11](#))
- Special Meeting, September 1, 2022 ([Page 12](#))
- Personnel Report

C. New Licensed Hires for Approval

Administration recommends offers of employment contracts for the 2022-2023 academic year to:

- Sarah Keppinger, Speech-Language Pathologist
- Kenneth "Luke" Snelling, Physical Therapist

D. Financial Report

The financial report for the period ending August 31, 2022 is included for your review.

([Pages 13-19](#))

**PROPOSED ACTION: Move to approve all items on the consent agenda.**

**5. Communications**

SOESD Superintendent's Schedule of Meetings: September, October, and November 2022

Superintendent Beveridge will review his calendar of scheduled meetings for the three-month period. ([Pages 20-22](#))

**6. Administration**

A. First Reading of Proposed SOESD Board Policies

The policies listed below will be reviewed by the Board during the work session preceding the regular meeting. They are provided as a separate email attachment and presented for first reading.

DDB..... Native American Impact Aid Funds  
DDC..... Native American Education Program Grants  
DH..... Bonded Employees and Officers  
DI ..... Fiscal Accounting and Reporting  
DIE ..... Audits  
DJ ..... ESD Purchasing

B. Second Reading of Proposed SOESD Board Policies

The policies listed below were reviewed in a first reading by the Board during the July 20, 2022 meeting. These policies are being sent to you as a separate email attachment and are presented for second reading and possible board approval.

DB ..... ESD Budget  
DBC ..... Budget Calendar  
DBEA..... Budget Committee  
DBK ..... Budget Transfer Authority  
DD..... Grant Funding Proposals and Applications  
DDA..... Local Service Plan  
DFA ..... Investment of Funds  
DGA ..... Authorized Signatures  
DID ..... Property Inventories  
DLC ..... Expense Reimbursements  
DN..... Disposal of ESD Property

**PROPOSED ACTION: Move to adopt the SOESD Board Policies as presented.**

C. Oregon School Boards Association (OSBA) 2022-2023 Annual Dues

The annual dues amount for OSBA 2022-2023 membership is \$3,111.75. This is the same amount as last fiscal year. Administration recommends continuing SOESD's membership for 2022-2023

**PROPOSED ACTION: Move to approve 2022-2023 OSBA membership in the amount of \$3,111.75.**

D. Nominations for OSBA Board of Directors

OSBA Board of Directors, Position 5, representing the Southern Region, is up for election this year. The position is currently held by Dawn Watson, whose term expires on December 31, 2022. Board members interested in running for a position on the OSBA Board need to be nominated by a member board within their region. Please inform Chair Converse in advance of the meeting if you are interested in being nominated to run for OSBA Board of Directors Position 5. An explanation of the [essential duties of OSBA Board members is available here](#). Candidate nomination materials are due in the OSBA office by 5:00 PM on Friday, September 30, 2022. .

E. Licensed Job Description: School-Based Mental Health Interventionist

This new licensed job description is included in your packet and presented for approval. ([Pages 23-25](#))

**PROPOSED ACTION: Move to approve the licensed job description: School-Based Mental Health Interventionist.**

F. ODE Education Staff Retention and Recruitment Grant

SOESD has applied for and been approved to receive funding through an *Education Staff Retention and Recruitment Grant* (HB 4030) from the Oregon Department of Education. The grant application includes a bonus for SOESD employees returning for the 2022-23 school year. Administration requests board approval to implement compensation provisions related to the grant.

a. MOA Between SOESD and SOBC

A Memorandum of Agreement was ratified by the licensed association's members on September 12, 2022. ([Page 26](#))

**PROPOSED ACTION: Move to approve the MOA regarding staff recruitment and retention bonuses with SOBC as presented.**

b. MOA Between SOESD and OSEA Chapter #104

A Memorandum of Agreement is being considered for ratification by members of the classified association. Should notification be received from the association before the SOESD board meeting that its members voted to ratify the agreement, administration will request your approval of the MOA. ([Page 27](#))

**PROPOSED ACTION: Move to approve the MOA regarding staff recruitment and retention bonuses with OSEA as presented. (if ratified by OSEA prior to the board meeting)**

c. Non-Bargaining Labor Groups

Administration requests board authorization to pay appreciation bonuses to non-bargaining labor groups following the same provisions outlined in the MOAs with the associations.

**PROPOSED ACTION: Authorize administration to make one-time appreciation bonus payments to employees in non-bargaining labor groups, who have not submitted notice of intent to resign, of \$1400 if hired prior to March 1, 2022, and \$350 if hired after March 1, 2022 (prorated by FTE).**

G. Contract for Services with Phoenix School of Roseburg (Creating Community Resilience)

SOESD has been designated as the recipient and distributor of \$840,000 in federal funding for work related to Adverse Childhood Experiences (ACEs) & Resilience in a six-county region (Jackson, Josephine, Coos, Curry, Douglas and Klamath). Funding will support SOESD facilitated initiatives in Jackson and Josephine counties: Southern Oregon Success and Klamath Promise. South Coast ESD will facilitate the work in Coos and Curry counties. Phoenix School of Roseburg (Creating Community Resilience) will be the designated provider in Douglas County. Administration requests authorization to enter into an agreement with Phoenix School of Roseburg not to exceed \$130,000. These services include all aspects of the backbone support needed to administer an ACEs Training Team and facilitate work groups focused on implementing trauma-informed practices. CFO Weaver will provide additional information and answer your questions regarding the project during the meeting.

**PROPOSED ACTION: Move to approve entering into an agreement with Phoenix School of Roseburg not to exceed \$130,000.**

H. Contract for Services with Journalistic Learning Initiative

SOESD has been asked by the Oregon Department of Education to lead a statewide effort to produce a workforce-readiness website/portal related to Career Connected Learning for use statewide. Administration requests authorization to enter into an agreement with Journalistic Learning Initiative not to exceed \$315,000. A contract with ODE provides revenue for this project. Karla Clark, SOESD Program Manager, and Mark Angle-Hobson, Director of School Improvement Services, will be present at the meeting to provide additional information and answer any questions you may have.

**PROPOSED ACTION: Move to approve entering into an agreement with Journalistic Learning Initiative not to exceed \$315,000.00.**

I. Lease Agreement with Carl. D. Johnson Trust

Administration requests board approval to lease office space of approximately 3,500 square feet located at 550 SW 6<sup>th</sup> Street, Suite 3, Grants Pass OR 97526. The purpose is to expand and relocate office space for Regional Inclusive Services itinerant staff. The term of the lease is 60 months at an approximate total cost of \$355,000. CFO Weaver will provide additional information and answer your questions during the meeting.

**PROPOSED ACTION: Move to authorize administration to enter into a 60-month lease agreement with Johnson Trust, Carl D. not to exceed \$355,000.**

- J. Contract for Services with Black Southern Oregon Alliance (BSOA)  
Administration requests board approval to enter into an agreement with BSOA not to exceed \$160,000. Services will include planning, publicizing, and implementing the Black Youth Leadership Summit and Black Youth Summer Institute in accordance with the ODE Southern Oregon Black/African American Student Success (SOBAASS) grant.

**PROPOSED ACTION: Move to approve entering into an agreement with Black Southern Oregon Alliance not to exceed \$160,000.**

## **7. Business Affairs**

### **Related Party Questionnaire**

The Related Party Questionnaire is completed annually to document any related party activities between public health officials and their respective agencies. Examples of a related party activity: *An agency purchases a property owned by a board member or administrators of that agency.* To document activities of this type, the SOESD's auditors have requested that administrators and board members complete a related party questionnaire. The questionnaire has been sent via US mail for you to complete and return to the board secretary in the enclosed self-addressed stamped envelope before the November board meeting. ([Pages 28-29](#))

## **8. Miscellaneous**

- A. Next Regular Meeting: October 19, 2022, 6:00 PM, SOESD Administration Office
- B. OSBA Fall Regional Meeting: October 24, 2022, 6:00 PM Dinner; 6:30 PM Business Meeting, Rogue Regency Inn Banquet Room. *Please let the board secretary know if you plan to attend.*
- C. 2022 OSBA Annual Convention: November 10-13, 2022, Portland Marriott Downtown Waterfront. *Please let the board secretary know if you are interested in attending so that lodging arrangements can be made as soon as the reservation window opens.*

## **9. Adjournment**

<b>Minutes in Brief</b>	SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS ORGANIZATIONAL MEETING WEDNESDAY, JULY 20, 2022													
<b>Call to Order</b>	The annual organizational meeting of the Southern Oregon Education Service District Board of Directors was held in the downstairs conference room of the SOESD administration office in Medford and by video/audio conference on Wednesday, July 20, 2022. Chair Converse called the meeting to order at 6:07 PM. Chair Converse read an excerpt from the SOESD's Land Acknowledgement statement and led those attending in the Pledge of Allegiance.													
<b>Attendance</b>	<p>Board members in attendance:</p> <p>Rosie Converse          Jessie Hecocta (by video conference)          Ana Mannenbach (by video conference)          Mary Middleton (by video conference)          Robert Moore (by video conference)          Corbin Morell (by video conference)          Annie Valtierra-Sanchez (by video conference)          Justin Wright</p> <p>SOESD staff members and guests in attendance:</p> <table> <tr> <td>Mark Angle-Hobson</td><td>Karla Clark</td><td>Julissa Taitano</td></tr> <tr> <td>Jessica Bach</td><td>Gabe Gilham</td><td>Daniel Weaver</td></tr> <tr> <td>Scott Beveridge</td><td>Patty Michiels</td><td>Mindy Welsh</td></tr> <tr> <td></td><td>Jordyn Robson</td><td></td></tr> </table>	Mark Angle-Hobson	Karla Clark	Julissa Taitano	Jessica Bach	Gabe Gilham	Daniel Weaver	Scott Beveridge	Patty Michiels	Mindy Welsh		Jordyn Robson		<p>Board members absent:</p> <p>Maud Powel</p>
Mark Angle-Hobson	Karla Clark	Julissa Taitano												
Jessica Bach	Gabe Gilham	Daniel Weaver												
Scott Beveridge	Patty Michiels	Mindy Welsh												
	Jordyn Robson													
<b>Comments from Representatives of the Association</b>	<p>Gabe Gilham, president of the classified association, commented regarding progress in ongoing meetings to negotiate a successor Collective Bargaining Agreement.</p> <p>No representatives from the licensed association were in attendance.</p>													
<b>Requests to Address Agenda Items</b>	There were no requests to address agenda items.													
<b>Consent Agenda</b>	<p>The consent agenda consisted of the following items:</p> <ul style="list-style-type: none"> <li>A. Approval of Agenda</li> <li>B. Approval of Minutes:             <ul style="list-style-type: none"> <li>• June 15, 2022 Work Session</li> <li>• June 15, 2022 Budget Hearing</li> <li>• June 15, 2022 Regular Meeting</li> <li>• June 27, 2022 Special Meeting</li> </ul> </li> <li>C. Personnel Report</li> <li>D. Financial Report</li> </ul> <p><b>IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT</b></p>													

**TO:**

Approve the all items on the consent agenda.

**MOTION CARRIED 8-0**

**Communication**

**A. SOESD Superintendent's Schedule of Meetings for July, August, and September 2022**

Superintendent Beveridge reviewed his schedule of meetings for the three-month period, highlighting the following:

- Mr. Beveridge attended the House Education Committee's Higher Education Task Force listening session that morning. At that meeting, the superintendent met Julissa Taitano, president of SOU's Aspiring Educators, the student chapter of the Oregon Education Association (OEA). Superintendent Beveridge welcomed Ms. Taitano and members of the chapter who were in attendance during the board meeting.
- A number of meetings have taken place and will continue over the summer to negotiate the collective bargaining agreements with the classified and the licensed associations.
- Meetings continue with the architects and project managers regarding the Phoenix Campus Reconstruction Project.
- Superintendent Beveridge met on July 26, 2022 with Tim Sweeney, Grants Pass School District's new superintendent. Mr. Beveridge also plans to meet with the new presidents of Rogue Community College and Southern Oregon University.
- The Administrative Team Retreat is scheduled for August 8, 2022.
- On July 14, 2022, Superintendent Beveridge met with Dr. Karen Perez-Da Silva, of Education Northwest, to learn about the strategic planning facilitation services they provide.
- The Southern Oregon Equity Summit, will be held August 16-17, 2022. The summit is presented annually by SOESD's School Improvement Services team. Board members are welcome and encouraged to attend.
- SOESD's All Staff Inservice will take place in person this year on Friday, August 26, 2022 at Southern Oregon University. Board members are encouraged to attend.
- Superintendent Beveridge, together with members of his Cabinet, will be scheduling time to visit SOESD-operated classrooms and attend program staff meetings and special events throughout the 2022-2023 school year.

**B. OAESD Governance Council Representative**

In June the Board appointed Member Valtierra-Sanchez and/or Member Middleton to serve on the OAESD Governance Council. The Board requested that Superintendent Beveridge follow-up by asking OAESD if two board members can share the position of representative on the council. Mr. Beveridge reported that one member may serve as the primary, the other may serve as the back-up representative. Member Middleton volunteered to serve as the primary; Member Valtierra-Sanchez volunteered to serve as backup.



## Administration

- A. SOESD Organizational Structure for 2022-2023  
Superintendent Beveridge reviewed the 2022-2023 organizational chart and list of administrative staff presented for board approval.  
**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:**  
Approve SOESD's organizational structure and approve the new organizational chart presented for the 2022-2023 year.  
**MOTION CARRIED 8-0**
- B. Organizational Items for 2022-2023
1. District Clerk and Deputy Clerk – The superintendent is charged by law to be named as clerk. We recommend that the Chief Financial Officer be named as deputy clerk.
  2. Safety Officer – We recommend that the Board appoint the Chief Financial Officer to serve as safety officer.
  3. Budget Officer – The superintendent-clerk should be designated as the district's budget officer.
  4. Newspaper of Record – We recommend that the Mail Tribune be named the newspaper of record.
  5. Mileage Reimbursement Rate for Staff and Board – It has been Board practice to pay the IRS-approved rate. We recommend continuation of this practice.
  6. Authorization to Submit Grant and Contract Proposals – It is necessary to respond quickly to grant and contract opportunities. We request that the Board continue to authorize the superintendent and the CFO, in the superintendent's absence, to submit proposals for grants and contracts as well as accept awards during the 2022-2023 fiscal year.
  7. Authorization to Request Contract Funds – We recommend that the Board continue its practice of authorizing the signatures of the superintendent or CFO to request payments from funding sources.
  8. Coordination of Americans with Disabilities Act – We recommend that the Chief Human Resources Officer be named Section 504 / ADA coordinator.
  9. Attendance Officer – State law requires ESDs to name an attendance officer. We recommend the appointment of the superintendent to serve in that role.
  10. Board Attorney – Attorneys in the law firm of Garrett Hemann Robertson, P.C., have served as your legal counsel and we recommend they continue in that capacity. It is requested that you authorize the superintendent to seek specialized legal counsel, when deemed necessary, from Garrett Hemann Robertson law firm.
  11. Auditor – Per existing contract, we recommend that Isler Medford LLC serves as the district's auditor for 2022-2023.
  12. Title IX Coordinator – We recommend that the Chief Human Resources Officer be designated as the Title IX Coordinator.
  13. Authorized Depositories of Funds – We recommend two depositories of funds: First Interstate Bank for general operation, and State of Oregon Local Government Investment Pool.
  14. Local Contract Review – It is recommended that the Southern Oregon ESD Board of Directors act as the district's Local Contract Review Board.



15. Identifying Purchasing Practices – It is recommended that Southern Oregon ESD continue its practice of following the Attorney General’s Model Public Contract Rules and ORS 279 pertaining to public contracting.
16. Insurance Agent of Record – SOESD’s Insurance Agent of Record is Lloyd Williamson, Protectors Insurance.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MOORE TO:**

Accept administration’s recommendations as presented for organizational items 1 through 16.

**MOTION CARRIED 8-0**

- C. Award of Contract Amendment #2 for Design Services for the Phoenix Campus Reconstruction Project  
Based on Jackson County’s response to SOESD’s initial planning submission, a Type 3 planning application is required. Administration requested board authorization to award a contract amendment to arkitek: design&architecture in the amount of \$45,200 for the Phoenix Campus Reconstruction Project. The amendment to the contract is requested to proceed with preparation and coordination of the SOESD Type 3 planning application.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Award a contract amendment for design services from arkitek in the amount of \$45,200 for a total contract sum not to exceed \$1,653,830.00.

**MOTION CARRIED 8-0**

- D. Contract for Services with Journalistic Learning Initiative  
SOESD has been asked by the Oregon Department of Education to lead a statewide effort to produce materials related to Career Connected Learning for use statewide. A contract with ODE provides revenue for three major projects to accomplish the contract goals. To accomplish one of the major projects, administration requested board approval to enter into an agreement with Journalistic Learning Initiative to produce a series of 20 career exploration videos, lesson plans, handouts, and other related videos and materials. Karla Clark, SOESD Program Manager, and Mark Angle-Hobson, Director of School Improvement Services, provided additional information and answered the Board’s questions about the project.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve entering into an agreement with Journalistic Learning Initiative not to exceed \$210,000.00

**MOTION CARRIED 8-0**

- E. Contract for Services with Scholastic, Inc.  
Administration requested board approval to enter into an agreement with Scholastic, Inc., to provide Family Engagement training and support services to educators throughout the region. These services continue to be requested by component districts and were included as a tier one service in the SOESD Student Success Act Comprehensive Support Plan as part of the 2022-2-23 Local Service Plan.

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:**

Approve entering into agreement with Scholastic at a cost not to exceed \$148,574.00.

**MOTION CARRIED 8-0**

F. Contract for Services with Sound Discipline

Administration requested board approval to enter into agreements with Sound Discipline not to exceed \$475,480.00 for multiple workshop series, district partnerships, coaching, and consultation provided to educators throughout the region during the 2022-2023 school year. Provision of these services were again ranked by component school districts as priority tier one services and included in the SOESD Student Success Act Comprehensive Support Plan as part of the 2022-23 Local Service Plan. Director Mark Angle-Hobson provided additional information and answered questions about these services.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MANNENBACH TO:**

Approve entering into agreements with Sound Discipline at a cost not to exceed \$475,480.00.

**MOTION CARRIED 8-0**

G. Contracts for Staffing Services

Administration requested the Board's approval to enter into agreements for the 2022-2023 school year for staffing services as detailed in the table below. All efforts to advertise and fill these positions through the employment process have been unsuccessful.

E-Therapy	Speech-Language Pathologist	2.0 FTE	\$235,000.00
Presence Learning	Speech Language Pathologist	2.0 FTE	\$275,000.00
ProCare/ Blazerworks	Sign Language Interpreter	5.0 FTE	\$2,000,000.00
	Teacher of Deaf and Hard of Hearing	2.0 FTE	
	Teacher of Visually Impaired	4.0 FTE	
	School Psychologist	4.0 FTE	
	Autism Consultant	0.6 FTE	
Therapy Travelers	Occupational Therapist	1.0 FTE	\$300,000.00
	School Psychologist	1.0 FTE	
Tyler York	Teacher of Visually Impaired (with extended school-year services)	1.0 FTE	\$173,200.00

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER WRIGHT TO:**

Approve entering into agreements for staffing services not to exceed the amounts presented.

**MOTION CARRIED 8-0**

H. First Reading of Proposed SOESD Board Policies

The policies listed below were presented for first reading after having been reviewed by board members during the June 15, 2022 work session. There were no follow up questions or comments regarding the proposed policies.

DB ..... ESD Budget  
DBC ..... Budget Calendar  
DBEA ..... Budget Committee  
DBK ..... Budget Transfer Authority  
DD ..... Grant Funding Proposals and Applications  
DDA ..... Local Service Plan  
DFA ..... Investment of Funds

DGA..... Authorized Signatures  
 DID ..... Property Inventories  
 DLC..... Expense Reimbursements  
 DN ..... Disposal of ESD Property

**Business Services**

- A. 2022-2023 SOESD Resolution 1, 2, 3, and 4  
 Chief Financial Officer Daniel Weaver explained these resolutions are presented annually and provide operational authority in the business areas.  
**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER HECOCTA TO:**  
 Adopt 2022-2023 SOESD Resolutions 1, 2, 3, and 4.  
**MOTION CARRIED 8-0**
- B. Authorization for Staff to Sign Checks  
 Administration recommended Scott Beveridge, Daniel Weaver, and Jessica Bach be designated as authorized staff to sign checks during fiscal year 2022-2023. The ESD continues to use a facsimile signature for its accounts payable and payroll check runs. Superintendent Beveridge's signature will appear on that facsimile.  
**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**  
 Approve the recommendations of administration regarding persons authorized to sign checks during fiscal year 2022-2023.  
**MOTION CARRIED 8-0**
- C. Filing Budget Documents  
 SOESD's 2022-2023 budget document has been filed with each of the assessors and clerks' offices in Jackson, Josephine, and Klamath Counties.

**Executive Session**

At 7:12 PM, Chair Converse announced the Board would meet in executive session, pursuant to ORS 192.660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**Open Session**

At 7:58 PM, Chair Converse reconvened the board into open session.

**Miscellaneous**

- A. All SOESD Staff Inservice, August 26, 2022, Southern Oregon University, 8:30 – 11:00 AM.
- B. SOESD Board of Directors Regular Meeting, September 21, 2022, 6:00 PM, SOESD Administration Office
- C. 2022 OSBA Annual Convention, November 11-13, 2022, Portland Marriott Downtown Waterfront.

Mindy Welsh, of SOU's Aspiring Educators, expressed interest in establishing a liaison relationship with SOESD between education programs at SOU and the local districts as a bridge to encourage new teachers to apply for positions in the region's public schools.

**Adjournment**

The organizational meeting of the SOESD Board of Directors adjourned at 8:02 PM.

<b>Minutes in Brief</b>	SOUTHERN OREGON EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS SPECIAL MEETING, THURSDAY, SEPTEMBER 1, 2022																			
<b>Call to Order</b>	A special meeting of the Southern Oregon Education Service District Board of Directors was held by video/audio conference on Thursday, September 1, 2022. Chair Converse called the meeting to order at 6:03 PM.																			
<b>Attendance</b>	Board members in attendance: Rosie Converse Mary Middleton Corbin Morell Maud Powell Justin Wright	Board members absent: Jessie Hecocta Ana Mannenbach Robert Moore Annie Valtierra-Sanchez																		
	SOESD staff members and guests in attendance: <table> <tr> <td>Mark Angle-Hobson</td><td>Brooke Laughlin</td><td>Susan Sprague</td></tr> <tr> <td>Jessica Bach</td><td>Darci Mason</td><td>Amy Szeliga</td></tr> <tr> <td>Brittany Balance</td><td>Patty Michiels</td><td>Angie Thompson</td></tr> <tr> <td>Scott Beveridge</td><td>Susan Peck</td><td>Kristy Thorson</td></tr> <tr> <td>Jody Conrad</td><td>Susan Reynolds</td><td>Daniel Weaver</td></tr> <tr> <td>Paul Dakopolos</td><td>Trish Orr</td><td>Jesse Wise</td></tr> </table>		Mark Angle-Hobson	Brooke Laughlin	Susan Sprague	Jessica Bach	Darci Mason	Amy Szeliga	Brittany Balance	Patty Michiels	Angie Thompson	Scott Beveridge	Susan Peck	Kristy Thorson	Jody Conrad	Susan Reynolds	Daniel Weaver	Paul Dakopolos	Trish Orr	Jesse Wise
Mark Angle-Hobson	Brooke Laughlin	Susan Sprague																		
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Scott Beveridge	Susan Peck	Kristy Thorson																		
Jody Conrad	Susan Reynolds	Daniel Weaver																		
Paul Dakopolos	Trish Orr	Jesse Wise																		
<b>Administration</b>	Ratification of the 2022-2025 Collective Bargaining Agreement between Southern Oregon ESD and the Southern Oregon Bargaining Council Board members received copies of the tentative agreement reached on August 10, 2022 with the licensed association to settle a successor to the 2019-2022 Collective Bargaining Agreement. <b>IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:</b> Approve the 2022-2025 Collective Bargaining Agreement with Southern Oregon ESD and the Association. <b>MOTION CARRIED: 5-0</b>																			
<b>Executive Session</b>	At 6:11 PM, Chair Converse announced the Board would meet in executive session, pursuant to ORS 192.660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations.																			
<b>Open Session</b>	At 6:12 PM, Chair Converse reconvened the Board into open session and explained that the meeting would adjourn due to there no longer being a quorum of the board present.																			
<b>Adjournment</b>	Chair Converse adjourned the special meeting of the SOESD Board of Directors at 6:12 PM.																			

**SOUTHERN OREGON EDUCATION SERVICE DISTRICT**  
**BOARD OF DIRECTORS FINANCIAL REPORT**  
**August 31, 2022**

<b>100</b>	<b>GENERAL FUND</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% SPT</b>	<b>REVENUE</b>	<b>% RECD</b>
101	ADMIN/OPERATIONS	3,047,208.00	785,706.83	2,261,501.17	25.8%		
102	TECHNOLOGY MEDIA SERVICES	2,953,541.00	394,348.37	2,559,192.63	13.4%		
103	SPECIAL EDUC SERVICES	13,751,990.00	98,502.27	13,653,487.73	0.7%		
104	SPEECH	491,350.00	17,466.20	473,883.80	3.6%		
106	INTERPRETERS	1,186,343.00	24,870.70	1,161,472.30	2.1%		
107	PSYCHOLOGY	1,050,280.00	28,739.78	1,021,540.22	2.7%		
108	BRAILLIST	386,280.00	1,959.97	384,320.03	0.5%		
109	STEPS PLUS PROGRAM	1,800,000.00	42,695.64	1,757,304.36	2.4%		
110	OT / PT	268,550.00	6,964.71	261,585.29	2.6%		
113	REGIONAL/STATEWIDE INITIATIVES	397,946.00	47,689.87	350,256.13	12.0%		
114	CAREER/TECHNICAL ED	305,933.00	45,008.75	260,924.25	14.7%		
115	ENGLISH SECOND LANG	295,098.00	45,572.58	249,525.42	15.4%		
117	AUDIOLOGY	175,000.00	0.00	175,000.00	0.0%		
192	CARE	1,224,000.00	14,270.16	1,209,729.84	1.2%		
TOTAL (100)		27,333,519.00	1,553,795.83	25,779,723.17	5.7%	4,526,335.80	16.6%
August 31, 2021		25,889,265.00	1,592,311.38	24,296,953.62	6.2%	4,194,986.39	16.2%

<b>BOARD ACCOUNTS - 2310</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% SPT</b>
340-BOARD TRAVEL	18,000.00	2,432.41	15,567.59	13.5%
351-TELEPHONE	515.00	0.00	515.00	0.0%
381-AUDIT	13,390.00	0.00	13,390.00	0.0%
382-LEGAL SERVICES	61,835.00	27,123.59	34,711.41	43.9%
388-ELECTIONS	30,900.00	0.00	30,900.00	0.0%
390-OTHER SERVICES	0.00	0.00	0.00	0.0%
410-SUPPLIES	796.00	0.00	796.00	0.0%
640-DUES & FEES	21,000.00	37,377.00	(16,377.00)	178.0%
651-LIABILITY INS	6,180.00	6,180.00	0.00	100.0%
TOTAL BOARD ACCTS.	152,616.00	73,113.00	79,503.00	47.9%

<b>210</b>	<b>SP REV -FEDERAL</b>	<b>BUDGET or AWARD EST</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>% SPT</b>	<b>REVENUE</b>	<b>% RECD</b>
0	SPECIAL REVENUE-FEDERAL	12,727,803.00	0.00	12,727,803.00	0.0%	0.00	0.0%
201	IDEA CONSORTIUM	0.00	0.00	0.00	N/A	0.00	N/A
202	TECH PREP ED 21-22	0.00	34,326.22	(34,326.22)	N/A	(93,904.13)	N/A
203	MIDDLE SCHOOL PILOT PROJECT	0.00	0.00	0.00	N/A	0.00	N/A
204	PERKINS BASIC 21-22	0.00	28,057.98	(28,057.98)	N/A	4,699.68	N/A
205	PERKINS BASIC 20-21	0.00	32,693.16	(32,693.16)	N/A	0.00	N/A
206	MIG SUMMER SCHL	0.00	95,756.90	(95,756.90)	N/A	0.00	N/A

208	TITLE 1C MIG RSY 20-21	0.00	49,478.78	(49,478.78)	N/A	0.00	N/A
209	TITLE 1C MIG RSY 21-22	0.00	171,671.20	(171,671.20)	N/A	105,607.83	N/A
210	TITLE 1C-PRESCHL 21-22	0.00	2,161.75	(2,161.75)	N/A	988.40	N/A
211	TITLE 1C PRESCHL 20-21	0.00	0.00	0.00	N/A	0.00	N/A
212	STRIDE ACADEMY	0.00	0.00	0.00	N/A	0.00	N/A
213	TITLE 1-C SUPPLEMENTAL 20-21	0.00	0.00	0.00	N/A	0.00	N/A
214	IDEA REGIONAL	0.00	97,767.57	(97,767.57)	N/A	0.00	N/A
216	ELH SECTOR PLANNING 21-22	0.00	0.00	0.00	N/A	0.00	N/A
217	PP COORDINATED ENROLLMENT	0.00	0.00	0.00	N/A	0.00	N/A
218	INDIAN EDUCATION SERVICES	0.00	1,235.00	(1,235.00)	N/A	0.00	N/A
219	COVID-19 SUPPORT	0.00	12,747.59	(12,747.59)	N/A	4,598.59	N/A
220	ESDs For S E L	0.00	5,588.75	(5,588.75)	N/A	0.00	N/A
235	FAMILY SUPPORT SERVICES 21-23	0.00	4,547.05	(4,547.05)	N/A	(21,340.01)	N/A
243	YOUTH TRANSITION PROGRAM	0.00	46,977.52	(46,977.52)	N/A	(22,575.42)	N/A
247	TITLE III CONSORTIUM 21-22	0.00	7,448.20	(7,448.20)	N/A	5,305.02	N/A
248	TITLE III CONSORTIUM 20-21	0.00	0.00	0.00	N/A	0.00	N/A
250	CARL PERKINS - RCC	0.00	0.00	0.00	N/A	0.00	N/A
251	LETS GO LEARN CHILD CARE RESOURCE NETWORK 21-	0.00	0.00	0.00	N/A	0.00	N/A
261	23	0.00	99,360.53	(99,360.53)	N/A	0.00	N/A
262	FAMILY SUPPORT & CONNECTIONS	0.00	54,542.75	(54,542.75)	N/A	0.00	N/A
263	CCRN - 2	0.00	0.00	0.00	N/A	0.00	N/A
264	CCRN RS STUDY	0.00	0.00	0.00	N/A	0.00	N/A
272	EI/ECSE	0.00	27,084.38	(27,084.38)	N/A	(115,409.72)	N/A
276	TRANSITION NETWORK COORDINATOR	0.00	0.00	0.00	N/A	0.00	N/A
277	TNF - STUDENT SUMMIT CONFERENCES	0.00	0.00	0.00	N/A	0.00	N/A
278	IDEA ENHANCEMENT 21-22	0.00	0.00	0.00	N/A	0.00	N/A
285	PERKINS RESERVE 21-22	0.00	14,906.11	(14,906.11)	N/A	7,444.88	N/A
287	TBI LIAISON 21-23	0.00	0.00	0.00	N/A	0.00	N/A
288	AUDIOLOGY SUPPORT 21-23	0.00	0.00	0.00	N/A	0.00	N/A
289	PERKINS RESERVE 20-21	0.00	2,338.62	(2,338.62)	N/A	0.00	N/A
292	IDEA ENHANCEMENT 20-21	0.00	0.00	0.00	N/A	0.00	N/A
297	EXTENDED ASSESSMENT 20-21	0.00	0.00	0.00	N/A	0.00	N/A
307	LTCT IDEA 619	0.00	0.00	0.00	N/A	0.00	N/A
308	LTCT TITLE 1D 21-22	0.00	670.37	(670.37)	N/A	0.00	N/A
309	LTCT IDEA 21-22	0.00	0.00	0.00	N/A	0.00	N/A
311	MIECHV	0.00	0.00	0.00	N/A	0.00	N/A
313	OCDD	0.00	5,948.29	(5,948.29)	N/A	0.00	N/A
316	MTSS REGIONAL COACHES	0.00	9,052.63	(9,052.63)	N/A	9,027.88	N/A
318	HS MATH PATHWAY CONVENING	0.00	0.00	0.00	N/A	0.00	N/A

TOTAL (210)	12,727,803.00	804,361.35	11,923,441.65	6.3%	(115,557.00)	-0.9%
August 31, 2021	10,403,807.00	736,044.76	9,667,762.24	7.1%	(412,376.23)	-4.0%

<b>BUDGET or</b>	<b>%</b>	<b>%</b>
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290	SP REV -OTHER	AWARD EST	EXPENDED	BALANCE	SPT	REVENUE	RECD
0	SPECIAL REVENUE-OTHER	27,126,671.00	0.00	27,126,671.00	0.0%	0.00	0.0%
717	PP COORDINATED ENROLLMENT	0.00	27,183.27	(27,183.27)	N/A	(31,485.30)	N/A
718	GYO GRANT	0.00	46,641.36	(46,641.36)	N/A	(39,791.99)	N/A
719	COVID-19 SUPPORT	0.00	0.00	0.00	N/A	0.00	N/A
749	EDUCATOR ADVANCEMENT FUND	0.00	41,305.86	(41,305.86)	N/A	(282,552.02)	N/A

751	ADV MATH IN REAL LIFE	0.00	0.00	0.00	N/A	0.00	N/A
753	ADV STEM INNOVATIVE PROGRAMMING	0.00	0.00	0.00	N/A	0.00	N/A
754	MEDIA LIBRARY SERVICES	0.00	0.00	0.00	N/A	0.00	N/A
757	LONG TERM CARE TREATMENT	0.00	16,788.02	(16,788.02)	N/A	0.00	N/A
758	WESD DASHBOARD	0.00	0.00	0.00	N/A	(121,422.08)	N/A
759	FCCN	0.00	2,731.64	(2,731.64)	N/A	0.00	N/A
760	CPDP	0.00	0.00	0.00	N/A	6,566.43	N/A
761	CCRN SUPPORT	0.00	0.00	0.00	N/A	4,596.38	N/A
762	CTE REVITALIZATION GRANT	0.00	0.00	0.00	N/A	0.00	N/A
763	SUCCESSFUL TRANSITIONS GRANT	0.00	0.00	0.00	N/A	0.00	N/A
765	SUPPORT - CTE CAREER PATHWAYS	0.00	0.00	0.00	N/A	0.00	N/A
766	SCHOOL READINESS HUB	0.00	0.00	0.00	N/A	0.00	N/A
767	SHA FAMILY SERVICES HUB	0.00	29,512.02	(29,512.02)	N/A	(6,496.54)	N/A
768	EMERGING REGIONAL STEM HUB	0.00	37,412.75	(37,412.75)	N/A	26,414.34	N/A
769	REGIONAL EDUCATOR NETWORK (SOREN)	0.00	23,924.59	(23,924.59)	N/A	(92,657.98)	N/A
770	LTCT ADDITIONAL SERVICES	0.00	0.00	0.00	N/A	4,205.82	N/A
772	STEM INNOVATIVE PROGRAMMING 21-23	0.00	0.00	0.00	N/A	(39.58)	N/A
773	PRESCHOOL PROMISE	0.00	0.00	0.00	N/A	0.00	N/A
774	PRESCHOOL PROMISE - COORDINATION	0.00	1,030.74	(1,030.74)	N/A	141,669.31	N/A
776	OREGON SCIENCE PROJECT	0.00	0.00	0.00	N/A	0.00	N/A
777	R & R COMMUNITIES	0.00	0.00	0.00	N/A	0.00	N/A
778	THREAT ASSESSMENT PROGRAM	0.00	0.00	0.00	N/A	9,014.08	N/A
779	CCR&R PRESCHOOL PROMISE SSA	0.00	0.00	0.00	N/A	0.00	N/A
780	CCRR SSA PROFESSIONAL LEARNING	0.00	179.14	(179.14)	N/A	0.00	N/A
781	CCRR SSA PSP ADMIN	0.00	17,501.30	(17,501.30)	N/A	0.00	N/A
782	CCRR SSA PSP COACHING	0.00	23,698.69	(23,698.69)	N/A	0.00	N/A
783	SHARED SERVICES - SSA BUSINESS COACHING	0.00	9,890.68	(9,890.68)	N/A	0.00	N/A
802	CLASSROOM AT CRATER LAKE	0.00	0.00	0.00	N/A	(31,361.16)	N/A
804	ODE INTEL	0.00	0.00	0.00	N/A	3,386.74	N/A
805	OI SERVICES	0.00	0.00	0.00	N/A	0.00	N/A
806	MATH IN REAL LIFE	0.00	0.00	0.00	N/A	0.00	N/A
807	PERS VARIANCE ACCOUNT	0.00	0.00	0.00	N/A	17,299.69	N/A
808	LEAD LEARN EXCEL	0.00	0.00	0.00	N/A	5,451.99	N/A
809	AMBITIOUS INSTRUCTION	0.00	0.00	0.00	N/A	0.00	N/A
810	SOTCE	0.00	0.00	0.00	N/A	0.00	N/A
SUBTOTAL-290		27,126,671.00	277,800.06	26,848,870.94	1.0%	(387,201.87)	-1.4%
		BUDGET or			%	%	
290	SP.REV.-OTHER	AWARD EST	EXPENDED	BALANCE	SPT	REVENUE	RECD
SUBTOTAL-290		27,126,671.00	277,800.06	26,848,870.94	1.0%	(387,201.87)	-1.4%



811	ELP PARENT SUPPORT	0.00	0.00	0.00	N/A	0.00	N/A
812	AIAN EDUCATOR SUCCESS	0.00	0.00	0.00	N/A	0.00	N/A
813	ATTENDANCE INITIATIVE	0.00	0.00	0.00	N/A	0.00	N/A
814	REGIONAL ABSENTEESIM INITIATIVE	0.00	0.00	0.00	N/A	0.00	N/A
815	SOESD-SPEC ED SERVICES	0.00	0.00	0.00	N/A	68.29	N/A
816	STUDENT SUCCESS ACT	0.00	195,576.70	(195,576.70)	N/A	733,109.66	N/A
817	ADV PROGRAM EXPANSION	0.00	0.00	0.00	N/A	0.00	N/A
818	AIAN STUDENT SUCCESS JaJo	0.00	0.00	0.00	N/A	0.00	N/A
819	AIAN STUDENT SUCCESS KLAMATH	0.00	0.00	0.00	N/A	0.00	N/A
821	OETC/ODE ONLINE	0.00	0.00	0.00	N/A	2,784.62	N/A
822	GILBERT CREEK PLAYGROUND	0.00	0.00	0.00	N/A	157.94	N/A
823	ATTENDANCE DONATION ACCOUNT	0.00	0.00	0.00	N/A	49.89	N/A
824	ROLLOVER FUNDS	0.00	0.00	0.00	N/A	0.00	N/A
825	STATE - R A C	0.00	45,047.52	(45,047.52)	N/A	12,131.54	N/A
828	TARGET GRANT	0.00	0.00	0.00	N/A	0.00	N/A
829	MIGRANT/ELL WORKSHOP	0.00	210.00	(210.00)	N/A	(511.89)	N/A
830	FOCUSED NETWORK FUNDING	0.00	0.00	0.00	N/A	0.00	N/A
831	CTE WORKSHOP ACCOUNT	0.00	0.00	0.00	N/A	3,884.71	N/A
836	INDIAN ED DONATION ACCOUNT	0.00	0.00	0.00	N/A	21,783.94	N/A
838	TAPESTRY GRANT	0.00	0.00	0.00	N/A	71.96	N/A
839	CC4A PROGRAM SUPPORT	0.00	1,915.07	(1,915.07)	N/A	474.94	N/A
840	SOBAASS	0.00	34,084.80	(34,084.80)	N/A	0.00	N/A
841	TRUANCY GRANT	0.00	0.00	0.00	N/A	285.30	N/A
842	FORD FAMILY FOUNDATION	0.00	0.00	0.00	N/A	25,000.00	N/A
843	STEM INNOVATION	0.00	10,389.46	(10,389.46)	N/A	0.00	N/A
845	SUPERINTENDENT ASSOC LUNCHES	0.00	0.00	0.00	N/A	153.09	N/A
849	OEA WELLNESS - MENTORING	0.00	0.00	0.00	N/A	0.00	N/A
850	WELLNESS GRANT	0.00	0.00	0.00	N/A	6,877.63	N/A
852	ZELZIE REED TRUST	0.00	0.00	0.00	N/A	15,369.96	N/A
853	MENTORING TEACHER 21-22	0.00	3,546.88	(3,546.88)	N/A	25,416.35	N/A
854	GRAY FAMILY FUND	0.00	0.00	0.00	N/A	955.00	N/A
855	MIGRANT DONATIONS	0.00	0.00	0.00	N/A	3,728.44	N/A
857	SPEC ED WORKSHOP ACCT	0.00	1,076.32	(1,076.32)	N/A	42,728.02	N/A
858	MEDIA LIBRARY REPLACE MATERIALS	0.00	12,250.00	(12,250.00)	N/A	10,234.17	N/A
859	ED TECH SUMMIT	0.00	0.00	0.00	N/A	24,631.41	N/A
860	CLIMATE CHANGE EDUC-CLASS AT CL	0.00	0.00	0.00	N/A	327.64	N/A
865	REGIONAL PROMISE	0.00	0.00	0.00	N/A	0.00	N/A

SUBTOTAL-290	27,126,671.00	581,896.81	26,544,774.19	2.1%	542,510.74	2.0%
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<b>BUDGET or</b>	<b>%</b>	<b>%</b>
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<b>290 SP.REV.-OTHER</b>	<b>AWARD EST</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>SPT</b>	<b>REVENUE</b>	<b>RECD</b>
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SUBTOTAL-290	27,126,671.00	581,896.81	26,544,774.19	2.1%	542,510.74	2.0%
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866	KINDERMUSIK	0.00	0.00	0.00	N/A	9,453.10	N/A
867	COW CREEK FOUNDATION	0.00	0.00	0.00	N/A	5,980.00	N/A
868	PLUM CREEK FOUNDATION	0.00	0.00	0.00	N/A	0.00	N/A
869	FOURWAY FOUNDATION	0.00	0.00	0.00	N/A	15,348.65	N/A
872	EI/ECSE	0.00	75,428.40	(75,428.40)	N/A	(754,306.66)	N/A
873	PROGRAM SUPPORT EI/ECSE	0.00	42,203.07	(42,203.07)	N/A	869,658.52	N/A
874	PRESCHOOL PROMISE - STARTUP	0.00	0.00	0.00	N/A	0.00	N/A
876	TRANSITION NETWORK FACILITATOR	0.00	26,679.59	(26,679.59)	N/A	(36,823.88)	N/A
881	EDUCATIONAL INSTRUCTION	0.00	0.00	0.00	N/A	(2,564.74)	N/A
882	EARLY LEARNING HUB	0.00	101,503.74	(101,503.74)	N/A	807,686.79	N/A
888	CTE - EQUIPMENT REIMBURSEMENT	0.00	0.00	0.00	N/A	141,975.08	N/A
889	ADV REGIONAL STEM HUB	0.00	0.00	0.00	N/A	0.00	N/A
900	MATHWASY - RPD	0.00	51.17	(51.17)	N/A	0.00	N/A
901	SOESD PROGRAM SUPPORT	0.00	31,722.52	(31,722.52)	N/A	1,483,558.14	N/A
904	RETIRE/SABATICAL	0.00	4,346.51	(4,346.51)	N/A	1,482,871.27	N/A
905	FMLA	0.00	0.00	0.00	N/A	63,123.97	N/A
910	SUMMER SP-ED SERVICES	0.00	29,970.36	(29,970.36)	N/A	0.00	N/A
912	SPECIAL PROJECTS	0.00	0.00	0.00	N/A	353.98	N/A
913	WRITING ASSESSMENT	0.00	0.00	0.00	N/A	4,436.05	N/A
915	REGIONAL-LOCAL CONTRACTS	0.00	3,482.96	(3,482.96)	N/A	1,109.20	N/A
916	STATE REGIONAL	0.00	76,156.40	(76,156.40)	N/A	0.00	N/A
918	K PARTNERSHIP INNOVATION	0.00	47,468.51	(47,468.51)	N/A	(48,556.29)	N/A
920	R & B DONATIONS (Rice & Beans)	0.00	0.00	0.00	N/A	192.63	N/A
921	MEYER MEMORIAL	0.00	10,854.92	(10,854.92)	N/A	10,854.92	N/A
924	SOU TECHNOLOGY	0.00	0.00	0.00	N/A	1,946.35	N/A
926	AUTISM - PARENT PARTNER	0.00	327.81	(327.81)	N/A	12,934.83	N/A
929	ADV REGIONAL PROMISE	0.00	0.00	0.00	N/A	0.00	N/A
930	ADV KPI	0.00	0.00	0.00	N/A	0.00	N/A
931	BRAILLIST PRODUCTION	0.00	0.00	0.00	N/A	8,850.32	N/A
932	KLAMATH TECH	0.00	0.00	0.00	N/A	1,749.66	N/A
935	STAFF CONTRACTS	0.00	33,913.06	(33,913.06)	N/A	66,390.12	N/A
938	GARDEN PROJECT GRANT	0.00	0.00	0.00	N/A	24.50	N/A
940	CESD - SOBAASS	0.00	66,016.00	(66,016.00)	N/A	83,714.40	N/A
941	READING GRANT	0.00	0.00	0.00	N/A	2,324.09	N/A
942	FOLLETTE CONTRACT	0.00	2,729.09	(2,729.09)	N/A	15,950.81	N/A
943	YTP PROGRAM	0.00	8,556.89	(8,556.89)	N/A	22,575.42	N/A
945	ESD WORKSHOP	0.00	0.00	0.00	N/A	18,549.95	N/A
SUBTOTAL-290		27,126,671.00	1,143,307.81	25,983,363.19	4.2%	4,831,871.92	17.8%
		BUDGET or			%	%	
290	SP.REV.-OTHER	AWARD EST	EXPENDED	BALANCE	SPT	REVENUE	RECD

	SUBTOTAL-290	27,126,671.00	1,143,307.81	25,983,363.19	4.2%	4,831,871.92	17.8%
946	AURAL IMPRESSION	0.00	0.00	0.00	N/A	154,436.08	N/A
947	CURRICULUM WORKSHOP	0.00	0.00	0.00	N/A	6,324.89	N/A
948	WEB PD	0.00	0.00	0.00	N/A	1,617.21	N/A
949	BVIS FUNDING	0.00	0.00	0.00	N/A	17,510.60	N/A
951	EMPLOYEE PAID MEDICAL	0.00	0.00	0.00	N/A	0.00	N/A
952	INSURANCE RESERVE	0.00	0.00	0.00	N/A	23,693.04	N/A
953	FINGERPRINTING	0.00	0.00	0.00	N/A	33,643.57	N/A
955	INFRASTRUCTURE-SOESD	0.00	13,256.42	(13,256.42)	N/A	1,342,173.02	N/A
957	OR PROJECT	0.00	4,547.87	(4,547.87)	N/A	301,784.18	N/A
960	COOP PURCHASING	0.00	196,894.74	(196,894.74)	N/A	126,567.45	N/A
961	COOP PURCHASING SUPPORT	0.00	8,191.41	(8,191.41)	N/A	1,132.02	N/A
964	EMPLOYEE SERVICES	0.00	82.48	(82.48)	N/A	870.60	N/A
965	MIG PROGRAM SUPPORT	0.00	0.00	0.00	N/A	2,345.17	N/A
966	PDHH DONATIONS	0.00	0.00	0.00	N/A	2,810.00	N/A
967	BRAIN BOWL	0.00	0.00	0.00	N/A	6,010.10	N/A
972	PVI DONATIONS	0.00	0.00	0.00	N/A	3,888.17	N/A
974	SHARED READING PROGRAM	0.00	0.00	0.00	N/A	117.22	N/A
976	TELECONFERENCING	0.00	0.00	0.00	N/A	7,118.48	N/A
978	SCHOOL IMPROVEMENT WORKSHOPS	0.00	0.00	0.00	N/A	121,816.96	N/A
982	READING RED	0.00	0.00	0.00	N/A	813.96	N/A
983	OREGON ONLINE	0.00	0.00	0.00	N/A	38,573.67	N/A
989	ADV CTE REVITALIZATION	0.00	0.00	0.00	N/A	0.00	N/A
990	MEDICAID ADMN CLAIMING	0.00	116,947.91	(116,947.91)	N/A	96,582.48	N/A
991	MAC DISTRICTS	0.00	10,589.65	(10,589.65)	N/A	(48,705.95)	N/A
996	OREGON COMMUNITY FOUNDATION	0.00	10,458.38	(10,458.38)	N/A	145,412.59	N/A
998	COMPUTER REPLACEMENT	0.00	0.00	0.00	N/A	0.00	N/A
999	INDIRECT COST POOL	0.00	131,650.96	(131,650.96)	N/A	1,862,604.13	N/A
TOTAL (290)		27,126,671.00	1,635,927.63	25,490,743.37	6.0%	9,081,011.56	33.5%
August 31, 2021		25,883,050.00	1,876,187.63	24,006,862.37	7.2%	8,400,277.99	32.5%

					%		%
<b>400</b>	<b>CAPITAL PROJECTS FUND</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>SPT</b>	<b>REVENUE</b>	<b>RECD</b>
000	CAPITAL PROJECTS FUND	0.00	0.00	0.00	N/A	0.00	N/A
410	PHOENIX FACILITY	9,000,000.00	65,057.68	8,934,942.32	0.7%	3,557,794.28	39.5%
TOTAL (400)		9,000,000.00	65,057.68	8,934,942.32	0.7%	3,557,794.28	39.5%
August 31, 2021		1,675,000.00	0.00	1,675,000.00	0.0%	0.00	0.0%
					%		%
<b>600</b>	<b>INTERNAL SERVICE</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>BALANCE</b>	<b>SPT</b>	<b>REVENUE</b>	<b>RECD</b>

000	INTERNAL SERV BUDGET	0.00	0.00	0.00	N/A	0.00	N/A
651	SUBSTITUTE SERVICES	4,083,130.00	152,209.22	3,930,920.78	3.7%	161,359.81	4.0%
655	WORKER'S COMP/MEDICAL	1,092,169.00	494,324.75	597,844.25	45.3%	1,504,951.90	137.8%
662	SB1049 - PERS	230,000.00	605.04	229,394.96	0.3%	177,738.41	77.3%
675	INTERNAL IT SUPPORT	259,875.00	0.00	259,875.00	0.0%	0.00	0.0%
694	PL OREGON	80,360.00	0.00	80,360.00	0.0%	0.00	0.0%
695	D P B	75,000.00	0.00	75,000.00	0.0%	0.00	0.0%
696	UNEMPLOYMENT ACCT	245,203.00	7,382.94	237,820.06	3.0%	549,536.17	224.1%
697	COPIES / FAX USAGE	146,546.00	7,987.16	138,558.84	5.5%	128,202.23	87.5%
TOTAL (600)		6,212,283.00	662,509.11	5,549,773.89	10.7%	2,521,788.52	40.6%
August 31, 2021		7,753,592.00	267,687.11	7,485,904.89	3.5%	2,420,159.93	31.2%

RECAP BY FUND		BUDGET or AWARD EST	EXPENDED	BALANCE	% SPT	REVENUE	% RECD
100	GENERAL FUND	27,333,519.00	1,553,795.83	25,779,723.17	5.7%	4,526,335.80	16.6%
210	SP REV - FEDERAL	12,727,803.00	804,361.35	11,923,441.65	6.3%	(115,557.00)	-0.9%
290	SP REV - OTHER	27,126,671.00	1,635,927.63	25,490,743.37	6.0%	9,081,011.56	33.5%
400	CAPITAL PROJECTS FUND	9,000,000.00	65,057.68	8,934,942.32	0.7%	3,557,794.28	39.5%
600	INTERNAL SERVICE	6,212,283.00	662,509.11	5,549,773.89	10.7%	2,521,788.52	40.6%
TOTAL ALL FUNDS		82,400,276.00	4,721,651.60	77,678,624.40	5.7%	19,571,373.16	23.8%
August 31, 2021		71,604,714.00	4,472,230.88	67,132,483.12	6.2%	14,603,048.08	20.4%
FUND BAL - 8/31/2022		<u><b>14,849,721.56</b></u>					
FUND BAL - 8/31/2021		<u><b>10,130,817.20</b></u>					

SOESD Superintendent's Meeting Schedule  
September, October, and November 2022

**September 2022**

- 1 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
SOESD Board of Directors Special Meeting
- 2 Program Planning with Coree Kelly, Chief Information Officer and Daniel Weaver, Chief Financial Officer
- 6 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer  
COSA OASE Superintendent of the Year Selection
- 7 Cabinet's Visit with Migrant Ed/ELL/Indian Ed Program Staff  
Superintendent Daye Stone, Prospect School District
- 8 OAESD Governance Council Meeting  
Oregon Project: Butte Falls Community Forest Celebration
- 9 Board Policy Review with Jessica Bach, Board Secretary, and CFO Dan Weaver
- 12 Cabinet's Visit with School Improvement Services Staff  
Diversity, Equity, and Inclusion Planning with Charlie Bauer, Migrant Ed/ELL/Indian Education Coordinator and Patty Michiels, Chief Human Resources Officer  
Contract Negotiations with the Classified Association, OSEA Chapter 104
- 13 Cabinet Meeting  
Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager  
COSA Meeting with Oregon Superintendents and ODE Executive Director Colt Gill
- 14 Phoenix Office Reconstruction: SOESD Core Team Meeting – Outdoor Furnishings and Landscaping
- 15 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
  
Allison Hinson, DESD Director of Behavioral Health Services, Daniel Weaver, Chief Financial Officer, and Patty Michiels, Chief Human Resources Officer re: Behavioral Health Staffing Model
- 19 Southern Oregon Superintendents Meeting  
COSA Regional Meeting with Southern Oregon Superintendents
- 20 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer  
Cabinet's Visit with Computer Information Services Staff  
Southern Oregon Early Learning Services (SOELS) Governance Council Meeting
- 21 Special Education Management Team Meeting  
SOESD Board of Directors Work Session and Regular Meeting
- 22 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
School-Based Mental Health Position Planning with Mark Angle-Hobson, School Improvement Director, Kylee Harrison, Behavioral Health Program Manager, Agnes Lee-Wolfe, Special Education Coordinator, and Patty Michiels, Chief Human Resources Officer
- 26 Program Planning with Susan Peck, Special Education Director  
Contract Negotiations with the Classified Association, OSEA Chapter 104
- 27 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer

- 28 Visit Howard STEPS Care and Crater STEPS Care Classroom with Cabinet Members  
Administrative Team Meeting
- 29 SOESD Office Professionals Meeting  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health  
Phoenix Campus Reconstruction: Furniture, Fixtures, and Equipment (FF&E) Presentation
- 30 School-Based Mental Health Position Planning with Mark Angle-Hobson, Kylee Harrison,  
Agnes Lee-Wolfe, and Patty Michiels

### **October 2022**

- 3 Program Planning with Susan Peck, Special Education Director
- 4 Cabinet Meeting  
Cabinet's Visit to STEPS Plus Learning Center 1 and Learning Center 2
- 5 Phoenix Campus Reconstruction Project: Advisory Group Meeting with Migrant Ed/ELL/Indian Ed
- 6 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 7 Phoenix Campus Reconstruction: Advisory Group Meeting with School Improvement Team
- 9-11 OAESD Superintendents Retreat
- 12 Reserved for Site / Team Visits with Cabinet
- 13 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health
- 17 Regional Advisory Council Meeting  
Southern Oregon Superintendents Meeting  
Contract Negotiations with the Classified Association, OSEA Chapter #104
- 18 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 19 Special Education Management Team Meeting  
SOESD Board of Directors Meeting
- 20 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Cabinet's Visit with Family Support & Connections Staff
- 24 Program Planning with Susan Peck, Special Education Director  
OSBA Fall Regional Meeting
- 25 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer  
Medford 2040 Vision Implementation Committee
- 26 Cabinet's Visit with Child Care Resource Network (CCRN) Program Staff  
Administrative Team Meeting  
OAESD/ODE Program Cabinet Meeting
- 27 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Meeting with Jackson County Superintendents and Jackson County Public Health

- 28 Rogue Workforce Partnership Board Meeting
- 31 Program Planning with Susan Peck, Special Education Director  
Cabinet's Visit with Autism Services Staff

### **November 2022**

- 1 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 2 Reserved for Site / Team Visits with Cabinet
- 3 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 4 COSA OASE Executive Committee
- 7 Program Planning with Susan Peck, Special Education Director  
Cabinet's Visit with School Improvement Team  
Phoenix Campus Reconstruction: Site Committee Public Meeting (tentative)
- 8 Cabinet Meeting  
Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager  
COSA Meeting with Oregon Superintendents and ODE Executive Director Colt Gill
- 9 Reserved for Site / Team Visits with Cabinet
- 10 OAESD Governance Council Meeting  
OAESD Summit
- 10-13 Oregon School Boards Association (OSBA) Annual Convention
- 14 Program Planning with Susan Peck, Special Education Director  
Diversity, Equity, and Inclusion Planning with Charlie Bauer, Migrant Ed/ELL/Indian Education  
Coordinator and Patty Michiels, Chief Human Resources Officer
- 15 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer  
Southern Oregon Early Learning Services (SOELS) Governance Council Meeting
- 16 Special Education Management Team Meeting  
Reserved for Site / Team Visits with Cabinet  
SOESD Board of Directors Meeting
- 17 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 21 Program Planning with Susan Peck, Special Education Director  
Southern Oregon Superintendents Meeting
- 22 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 23 Reserved for Site / Team Visits with Cabinet  
Administrative Team Meeting
- 28 Program Planning with Susan Peck, Special Education Director
- 29 Cabinet Meeting  
Program Planning with Coree Kelly, Chief Information Officer
- 30 Reserved for Site / Team Visits with Cabinet





## JOB DESCRIPTION

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**Job Title:** School-Based Mental Health Interventionist

**Length of Position:** As determined by supervisor

**Salary:** Per Licensed Bargaining Agreement

**FLSA Status:** Exempt

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### POSITION GOAL

The School-Based Mental Health Interventionist works with school psychologists and the districts' educational teams to provide interventions and valuable resources for the educational advancement and behavioral health and wellness of students. This position works to engage students into the school setting by providing counseling; supporting Behavioral Health wellness; and coordinating the integration of mental health services and other wrap-around support services. The position also helps to identify academic options, as well as develop and support students' educational plans while providing social/emotional supports.

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### ESSENTIAL DUTIES AND RESPONSIBILITIES

*Employees in this position perform some or all of the following tasks. Other duties may be assigned. Essential duties of this position include:*

1. Work directly with students and their families to promote overall behavioral health and wellness, social-emotional learning, high school graduation, and post-secondary training, education, and employment. Assist students in developing skills in interpersonal relations and utilizing school and community resources.
2. Serve and guide identified students to engage with mental health counseling, develop decision-making skills, obtain information about themselves, and accept increasing responsibilities for their own actions.
3. Facilitate Social-Emotional Learning (SEL) content and Psychoeducational topic instruction using individual and group formats.
4. Communicate with staff, students, and parents regarding prevention-based information and referral options.
5. Confer with teachers, school counselors, and administrators on wrap-around supports for students.
6. Serve as a referral resource to social service agencies and community resources. Integrate and coordinate mental health referrals and services.
7. Advise referred students regarding school-related barriers, as well as family concerns, social needs, etc.
8. Collect data and prepare reports documenting and tracking service delivery.
9. Keep all necessary records and reports up to date.
10. Assist with parent engagement activities.
11. Conduct home visits as appropriate, following school and SOESD protocols.
12. Establish and maintain cooperative working relationships with SOESD employees, education agency representatives, and other stakeholders.
13. Communicate clearly and appropriately.
14. Participate in professional growth activities.
15. Establish and maintain cooperative work relationships with SOESD employees, local education agency representatives, and others contacted during the course of the workday.
16. Follow established SOESD policies and procedures.

17. Perform physical requirements unaided or with the assistance of reasonable accommodation.
18. Perform other job-related duties as assigned by supervisor.

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## MINIMUM QUALIFICATIONS

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.*

1. Master's Degree
2. Either:
  - A valid State of Oregon TSPC license, license with the Oregon Board of Licensed Professional Counselors and Therapist or the Oregon board of licensed social workers; or
  - Certification with the Oregon Mental Health and Addiction Counseling Board (MHACBO) in combination with a Master's Degree in mental health, psychology or counseling. Examples: LMFT; QMHP-C; LPC; LCSW; TSPC School Social Worker; TSPC School Counselor.
3. A minimum two (2) years relevant experience working with at-risk youth.
4. Knowledge of effective evidence-based mental health counseling and psychoeducational techniques, including with groups and individuals. Knowledge of substance use topics preferred. Prior or current Oregon CADAC/substance abuse counseling experience a plus.
5. Knowledge of K-12 public education structure, procedures, and organization. Experience in K-12 education setting preferred.
6. Willingness and ability to travel on a regular basis to assigned school site(s) in a rural location, using employee personal vehicle. Travel may sometimes be during inclement weather.
7. Proficient oral and written communication skills in English. Must be an excellent communicator with the skills to acknowledge the needs of others and recognizing various points of view.
8. The ability to follow oral and written instructions.
9. The ability to effectively work and communicate with students, parents, school personnel, and community partners from diverse cultures and/or backgrounds.
10. The ability to work harmoniously with others including: Community Partners and SOESD team members.
11. Proficient in the use of computer and Internet based applications, including but not limited to email and systems applications.
12. The ability to learn new automated systems as they are brought online by SOESD.
13. Valid Oregon Driver License.

Any equivalent combination of experience, certification, and training/education, deemed by the district, which provides the knowledge, skills, and abilities necessary to perform the essential functions of this job may be used as an alternative to this prerequisite.

Date Approved by SOESD Board of Directors \_\_\_\_\_

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### Physical Requirements

The following physical requirements are essential functions of the School-Based Mental Health Interventionist position:

		None	1-4 Hrs./Day	4-6 Hrs./Day	6-8 Hrs./Day
1.	Stand/Walk			X	
2.	Sit/Sit on Floor		X		
3.	Drive			X	

		Frequently	Occasionally	Limited	Not at All
4.	Bending		X		
5.	Squat			X	
6.	Climb Stairs		X		
7.	Single Grasping	X			
8.	Pushing		X		
9.	Pulling		X		
10.	Fine Manipulation	X			
11.	Repetitive Foot Control		X		
12.	Lifting (less than 25 lbs.)			X	
13.	Lifting (25-50 lbs.)				X
14.	Lifting (50-75 lbs.)				X
15.	Lifting (75-100 lbs.)				X
16.	Shift position quickly			X	
17.	Strength/ Endurance			X	

**MEMORANDUM OF AGREEMENT**  
**Between**  
**Southern Oregon Education Service District**  
**and**  
**Southern Oregon Bargaining Council**

The following Memorandum of Agreement is hereby entered into by the Southern Oregon Education Service District (SOESD), the Southern Oregon Bargaining Council (SOBC), and the Southern Oregon Education Service District Education Association (Association).

SOESD has applied for and been approved to receive funding through an *Education Staff Retention and Recruitment Grant* (HB4030) from the Oregon Department of Education. The grant application includes a bonus for SOESD employees returning for the 2022-23 school year.

The parties agree to the following compensation provisions related to the *Education Staff Retention and Recruitment Grant*.

1. Current SOESD licensed employees hired prior to March 1, 2022, who have not submitted notice of intent to resign, shall receive a one-time appreciation bonus of \$1,400.00 (prorated by FTE).
2. Current SOESD licensed employees hired on or after March 1, 2022, who have not submitted notice of intent to resign, shall receive a one-time appreciation bonus of \$350.00 (prorated by FTE).

This Memorandum of Agreement applies only to these one-time funds and shall expire following the payroll in which the bonus is paid. Employees hired after the bonuses are paid will not qualify.

All provisions of the collective bargaining agreement not modified by this Memorandum of Agreement shall remain in full force and effect.

The parties agree that this Memorandum shall not be used as evidence of practice or as an agreement for precedents in the future.

\_\_\_\_\_  
Southern Oregon ESD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rep. Southern Oregon Bargaining Council

\_\_\_\_\_  
Date 9/12/22

\_\_\_\_\_  
Southern Oregon ESD Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rep. Southern Oregon ESD Education Association

\_\_\_\_\_  
Date 9/12/22

# MEMORANDUM OF AGREEMENT

# Oregon School Employees Association Chapter #104

# Southern Oregon Education Service District

The following Memorandum of Agreement is hereby entered into by the Southern Oregon Education Service District (SOESD) and the Oregon School Employees Association Chapter #104 (Association).

SOESD has applied for and been approved to receive funding through an *Education Staff Retention and Recruitment Grant* (HB 4030) from the Oregon Department of Education. The grant application includes a bonus for SOESD employees returning for the 2022-23 school year.

The parties agree to the following compensation provisions related to the *Education Staff Retention and Recruitment Grant*.

1. Current SOESD classified employees hired prior to March 1, 2022, who have not submitted notice of intent to resign, shall receive a one-time appreciation bonus of \$1,400.00 (prorated by FTE).
2. Current SOESD classified employees hired on or after March 1, 2022, who have not submitted notice of intent to resign, shall receive a one-time appreciation bonus of \$350.00 (prorated by FTE).

This Memorandum of Agreement applies only to these one-time funds and shall expire following the payroll in which the bonus is paid. Employees hired after the bonuses are paid will not qualify.

All provisions of the collective bargaining agreement not modified by this Memorandum of Agreement shall remain in full force and effect.

The parties agree that this Memorandum shall not be used as evidence of practice or as an agreement for precedents in the future.

For the Association:

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President, OSEA Chapter #104
Date

Rep. Oregon School Employees Association Date



## Related Party Questionnaire

DATE: September 21, 2022  
TO: SOESD Board Members Seated in the 2021-2022 Fiscal Year  
FROM: Dan Weaver, Chief Financial Officer  
RE: Related Party Questionnaire

In connection with an audit of our financial statements, please furnish answers to the following questions, sign your name, and return the questionnaire to Jessica Bach, Board Secretary, Southern Oregon Education Service District. The questionnaire is designed to obtain information about transactions between Southern Oregon Education Service District and any related parties.

Related parties include members of the governing body (city council, commissioners court, etc.); board members (board of education, zoning board, etc.); administrative officials (mayor, city manager, school superintendent, director of public works, etc.); immediate families of administrative officials, board members, and members of the governing body; and affiliated governmental units not included in the financial statements, such as a metropolitan water and sewer system.

Please answer all questions. If the answer to any question is “yes,” please explain in the space provided.

1. Have you or any related party of yours had any interest, direct or indirect, in any of the following transactions or pending or incomplete transactions since July 1, 2021 to which the Southern Oregon Education Service District was, or is to be, a party?

	YES	NO
• Sale, purchase, exchange, or leasing of property?	_____	_____
• Receiving or furnishing of goods, services, or facilities?	_____	_____
• Transfer or receipt of income or assets?	_____	_____
• Maintenance of bank balances as compensating balances for the benefit of another?	_____	_____
• Other transactions?	_____	_____

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2. Have you or any related party of yours been indebted to or had a receivable from the Southern Oregon Education Service District at any time since July 1, 2021? Please exclude amounts due for ordinary travel and expense advances.

YES \_\_\_\_\_ NO \_\_\_\_\_

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3. Are you aware of any other related party transactions, including side agreements, implicit or informal understandings, or other arrangements (whether oral or written), involving Southern Oregon Education Service District, or its related parties other than yourself?

YES \_\_\_\_\_ NO \_\_\_\_\_

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To: Isler Medford

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_