

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
WEDNESDAY, SEPTEMBER 21, 2022

**Call to Order** A regular meeting of the Southern Oregon Education Service District Board of Directors was held in the upstairs conference room of the SOESD administration office in Medford and by video/audio conference on Wednesday, September 21, 2022. Chair Converse called the meeting to order at 6:02 PM.

**Attendance** Board members in attendance: Board members absent:  
Rosie Converse Jessie Hecocta  
Mary Middleton (by video conference) Ana Mannenbach  
Robert Moore (by video conference) Maud Powell  
Corbin Morell (by video conference)  
Annie Valtierra-Sanchez  
Justin Wright (by video conference)

SOESD staff members and guests in attendance:

Mark Angle-Hobson	Paul Dakopolos
Jessica Bach	Patty Michiels
Scott Beveridge	Susan Peck
Celine Buczek	Dawn Stephens
Karla Clark	Dan Weaver

**Executive Session** At 6:04 PM, Chair Converse announced the Board would meet in executive session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**Open Session** At 7:15 PM, Chair Converse reconvened the board into open session. Chair Converse read an excerpt from the SOESD's Land Acknowledgement and led those attending in the Pledge of Allegiance.

**Comments from Representatives of the Association** Celine Buczek, representing the licensed association, thanked the Board and District's bargaining team for engagement in the bargaining process. Ms. Buczek commented on the positive impact the compensation increases have had for the licensed association's members. She expressed appreciation and support for the classified employees as they continue their contract negotiations.

No representatives from the classified association were in attendance.

**Requests to Address Agenda Items** There were no requests to address agenda items.

**Consent Agenda** The consent agenda consisted of the following items:  
A. Approval of Agenda  
B. Approval of Minutes:  
    • Organizational Meeting, July 20, 2022  
    • Special Meeting, September 1, 2022  
C. Personnel Report

D. Financial Report

**IT WAS MOVED BY MEMBER VALTIERRA-SANCHEZ, SECONDED BY MEMBER WRIGHT TO:**

Amend the agenda by removing item 6.A, the first readings of proposed policies, and adding them to next month’s agenda.

**MOTION CARRIED 6-0**

**IT WAS MOVED BY MEMBER VALTIERRA-SANCHEZ, SECONDED BY MEMBER WRIGHT TO:**

Approve all items on the consent agenda as amended.

**MOTION CARRIED 6-0**

**Communication**

SOESD Superintendent’s Schedule of Meetings for September, October, and November 2022

Superintendent Beveridge reviewed his calendar for the three-month period, noting that his schedule included continued policy review, contract negotiations, and meetings regarding the SOESD Phoenix Campus Reconstruction. Also highlighted were the following meetings and activities:

- A number of visits have taken place and are scheduled in the future for Superintendent Beveridge, together with members of his Cabinet, to visit SOESD-operated classrooms and attend program staff meetings.
- Strategic planning discussions will begin with the Administrative Team in September.
- Superintendent Beveridge meets regularly with Coordinator Bauer and Chief HR Officer Michiels to address Diversity, Equity, and Inclusion (DEI) Planning. Plans are underway to reconvene the SOESD and consortium districts’ DEI committees.
- The superintendent has facilitated and participated in several meetings regarding Behavioral Health Planning that continue to inform SOESD’s developing mental and behavioral support model.
- State-level meetings with Oregon Superintendents and ODE Director Colt Gill regarding COVID-19 have decreased significantly, with what is hoped to be SOESD’s last COVID plan submitted on August 26, 2022.

**Administration**

A. First Reading of Proposed SOESD Board Policies

This topic was postponed to next month’s agenda.

B. Second Reading of Proposed SOESD Board Policies

The policies listed below were reviewed in a first reading by the Board during the July 20, 2022 meeting. These policies were sent to the Board for review in advance of the meeting and presented for second reading.

- DB ..... ESD Budget
- DBC ..... Budget Calendar
- DBEA ..... Budget Committee
- DBK ..... Budget Transfer Authority
- DD ..... Grant Funding Proposals and Applications
- DDA ..... Local Service Plan
- DFA ..... Investment of Funds
- DGA ..... Authorized Signatures
- DID ..... Property Inventories
- DLC ..... Expense Reimbursements
- DN ..... Disposal of ESD Property

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Adopt the SOESD board policies as presented.

**MOTION CARRIED 6-0**

- C. Oregon School Boards Association (OSBA) 2022-2023 Annual Dues  
Administration recommended paying annual dues of \$3,111.75 for continued membership in OSBA for the 2022-2023 fiscal year. This is the same amount as last fiscal year.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MIDDLETON TO:**

Approve 2022-2023 OSBA membership in the amount of \$3,111.75.

**MOTION CARRIED 6-0**

- D. Nominations for OSBA Board of Directors  
OSBA Board of Directors, Position 5, representing the Southern Region, is up for election this year. The position is currently held by Dawn Watson, whose term expires on December 31, 2022. Board members interested in running for a position on the OSBA Board need to be nominated by a member board within their region. Candidate nomination materials are due in the OSBA office by 5:00 PM on Friday, September 30, 2022. None of the SOESD board members present expressed interest in running for the position or making a nomination.

- E. Licensed Job Description: School-Based Mental Health Interventionist  
A new licensed job description, School-Based Mental Health Interventionist, was sent to board members for review in advance of the meeting and presented for board approval.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MIDDLETON TO:**

Approve the licensed job description: School-Based Mental Health Interventionist.

**MOTION CARRIED 6-0**

- F. ODE Education Staff Retention and Recruitment Grant  
SOESD has applied for and been approved to receive funding through an *Education Staff Retention and Recruitment Grant* (HB 4030) from the Oregon Department of Education. The grant application includes a bonus for SOESD employees returning for the 2022-23 school year. Administration requested board approval to implement compensation provisions related to the grant.

- a. MOA Between SOESD and SOBC

A Memorandum of Agreement was ratified by the licensed association's members on September 12, 2022.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve the MOA regarding staff recruitment and retention bonuses with SOBC as presented.

**MOTION CARRIED 6-0**

- b. MOA Between SOESD and OSEA Chapter #104

A Memorandum of Agreement was ratified by the classified association's members on September 19, 2022.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve the MOA regarding staff recruitment and retention bonuses with OSEA as presented.

**MOTION CARRIED 6-0**

- c. Administration requested board authorization to pay appreciation bonuses to non-bargaining labor groups following the same provisions outlined in the MOAs with the associations.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER WRIGHT TO:**

Authorize administration to make one-time appreciation bonus payments to employees in non-bargaining labor groups, who have not submitted notice of intent to resign, of \$1400 if hired prior to March 1, 2022, and \$350 if hired after March 1, 2022, prorated by FTE.

**MOTION CARRIED 6-0**

- G. Contract for Services with Phoenix School of Roseburg (Creating Community Resilience)

CFO Weaver reported that SOESD has been designated as the recipient and distributor of \$840,000 in federal funding for work related to Adverse Childhood Experiences (ACEs) & Resilience in a six-county region (Jackson, Josephine, Coos, Curry, Douglas and Klamath). Funding will support SOESD facilitated initiatives in Jackson and Josephine counties: Southern Oregon Success and Klamath Promise. South Coast ESD will facilitate the work in Coos and Curry counties. Phoenix School of Roseburg (Creating Community Resilience) will be the designated provider in Douglas County. Administration requested authorization to enter into an agreement with Phoenix School of Roseburg not to exceed \$130,000. These services include all aspects of the backbone support needed to administer an ACEs Training Team and facilitate work groups focused on implementing trauma-informed practices.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve entering into an agreement with Phoenix School of Roseburg not to exceed \$130,000.

**MOTION CARRIED 6-0**

- H. Contract for Services with Journalistic Learning Initiative

SOESD has been asked by the Oregon Department of Education to lead a statewide effort to produce a workforce-readiness website/portal related to Career Connected Learning for use statewide. Administration requested authorization to enter into an agreement with Journalistic Learning Initiative not to exceed \$315,000. A contract with ODE provides revenue for this project. Karla Clark, SOESD Program Manager, and Mark Angle-Hobson, Director of School Improvement Services, provided information about the project and answered board members' questions.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER WRIGHT TO:**

Approve entering into an agreement with Journalistic Learning Initiative not to exceed \$315,000.00.

**MOTION CARRIED 6-0**

- I. Lease Agreement with Carl D. Johnson Trust

Administration requested board approval to lease office space of approximately 3,500 square feet located at 550 SW 6<sup>th</sup> Street, Suite 3, Grants

Pass OR 97526. The purpose of the lease is to expand and relocate office space for Regional Inclusive Services itinerant staff. The term of the lease is 60 months at an approximate total cost of \$355,000. CFO Weaver provided information and answered board members' questions.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MIDDLETON TO:**

Authorize administration to enter into a 60-month lease agreement with Johnson Trust, Carl D. not to exceed \$355,000.

**MOTION CARRIED 6-0**

- J. Contract for Services with Black Southern Oregon Alliance (BSOA)  
Administration requested board approval to enter into an agreement with BSOA not to exceed \$160,000. Services will include planning, publicizing, and implementing the Black Youth Leadership Summit and Black Youth Summer Institute in accordance with the ODE Southern Oregon Black/African American Student Success (SOBAASS) grant. Member Morell noted his research related to content on the BSOA website.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve entering into an agreement with Black Southern Oregon Alliance not to exceed \$160,000.

**MOTION CARRIED 5-1** *Member Morell opposed*

**Business Services**

Related Party Questionnaire

CFO Weaver explained that the Related Party Questionnaire is completed annually to document any related party activities between public health officials and their respective agencies. To document activities of this type, the SOESD's auditors annually request that administrators and board members complete a related party questionnaire. Board members were asked to return their completed Related Party Questionnaire to the board secretary before the November board meeting.

**Miscellaneous**

- A. Next Regular Meeting: October 19, 2022, 6:00 PM, SOESD Administration Office
- B. OSBA Fall Regional Meeting: October 24, 2022, 6:00 PM Dinner; 6:30 PM Business Meeting. Rogue Regency Inn Banquet Room. Board members planning to attend are asked to let the board secretary know by October 17, 2022.
- C. 2022 OSBA Annual Convention: November 10-13, 2022, Portland Marriott Downtown Waterfront. *Please let the board secretary know if you are interested in attending so that lodging arrangements can be made as soon as the reservation window opens.*

**Adjournment**

The regular meeting of the SOESD Board of Directors adjourned at 8:19 PM.