

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
WEDNESDAY, APRIL 19, 2023

**Call to Order** A regular meeting of the Southern Oregon Education Service District Board of Directors was held on Wednesday, April 19, 2023 at the SOESD’s administration office in Medford, Oregon. Vice-Chair Wright called the meeting to order at 6:07 PM, read the SOESD land acknowledgement, and led those in attendance in the Pledge of Allegiance.

**Attendance** Board members in attendance: Board members absent:  
Jessie Hecocta Rosie Converse  
Ana Mannenbach Corbin Morell  
Mary Middleton Maud Powell  
Robert Moore  
Annie Valtierra-Sanchez (arrived at 6:45 PM)  
Justin Wright

SOESD staff members in attendance:  
Mark Angle-Hobson Susan Peck  
Jessica Bach Amy Szeliga  
Scott Beveridge Daniel Weaver  
Celine Buczek

**Comments from Representatives of the Associations** Amy Szeliga, president of the licensed association, commented on topics being discussed in labor-management meetings: 1) licensed staff with 220-day work calendars in the EI/ECSE program who work during the summer, and 2) the nuances of hiring to meet districts’ requests for services in the Choice & Equity menu.

**Requests to Address Agenda Items** There were no requests to address agenda items.

**Consent Agenda** The consent agenda consisted of the following items:  
A. Approval of Agenda  
B. Approval of Minutes:  
● March 15, 2023 Work Session  
● March 15, 2023 Regular Meeting  
C. Personnel Report  
D. Financial Report

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MANNENBACH TO:**  
Approve the consent agenda as presented.  
**MOTION CARRIED: 5-0**

**Communications**

SOESD Superintendent’s Schedule of Meetings for March, April, and May 2023  
Superintendent Beveridge reviewed his calendar of scheduled meetings for the months of April, May, and June 2023. The superintendent and members of Cabinet continue to visit SOESD-operated classrooms and program meetings to build relationships with staff, learn about their work, and identify ways the leadership team can support them.

Superintendent Beveridge’s calendar includes a number of meetings in preparation for strategic planning, including Cabinet-level meetings with each component district to gather their feedback and suggestions for meeting districts’ needs through services offered by SOESD. The superintendent has planned and coordinated sessions that will be facilitated by John Bowling, of Sustainable Leadership Consultants, to gather feedback in various formats from constituents within the SOESD’s service area to inform the strategic plan. A series of strategic planning meetings with the SOESD Administrative Team begins in May.

Mr. Beveridge noted that his schedule includes meetings regarding the SOESD Phoenix campus reconstruction project, conference calls with the region’s legislators and superintendents during the long session, and meetings with CFO Weaver to develop the 2023-2024 proposed budget in preparation for the May 10, 2023 Budget Committee Meeting. The superintendent also noted interviews and follow-up meetings to fill the position of Chief Information Officer.

On June 22, 2023, Medford School District will conduct a community-wide command response drill focused on student safety.

**Administration**

A. Second Reading of SOESD Board Policies

The policies listed below were reviewed by the Board as a first reading during the March 15, 2023 regular meeting. The policies were presented for board approval in a second reading.

Second Reading: Proposed Policies Section E: Support Services

- EEACD Use of ESD Activity Vehicles for Student Transportation
- EEBB Use of Private Vehicles for ESD Business
- EHA Health Insurance Portability and Accountability Act

Second Reading: Proposed Policies Section G: Personnel

- GAB Job Descriptions
- GBA Equal Employment Opportunity
- GBC Staff Ethics
- GBCA Staff Dress and Grooming
- GBD Board-Staff Communication
- GBDA Expression of Milk in the Workplace
- GBE Staff Health and Safety
- GBEA Workplace Harassment
- GBEB Communicable Disease – Staff
- GBEC Drug-Free Workplace
- GBK Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery System

GBL Personnel Records  
GBM Staff Complaints  
GBMA Whistleblower

**IT WAS MOVED BY MEMBER MANNENBACH, SECONDED BY MEMBER MIDDLETON TO:**

Approve the SOESD board policies presented in the second reading.

**MOTION CARRIED 5-0**

B. 2023-2024 Chamber Membership

Chamber memberships will be coming due for fiscal year 2023-2024.

Administration recommended renewal of chamber memberships in SOESD's three-county service area.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER HECOCTA TO:**

Approve the renewal of chamber memberships for fiscal year 2023-2024.

**MOTION CARRIED 5-0**

C. Regional Advisory Council Appointment

Member Morell is currently appointed to the Regional Inclusive Services Advisory Council, but has a conflict with the time of the meetings. It is required that an ESD or local school board member hold a seat on the RAC. The Council meets three times a year to discuss matters related to Special Education Regional Inclusive Services (RIS). Appointment to the Council will be revisited at a future meeting.

D. 2022-2023 SOESD Resolution #9: OAESD Support Network for 2023-2026

Superintendent Beveridge recommended the Board show its continued support for the Oregon ESD Support Network by passing resolution #9. The Network has resulted in a coordinated and integrated approach by ESDs across the state to support school districts in statewide implementation of targeted initiatives that benefit students, families, and our communities.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MOORE TO:**

Approve 2022-2023 SOESD Resolution #9.

**MOTION CARRIED 5-0**

E. Budget and Legislative Update

Superintendent Beveridge provided an update on budget and legislative activity impacting education. Although data shows that \$10.3 billion is needed in State School Funds to maintain current service levels, Governor Kotek and the Co-Chairs of the Joint Ways and Means Committee have proposed \$9.9 billion. Superintendent Beveridge provided updates on the status of SB283, SB819, SB1045, and HB2669. Legislators are expected to finalize bills impacting early literacy, but funding for summer learning has not been provided in time for districts to plan for use of any funds for the start of summer.

F. Phoenix Campus Reconstruction Update

Daniel Weaver, Chief Financial Officer (CFO), provided a PowerPoint presentation and updates on the reconstruction of the SOESD Phoenix Campus that was destroyed in the Almeda Fire on September 8, 2020. The overall project estimated costs and expected revenue resources were explained. An insurance settlement has yet to be reached with PACE Trust,

and Superintendent Beveridge and CFO Weaver have shared concerns with PACE leadership related to the timeline and the gap in its proposed insurance settlement. ODE wildfire grant funds are required to be spent by June 30, 2023. That expenditure deadline is being managed through the Early Sitework Package approved by the Board in the March 15, 2023 meeting. Superintendent Beveridge reported that a response from PACE is expected soon. The delay has postponed going to bid and starting Phase 2 of the project. CFO Weaver explained that project scaling or increased borrowing were reviewed as contingency plans to address a project delta of \$2.6 million estimated to cover replacement of the original buildings. Risk mitigation, return on investment, scaling the project, and building in phases were discussed. Superintendent Beveridge explained that when the insurance settlement is determined with PACE, administration anticipates asking for the Board's decision and authorization on how to proceed.

G. Strategic Planning Update

Superintendent Beveridge provided a PowerPoint presentation on the 2023 Strategic Planning Process. Mr. Beveridge explained the method used to screen twelve potential facilitators and conduct interviews, culminating in the selection of the team from Sustainable Leadership Consultants to facilitate the strategic planning process. Superintendent Beveridge reported on comprehensive plans in place to gather feedback from various constituent groups, and he shared the strategic planning calendar for that facilitated process. SOESD board members will be asked to provide their feedback via an emailed survey that will be sent directly from Sustainable Leadership Consultants. Input will also be gathered from staff, districts, and families. The input gathered from constituents will be summarized and will inform the development of the strategic plan in a series of work sessions with SOESD administrators, beginning in May. It is expected that the Strategic Roadmap will be presented to the SOESD Board of Directors in July.

**Business Services**

2022-2023 SOESD Resolution #10: Adopt and Appropriate

CFO Weaver explained that Resolution #10 adopts and appropriates state funds for the 2022-2023 fiscal year.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MANNENBACH TO:**

Approve 2022-2023 SOESD Resolution #10.

**MOTION CARRIED 6-0**

**Miscellaneous**

A. SOESD Budget Committee Meeting, May 10, 2023, 6:00 PM

B. Next Regular Meeting: May 17, 2023, 6:00 PM

C. OAESD Spring Conference, May 11-12, 2023, Sunriver Resort

**Adjournment**

Vice-Chair Wright adjourned the meeting of the Southern Oregon ESD Board of Directors at 7:52 PM.