

Minutes in Brief SOUTHERN OREGON EDUCATION SERVICE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
WEDNESDAY, MARCH 15, 2023

Call to Order A regular meeting of the Southern Oregon Education Service District Board of Directors was held on Wednesday, March 15, 2023 at the SOESD’s administration office in Medford, Oregon. Vice-Chair Wright called the meeting to order at 6:06 PM, read the SOESD land acknowledgement, and led those in attendance in the Pledge of Allegiance.

Attendance Board members in attendance: Board members absent:
Jessie Hecocta Rosie Converse
Ana Mannenbach Annie Valtierra-Sanchez
Mary Middleton
Corbin Morell
Robert Moore
Maud Powell
Justin Wright

SOESD staff members and guests in attendance:
Jessica Bach Mike Freeman, HMK Company
Scott Beveridge Brandon Reid, HMK Company
Susan Peck
Amy Szeliga
Dan Weaver

Comments from Representatives of the Associations Amy Szeliga, president of the licensed association, commented on positive discussions that are ongoing in labor-management meetings.

Requests to Address Agenda Items There were no requests to address agenda items.

Consent Agenda The consent agenda consisted of the following items:
A. Approval of Agenda
B. Approval of Minutes: February 15, 2023 Regular Meeting
C. Personnel Report
D. Financial Report
IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER MIDDLETON TO:
Approve the consent agenda as presented.
MOTION CARRIED: 7-0

Communications SOESD Superintendent’s Schedule of Meetings for March, April, and May 2023
Superintendent Beveridge reviewed his calendar of scheduled meetings for the months of March, April, and May 2023. Mr. Beveridge noted meetings in his calendar regarding CTE Programs of Study and Career Connected Learning, as well as continued discussions and presentations with the region’s special education

directors and superintendents to provide a tiered behavioral support model, as requested by local districts.

Superintendent Beveridge reported that he and members of Cabinet continue to visit SOESD-operated classrooms and program meetings to build relationships with staff, learn about their work, and identify ways in which the leadership team can support them. Superintendent Beveridge’s schedule also includes strategic planning preparation, meetings regarding the SOESD Phoenix campus reconstruction, and meetings with CFO Weaver to develop the 2023-2024 proposed budget in preparation for the May 10, 2023 Budget Committee Meeting.

Administration

A. Phoenix Campus Reconstruction Project Contracts for Early Work Site Package Administration requested board approval to enter into contracts for early site work to commence on the Phoenix Campus Reconstruction Project. HMK project managers, Mike Freeman and Brandon Reid, were in attendance to provide details and answer the board’s questions about the recommendations for two contract awards. CFO Weaver explained that ODE wildfire grant dollars will be used to pay for the site work expenses, which are excluded from insurance funds.

1. HMK Company recommends awarding the Guaranteed Maximum Price (GMP) Amendment 1 for the Early Work Package to Adroit Construction Company in the amount of \$2,224,970.00. The original contract amount of \$75,000.00 was awarded to Adroit Construction Company in April 2022. This amendment for the Early Work Package will bring the total not-to-exceed contract sum to \$2,299,970.00.

IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER POWELL TO:

Award the CM|GC GMP Amendment 1 for the Phoenix Campus Reconstruction Project to Adroit Construction Company for the additional not-to-exceed amount of \$2,224,970.00 bringing the total not-to-exceed contract sum to \$2,299,970.00.

MOTION CARRIED 7-0

2. HMK Company recommends awarding Western Testing, LLC, a contract not to exceed \$184,200.00 for construction materials engineering, testing, and special inspections related to the early work package for the Phoenix Campus Reconstruction Project.

IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MANNENBACH TO:

Award Western Testing, LLC, a contract not to exceed \$184,200.00 for testing and inspection services.

MOTION CARRIES 7-0

B. First Reading of SOESD Board Policies

The policies listed below were reviewed by board members during the March 15, 2023 work session with Rick Stucky, OSBA Policy Specialist. These policies were presented for first reading.

First Reading: Proposed Policies Section E: Support Services

EEACD..... Use of ESD Activity Vehicles for Student Transportation

EEBB Use of Private Vehicles for ESD Business

- EHA..... Health Insurance Portability and Accountability Act
- First Reading: Proposed Policies Section G: Personnel
- GAB Job Descriptions
- GBA Equal Employment Opportunity
- GBC..... Staff Ethics
- GBCA Staff Dress and Grooming
- GBD Board-Staff Communication
- GBDA..... Expression of Milk in the Workplace
- GBE..... Staff Health and Safety
- GBEA Workplace Harassment
- GBEB..... Communicable Disease – Staff
- GBEC..... Drug-Free Workplace
- GBK..... Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery System
- Delivery System
- GBL..... Personnel Records
- GBM Staff Complaints
- GBMA..... Whistleblower

C. Authority to Layoff/Reduce in Force

As a yearly proactive process, administration requested authority to layoff/reduce in force for fiscal year 2023-2024 should it become necessary. There are several reasons for this request, including district selections in the Choice & Equity model for delivery of Special Education Services, possible reductions within other ESD Local Service Plan programs, and funding shortfalls, should they occur. Superintendent Beveridge and Director Peck reported that no positions are currently identified for reductions for the 2023-2024 fiscal year.

IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER POWELL TO:

Authorize administration to layoff/reduce in force for the fiscal year of 2023-2024.

MOTION CARRIED 7-0

D. Budget and Legislative Update

Superintendent Beveridge provided an update on budget and legislative activity impacting education. He noted that there are many new legislators in Salem, with over 3000 bills introduced, and about 600 of those related to education. The local superintendents are tracking about 30 education-related bills that could be of impact. Several bills, if passed, would add reporting requirements. Superintendent Beveridge is tracking Governor Kotek’s proposal on early literacy and discussions impacting Regional Inclusive Services (RIS). State funding for RIS has not kept pace for many years, and federal funds used to increase funding for RIS are set to expire.

Governor Kotek’s proposed budget for the 2023-2024 biennium recommends \$9.9 billion in State School Funds (SSF); data shows \$10.3 billion is needed to maintain current service levels. The Co-Chairs’ proposed budget from the Joint Ways and Means Committee is expected to be released in March. The Oregon Economic Revenue Forecast is due out on May 17, 2023. The upcoming release of the co-chairs’ proposed budget, economic forecast data, and other legislative outcomes will provide a clearer picture of anticipated

revenue as CFO Weaver and Superintendent Beveridge develop SOESD's proposed budget for the 2023-2024 fiscal year. June 25, 2023 is the mandated end of the legislative session.

- E. Phoenix Campus Reconstruction Update
CFO Weaver provided an update on reconstruction of the SOESD's Phoenix Campus that was destroyed in the Alameda Fire on September 8, 2020. The monthly report for February 2023 was provided to board members in advance of the meeting. CFO Weaver reported that negotiations continue with PACE's insurance adjustor. Updated cost estimates may impact the overall project. Options include any combination of scaling the proposed building, increasing the loan amount, or using one-time funds. The Board will be kept apprised as the work to rebuild the campus continues moving forward.
- F. 2023-2024 SOESD Local Service Plan Update
Superintendent Beveridge reported the 2023-2024 SOESD Local Service Plan (LSP) has been approved. Votes in favor represent greater than two-thirds of the SOESD's component districts with a majority of the enrolled students, per ORS 334.175. Mr. Beveridge looks forward to reviewing LSP services and structure with component districts.
- G. Strategic Planning Update
Superintendent Beveridge provided an update on strategic planning and the process to choose a facilitator. Two finalists have been identified and a facilitator will be selected soon using a reference checking process. The strategic planning process will include activities to gather feedback from various constituents.

Business Services

2022-2023 SOESD Resolution #8: Adopt and Appropriate
CFO Weaver explained that resolution #8 adopts and appropriates federal and state funds for the 2022-2023 fiscal year.
IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER POWELL TO:
Approve 2022-2023 SOESD Resolution #8.
MOTION CARRIED 7-0

Miscellaneous

- A. Next Work Session: April 19, 2023, 5:00 PM
- B. Next Regular Meeting: April 19, 2023, 6:00 PM
- C. SOESD Budget Committee Meeting, May 10, 2023, 6:00 PM
- D. OAESD Spring Conference, May 11-12, 2023, Sunriver Resort
- E. Special District Election – Important Dates
 - March 16, 2023: Last day for a candidate to file or withdraw
 - March 20, 2023: Voters' pamphlet filing deadline (Jackson County)
 - May 16, 2023: Special District Election

Adjournment

Vice-Chair Wright adjourned the meeting of the Southern Oregon ESD Board of Directors at 7:05 PM.