

## AGENDA

### Southern Oregon Education Service District BOARD OF DIRECTORS ORGANIZATIONAL MEETING

6:00 PM – Wednesday, July 19, 2023  
SOESD Administration Office  
101 North Grape Street, Medford OR 97501



#### 1. Preliminary

- A. Call to Order/Roll Call
- B. Land Acknowledgment
- C. Pledge of Allegiance
- D. Oath of Office
- E. Election of Chair and Vice-Chair
- F. Comments from Representatives of the Associations
- G. \*Requests to Address Agenda Items

#### 2. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes
- C. Personnel Report

#### 3. Communications

SOESD Superintendent's Schedule of Meetings – July, August, and September 2023

#### 4. Administration

- A. SOESD Organizational Structure for 2023-2024
- B. Organizational Items for 2023-2024
- C. Regional Advisory Council – Board Representation
- D. Contract for Services with Belong Partners
- E. Contracts for Staffing Services
- F. Strategic Plan Priorities for 2023-2024

#### 5. Business Affairs

- A. 2023-2024 SOESD Resolutions 1, 2, 3, and 4
- B. Authorization for Staff to Sign Checks
- C. Filing Budget Documents

#### 6. Miscellaneous

- A. OSBA Summer Board Conference, August 11-13, 2023, Salem, Oregon
- B. All SOESD Staff Inservice, August 25, 2023, Southern Oregon University, 8:30 AM
- C. Next Regular Meeting: September 20, 2023, 6:00 PM, SOESD Administration Office
- D. 2023 OSBA Annual Convention, Portland Marriott Downtown Waterfront, November 9-11, 2023

#### 9. Adjournment

\*Members of the community will have opportunity to provide public comment regarding a specific agenda topic during the preliminary portion of the meeting. If you wish to speak to a specific agenda item, complete the request form provided at this link by 12:00 noon on Wednesday, July 19, 2023: <https://forms.gle/2WmqFzwqkNDafCDn9>

TO ATTEND VIRTUALLY:  
Join by computer: <https://soesd.zoom.us/j/97762491735>  
Join by phone: +1 669 900 6833  
Meeting ID: 977 6249 1735

The meeting location is accessible to persons with disabilities. In accordance with the ADA, requests for accommodations should be made at least 48 hours before the meeting to: Jessica Bach, Southern Oregon ESD, 101 North Grape Street, Medford OR 97501  
Phone: 541-776-8590 ext 1116  
Email: [jessica\\_bach@soesd.k12.or.us](mailto:jessica_bach@soesd.k12.or.us)

ANNOTATED AGENDA  
Southern Oregon Education Service District  
Board of Directors Organizational Meeting  
SOESD Administration Office | 101 North Grape Street | Medford, Oregon  
6:00 PM – Wednesday, July 19, 2023

**1. Preliminary**

- A. Call to Order/Roll Call
- B. Land Acknowledgment  
Southern Oregon Education Service District and the areas in which we serve are located within the ancestral homelands of the Shasta, Takelma, Latgawa, Modoc, and the Yahooskin-Paiute peoples who lived here since time immemorial. The full text of SOESD’s land acknowledgement can be read at this link:  
<https://www.soesd.k12.or.us/equity/>
- C. Pledge of Allegiance
- D. Oath of Office  
Superintendent Beveridge will administer the oath of office for elected board members:
  - Robert Moore – Zone 3 ([Page 6](#))
  - Jessie Hecocta – Zone 4 ([Page 7](#))
  - Ana Mannenbach – Zone 9 ([Page 8](#))
- E. Election of Chair and Vice-Chair  
Acting-Chair Converse will open nominations for members to serve as Chair and Vice-Chair for the 2023-2024 and 2024-2025 fiscal years.
- F. Comments from Representatives of the Associations
- G. Requests to Address Agenda Items

**2. Consent Agenda**

- A. Approval of Agenda
- B. Approval of Minutes:
  - Budget Hearing, June 21, 2023 ([Page 9](#))
  - Regular Meeting, June 21, 2023 ([Pages 10-14](#))
- C. Personnel Report  
**New Licensed Hires for Approval**  
Administration recommends offers of employment contracts for the 2023-2024 academic year to:
  - Natalie Gladbach, Early Intervention Specialist
  - Erin Green, School Improvement Specialist, Behavioral Health
  - Joy Moore, Special Education Teacher
  - Emily Santiago, School Psychologist

**Proposed Action: Move to approve all items on the consent agenda.**

**3. Communications**

SOESD Superintendent’s Schedule of Meetings – July, August, and September 2023  
Superintendent Beveridge will review his schedule of meetings for the three-month period.  
([Pages 15-17](#))

#### 4. Administration

- A. SOESD Organizational Structure for 2023-2024  
Superintendent Beveridge will share the proposed organizational chart and list of administrative staff for your review and action. ([Page 18](#))  
**Proposed Action: Move to approve SOESD's organizational structure and approve the new organizational chart presented for 2023-2024.**
- B. Organizational Items for 2023-2024 – The superintendent and CFO will address the items listed below:
1. District Clerk and Deputy Clerk – The superintendent is charged by law to be named as clerk. We recommend that the Chief Financial Officer be named as deputy clerk.
  2. Safety Officer – We recommend that the Board appoint the Chief Financial Officer to serve as safety officer.
  3. Budget Officer – The superintendent-clerk should be designated as the district's budget officer.
  4. Newspaper of Record – We recommend that the Grants Pass Daily Courier be named the newspaper of record.
  5. Mileage Reimbursement Rate for Staff and Board – It has been Board practice to pay the IRS-approved rate. We recommend continuation of this practice.
  6. Authorization to Submit Grant and Contract Proposals – It is necessary to respond quickly to grant and contract opportunities. We request that the Board continue to authorize the superintendent and the CFO, in the superintendent's absence, to submit proposals for grants and contracts as well as accept awards during the 2023-2024 fiscal year.
  7. Authorization to Request Contract Funds – We recommend that the Board continue its practice of authorizing the signatures of the superintendent or CFO to request payments from funding sources.
  8. Coordination of Americans with Disabilities Act – We recommend that the Chief Human Resources Officer be named Section 504 / ADA coordinator.
  9. Attendance Officer – State law requires ESDs to name an attendance officer. We recommend the appointment of the superintendent to serve in that role.
  10. Board Attorney – Attorneys in the law firm of Garrett Hemann Robertson, P.C., have served as your legal counsel and we recommend they continue in that capacity. It is requested that you authorize the superintendent to seek specialized legal counsel, when deemed necessary, from Garrett Hemann Robertson law firm.
  11. Auditor – Per existing contract, we recommend that Isler Medford LLC serves as the district's auditor for 2023-2024.
  12. Title IX Coordinator – We recommend that the Chief Human Resources Officer be designated as the Title IX Coordinator.
  13. Authorized Depositories of Funds – We recommend two depositories of funds: First Interstate Bank for general operation, and State of Oregon Local Government Investment Pool.
  14. Local Contract Review – It is recommended that the Southern Oregon ESD Board of Directors act as the district's Local Contract Review Board.
  15. Identifying Purchasing Practices – It is recommended that Southern Oregon ESD continue its practice of following the Attorney General's Model Public Contract Rules and ORS 279 pertaining to public contracting.
  16. Insurance Agent of Record – SOESD's Insurance Agent of Record is Lloyd Williamson, Protectors Insurance.

**Proposed Action: Move to accept administration’s recommendations as presented for organizational items 1 through 16.**

**Roll call vote will be conducted.**

- C. Regional Advisory Council (RAC) – Board Member Representation  
It is required that an ESD or local school board member hold a seat on the RAC. The Council meets three times a year to discuss matters related to Special Education Regional Inclusive Services (RIS). Please let Chair Converse or the Board Secretary know in advance of the board meeting if you are interested in serving on the council.

[\(Page 19\)](#)

**PROPOSED ACTION: Move to appoint \_\_\_\_\_ to serve as the Board’s representative on the Regional Advisory Council.**

- D. Contract for Services with Belong Partners  
Administration requests board approval to enter into agreements with Belong Partners (formerly Sound Discipline) not to exceed \$312,100.00 for multiple workshop series, district partnerships, coaching, and consultation provided to educators throughout the region during the 2023-2024 school year. Provision of these services were again ranked by component school districts as priority tier one services and included in the SOESD Student Success Act Comprehensive Support Plan as part of the 2023-24 Local Service Plan. Director Mark Angle-Hobson will be present at the meeting to provide additional information and answer any questions you may have.

**PROPOSED ACTION: Move to approve entering into agreements with Sound Discipline at a cost not to exceed \$312,100.00.**

- E. Contracts for Staffing Services  
Administration requests the Board’s approval to enter into agreements for the 2023-2024 school year for staffing services as detailed in the table below. All efforts to advertise and fill these positions through the employment process have been unsuccessful.

Blazerworks	Sign Language Interpreter	5.0 FTE	\$2,250,000.00
	Teacher of Deaf and Hard of Hearing	2.0 FTE	
	Teacher of Visually Impaired	2.0 FTE	
	School Psychologist	7.0 FTE	
	Autism Consultant	0.6 FTE	
Tyler York	Teacher of Visually Impaired (with extended school-year services)	1.0 FTE	\$174,400.00

**PROPOSED ACTION: Move to approve entering into agreements for staffing services not to exceed the amounts presented.**

- F. Strategic Plan Priorities for 2023-2024  
Superintendent Beveridge will present the proposed Strategic Plan for 2023-2024.  
**PROPOSED ACTION: Move to adopt the 2023-2024 Strategic Plan as [presented] [revised].**

**5. Business Affairs**

- A. 2023-2024 SOESD Resolutions 1, 2, 3 and 4  
These resolutions are attached and will be reviewed with you during the meeting.  
[\(Pages 20-23\)](#)

**Proposed Action: Move to adopt 2023-2024 SOESD Resolutions 1, 2, 3 and 4.  
Roll call vote will be conducted.**

- B. Authorization for Staff to Sign Checks  
We recommend that you approve the following individuals to sign checks during fiscal year 2023-2024: Scott Beveridge, Daniel Weaver, and Jessica Bach. As a reminder, the ESD continues to use a facsimile signature for its accounts payable and payroll check runs. Superintendent Beveridge's signature will appear on that facsimile.  
**Proposed Action: Move to approve the recommendations of administration regarding persons authorized to sign checks during fiscal year 2023-2024.**  
***Roll call vote will be conducted.***
- C. Filing Budget Documents  
SOESD's 2023-2024 budget document has been filed with each of the assessors and clerks' offices in Jackson, Josephine, and Klamath Counties.

**8. Miscellaneous**

- A. OSBA Summer Board Conference, Salem Convention Center  
August 11, 2023 (Preconference), August 12-13, 2023 (Main Conference)  
*Members Converse, Hecocta, Middleton, Moore, and Wright plan to attend.*
- B. SOESD All-Staff Inservice, August 25, 2023, Southern Oregon University, 8:30 AM
- C. Next Regular Meeting: September 20, 2023, 6:00 PM, SOESD Administration Office
- D. 2023 OSBA Annual Convention, Portland Marriott Downtown Waterfront,  
November 9, 2023 (Preconference); November 10-11, 2023 (Conference)  
*Please let the board secretary know if you are interested in attending so that lodging arrangements can be made as soon as the reservation window opens.*

**9. Adjournment**

**OATH OF OFFICE**

**STATE OF OREGON**            }  
  }  
**County of Jackson**         }

I, Robert Moore, do solemnly affirm that I will support the constitutions and the laws of the United States and the State of Oregon. I will support Southern Oregon ESD board and boundary board policies, regulations, and procedures, and will faithfully and honorably perform the duty of board member of the Southern Oregon Education Service District to which I have been elected.

**Position:        Board Member**  
**Zone:            3**  
**Term:            July 1, 2023 through June 30, 2027**

\_\_\_\_\_  
**Signature**

Signed and sworn before me this nineteenth day of July, 2023, by Robert Moore.

\_\_\_\_\_  
**Scott Beveridge**  
**Superintendent, Southern Oregon ESD**

**OATH OF OFFICE**

**STATE OF OREGON**            }  
  }  
**County of Jackson**         }

I, Jessie Hecocta, do solemnly affirm that I will support the constitutions and the laws of the United States and the State of Oregon. I will support Southern Oregon ESD board and boundary board policies, regulations, and procedures, and will faithfully and honorably perform the duty of board member of the Southern Oregon Education Service District to which I have been elected.

**Position:        Board Member**  
**Zone:            4**  
**Term:            July 1, 2023 through June 30, 2027**

\_\_\_\_\_  
**Signature**

Signed and sworn before me this nineteenth day of July, 2023, by Jessie Hecocta.

\_\_\_\_\_  
**Scott Beveridge**  
**Superintendent, Southern Oregon ESD**

**OATH OF OFFICE**

**STATE OF OREGON**            }  
  }  
**County of Jackson**         }

I, Ana Mannenbach, do solemnly affirm that I will support the constitutions and the laws of the United States and the State of Oregon. I will support Southern Oregon ESD board and boundary board policies, regulations, and procedures, and will faithfully and honorably perform the duty of board member of the Southern Oregon Education Service District to which I have been elected.

**Position:        Board Member**  
**Zone:            9**  
**Term:            July 1, 2023 through June 30, 2027**

\_\_\_\_\_  
**Signature**

Signed and sworn before me this nineteenth day of July, 2023, by Ana Mannenbach.

\_\_\_\_\_  
**Scott Beveridge**  
**Superintendent, Southern Oregon ESD**



**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS BUDGET HEARING  
WEDNESDAY, JUNE 21, 2023

**Call to Order** A hearing on the Southern Oregon ESD’s approved budget for fiscal year 2023-2024 was held in the upstairs conference of the SOESD administration office and by video/audio conference on Wednesday, June 21, 2023. Chair Converse called the meeting to order at 6:10 PM.

**Attendance** Board members in attendance: Board members absent:  
Rosie Converse Jessie Hecocta  
Mary Middleton Ana Mannenbach  
Robert Moore  
Corbin Morell  
Maud Powell  
Annie Valtierra-Sanchez  
Justin Wright

SOESD staff members and guests in attendance:  
Jessica Bach Katie Kelley Susan Peck  
Scott Beveridge Agnes Lee-Wolfe Bob Sprague  
Shannon Bilboa Stephanie Love Susan Sprague  
Barbara Griffin Patty Michiels Amy Szeliga  
Susan Hermes Arthur O’Hare Angie Thompson  
Andrée Johnson Diane O’Hare Daniel Weaver

**Update on Approved Budget** Chief Financial Officer Weaver shared a document titled “Summary of Recommended Changes from 2023-2024 Approved Budget to 2023-2024 Recommended Adopted Budget.” CFO Weaver explained the primary changes, noting an overall increase of \$1,091,452 in the recommended adopted budget. CFO Weaver explained that the recommended adopted budget was based on revised State School Fund (SSF) estimates, pending anticipated outcomes of the state legislative session. CFO Weaver explained that the Board would take formal action during the regular meeting to adopt, appropriate, and set the ESD tax rate for the 2023-2024 budget.

**Comments from the Public** There were no comments from the public regarding the 2023-2024 budget.

**Adjournment** Chair Converse adjourned the budget hearing at 6:13 PM.

**Minutes in Brief** SOUTHERN OREGON EDUCATION SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
WEDNESDAY, JUNE 21, 2023

**Call to Order** A regular meeting of the Southern Oregon Education Service District Board of Directors was held on Wednesday, June 21, 2023 at the SOESD’s administration office in Medford, Oregon. Chair Converse called the meeting to order at 6:13 PM, read the SOESD land acknowledgement, and led those in attendance in the Pledge of Allegiance.

**Attendance** Board members in attendance: Board members absent:  
Rosie Converse Jessie Hecocta  
Mary Middleton Ana Mannenbach  
Robert Moore  
Corbin Morell  
Maud Powell  
Annie Valtierra-Sanchez  
Justin Wright

SOESD staff members and guests in attendance:  
Jessica Bach Katie Kelley Susan Peck  
Scott Beveridge Agnes Lee-Wolfe Bob Sprague  
Shannon Bilboa Stephanie Love Susan Sprague  
Barbara Griffin Patty Michiels Amy Szeliga  
Susan Hermes Arthur O’Hare Angie Thompson  
Andrée Johnson Diane O’Hare Daniel Weaver

**Board’s Recognition of Retiring Employees** The Board recognized SOESD employees who retired during the 2022-2023 academic year.

**Comments from Representatives of the Associations** Amy Szeliga, president of the licensed association, congratulated the evening’s retirees and commented on the district’s continued efforts to recruit and hire. Ms. Szeliga spoke regarding the Memorandum of Agreement presented for the Board’s approval that establishes a new payroll schedule for employees working 220-day calendars. She commented on the day-to-day operations at Gilbert Creek Early Childhood Services and support needed for staff there who are dealing with the death of a colleague, staffing challenges, and the resignation of the program’s coordinator. Ms. Szeliga concluded her comments by wishing a Happy Pride Month to educators and students who are members of the LGBTQ community.

**Requests to Address Agenda Items** *Angie Thompson, Request to Address Agenda Item 2.C – Personnel Report*  
Ms. Thompson spoke regarding compliance issues and challenges faced by employees in the Early Childhood program.

*Barbara Griffin, Request to Address Agenda Item 2.C – Personnel Report*  
Ms. Griffin spoke regarding Early Childhood Services and the impact of the Coordinator’s resignation.

**Consent Agenda**

The consent agenda consisted of the following items:

- A. Approval of Agenda
- B. Approval of Minutes:
  - May 10, 2023 Budget Committee Meeting
  - May 17, 2023 Regular Meeting
- C. Personnel Report
- D. Financial Report

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve the consent agenda as presented.

**MOTION CARRIED 7-0**

**Communications**

SOESD Superintendent’s Schedule of Meetings for June, July, and August 2023  
Superintendent Beveridge reported on his meeting schedule for the three-month period. The superintendent noted several meetings with program administrators to plan for operations at Gilbert Creek Early Childhood Services. Susan Peck, Special Education Director, has been assigned to Gilbert Creek ECS, due to her familiarity with supporting the program previously, as recruitment continues to hire a Program Coordinator and new Program Manager.

Mr. Beveridge continues to participate in meetings to reach an insurance settlement for the SOESD Phoenix campus reconstruction project. His calendar also includes appointments, listening sessions, and planning meetings to develop and implement the SOESD Strategic Plan. A number of educational summits are scheduled in August, coordinated and facilitated by SOESD’s School Improvement and Special Education teams. Superintendent Beveridge noted the SOESD Equity Summit, August 15-16, 2023; the SOESD New Teacher Launch, August 16-18, 2023; the SOESD Behavioral Health Summit and the Neurodiversity Equity Summit, August 17, 2023.

The SOESD’s All Staff Inservice to launch the start of the 2023-2024 school year will be held on Friday, August 25, 2023 at Southern Oregon University. Board members are welcome and encouraged to attend if schedules permit.

**Business Services**

- A. 2022-2023 SOESD Resolution 13 – Appropriations Transfer  
Resolution #13 was presented on-screen for the Board’s review during the meeting. CFO Weaver explained that Resolution #13 is an appropriation transfer of funds to ensure that all remaining allocations for the special education choice and equity process and the general fund local service plan can be paid out as the fiscal year is closed.

**IT WAS MOVED BY MEMBER VALTIERRA-SANCHEZ, SECONDED BY MEMBER WRIGHT TO:**

Approve 2022-2023 SOESD Resolution 13 – Appropriations transfer.

**MOTION CARRIED 7-0**

- B. 2022-2023 SOESD Resolution 14 – Adopt, Appropriate, and Set Tax Rate  
Resolution #14 adopts, appropriates, and sets the tax rate for the SOESD

2023-2024 budget, as required in statute. CFO Weaver noted that this step concludes the budget process. After approval, SOESD will file the formal budget document with the assessors' offices in the three counties prior to July 15, 2023.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:**

Approve 2022-2023 SOESD Resolution #14.

**MOTION CARRIED 7-0**

- C. Line of Credit with First Interstate Bank  
Administration requested authority to set up a line of credit with First Interstate Bank in an amount not to exceed \$500,000. This is a customary request at this time of year due to timing of various grant and contract payments that will not be received by June 30, 2023. Possible delays that arose during this legislative session that could interrupt cash flow further illustrated the importance of this practice.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Authorize administration to set up a line of credit with First Interstate Bank not to exceed \$500,000.

**MOTION CARRIED 7-0**

- D. Bonds for Clerk and Deputy Clerk  
Administration recommended that the bonds for the Clerk and Deputy Clerk be renewed in the amount of \$50,000 each for the 2023-2024 fiscal year.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER MOORE TO:**

Approve the bond amount for Clerk and Deputy Clerk at \$50,000 each for the 2023-2024 fiscal year.

**MOTION CARRIED 7-0**

**Administration**

- A. Oregon Association of ESDs (OAESD) Membership Dues for 2023-2024  
Administration recommended continuing SOESD's membership in OAESD for 2023-2024 and requested authorization to pay the annual dues in the amount of \$38,852.00.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve 2023-2024 OAESD annual membership fees of \$38,852.00.

**MOTION CARRIED 7-0**

- B. OAESD Governance Council Representative  
The Board of Directors annually appoints a member to represent SOESD on the OAESD Governance Council. Member Middleton served as the Board's primary representative for 2022-2023, with Member Valtierra-Sanchez serving as backup. A general description of the governance council, its duties, roles, and bylaws, was provided to board members in advance of the meeting.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER MOORE TO:**

Appoint Annie Valtierra-Sanchez to serve as SOESD's primary representative on the OAESD Governance Council for 2023-2024, with Mary Middleton serving as backup.

**MOTION CARRIED 7-0**

- C. Memorandum of Agreement Between SOESD and SOESD Employee Association  
Agreement has been reached with the licensed association regarding the

payroll schedule for Association members on a 220-day calendar. Superintendent Beveridge and Chief HR Officer Patty Michiels provided background details and explained the current practice mechanics of payroll payments for employees on 190-day and 220-day calendars. Currently, all licensed employees receive 12 equal payments, with the final three checks issued in June. The agreement reached with the licensed association provides that employees working a 220-day calendar will receive 12 equal payments, issued monthly over 12 months.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Approve the MOA with SOESD Education Association and Southern Oregon Bargaining Council.

**MOTION CARRIED 7-0**

D. Contracts for Furniture Purchases

Administration requested board authorization to execute purchase orders to Oregon Corrections Enterprises (OCE) and Meteor Education for the purchase of furniture for the SOESD's Phoenix campus. Superintendent Beveridge explained that furniture fairs had been held in early spring with staff providing input on their preferences. CFO Weaver reported that Meteor Education is the vendor selected to provide furniture for conference and meeting spaces; Oregon Corrections Enterprises is the vendor selected to provide office space furniture.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**

Authorize administration to execute purchase orders to Oregon Corrections Enterprises and Meteor Education for a total cost not to exceed \$1,300,000.00.

**MOTION CARRIED: 7-0**

E. Contracts for Services with Playworks Energized

Administration requested board authorization to enter into an additional agreement with Playworks Education Energized at an additional cost not to exceed \$261,000. Approval of this request allows SOESD to complete services for the current fiscal year and establish continuity of services into the 2023-2024 fiscal year. The scope of work within this additional agreement aligns with SOESD's Student Success Act (SSA) Comprehensive Support Plan approved by the SOESD Board of Directors as part of the 2022-2023 and 2023-2024 Local Service Plans. The agreement will cover continuation of digital services, *Playworks* and *Keep Playing*. In person workshops requested by constituent school districts (Butte Falls School District, Klamath Falls City Schools, Prospect School District, Rogue River School District) will be provided during the 2023-2024 school year.

**IT WAS MOVED BY MEMBER MIDDLETON, SECONDED BY MEMBER POWELL TO:**

Approve entering into an additional agreement with Playworks Education Energized at a cost not to exceed \$261,000.00.

**MOTION CARRIED: 7-0**

F. Contracts for Services with Scholastic, Inc.

Administration requested board authorization to enter into an additional agreement with Scholastic, Inc., at a cost not to exceed \$190,000.00.

Approval of this request allows SOESD to complete services for the current

fiscal year and establish continuity of services into the 2023-2024 fiscal year. The additional contract provides for eight Family Engagement Assessments conducted for Klamath County School District in the 2022-2023 school year and workshops and supports for the 2023-2024 school year. The scope of work within this additional agreement aligns with SOESD's Student Success Act (SSA) Comprehensive Support Plan approved by the SOESD Board of Directors as part of the 2022-2023 and 2023-2024 Local Service Plans.

**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER POWELL TO:** Approve entering into an additional agreement with Scholastic, Inc., at a cost not to exceed \$190,000.00.

**MOTION CARRIED: 7-0**

- G. Phoenix Campus Reconstruction Update  
CFO Weaver and Superintendent Beveridge reported on the status of reconstruction of the SOESD's Phoenix Campus that was destroyed in the Almeda Wildfire on September 8, 2020. Early site work is progressing according to schedule. Negotiations continue with PACE Trust to reach a satisfactory insurance settlement and resolve disputes regarding the cost of rebuilding, escalation and design contingencies. Administration is working with a land attorney should the point be reached where an escalated response is required. Superintendent Beveridge expressed his desire that a settlement be reached without the need for mediation or arbitration.
- H. Strategic Planning Report  
Superintendent Beveridge reported on the development of SOESD's Strategic Plan and provided a PowerPoint presentation on the activities completed to date and the remaining last steps to develop the plan. Mr. Beveridge will present the plan to the Board for adoption during the July 19, 2023 meeting.

**Executive Session** At 8:32 PM, Chair Converse announced the Board would meet in executive session pursuant to ORS 192.660(2)(i) to review and evaluate the performance of the SOESD superintendent. Chair Converse announced that formal action on the superintendent's goals would take place when the Board returned to Open Session.

**Open Session** At 9:20 PM, Chair Converse reconvened the Board into Open Session. Members Morell and Powell were no longer in attendance.  
**IT WAS MOVED BY MEMBER WRIGHT, SECONDED BY MEMBER VALTIERRA-SANCHEZ TO:**  
Accept the summary report on Superintendent Beveridge's 2022-2023 goals as having been successfully completed.  
**MOTION CARRIED 5-0**

**Miscellaneous**

- A. SOESD Organizational Meeting: July 19, 2023, 6:00 PM, SOESD Administration Office in Medford
- B. OSBA Summer Board Conference, August 11-13, 2023, Salem Convention Center.

**Adjournment** Chair Converse adjourned the meeting of the Southern Oregon ESD Board of Directors at 9:25 PM.

SOESD Superintendent's Meeting Schedule  
July, August, and September 2023

**July 2023**

- 3 Program Planning with Susan Peck, Special Education Director
- 5 Superintendent Analia Nicholson, Douglas ESD
- 6 Registered Apprentices Briefing with Aaron Cooke, Program Manager, and  
Patty Michiels, Chief HR Officer  
Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer
- 7 Strategic Planning: Migrant Parent Advisory Council (PAC) Leadership Strategic Planning  
Report/Feedback Session  
Superintendent Brent Barry, Phoenix-Talent Schools, regarding Strategic Plan and SB 819  
Superintendent Daye Stone, Prospect School District, regarding SB 819  
Superintendent Samuel Bogdanove, Ashland School District, regarding SB 819
- 11 Cabinet Meeting  
Reference Check, CIO Applicant  
Reference Check, CIO Applicant  
Reference Check, CIO Applicant  
Tenneal Weatherall, Assistant Superintendent Office of Enhancing Student Opportunities,  
Oregon Department of Education regarding SB 819 Planning
- 12 Reference Check, CIO Applicant  
Reference Check, CIO Applicant
- 13 Phoenix Campus Project Debrief and Updates with HMK, Company  
Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 14 Program Planning with Daniel Weaver, Chief Financial Officer  
CIO Applicant
- 17 Superintendent Walt Davenport, Central Point School District re SB 819  
Superintendent Brent Barry, Phoenix-Talent Schools, regarding SOESD Strategic Plan
- 18 Cabinet Meeting  
Southern Oregon Early Learning Services (SOELS) Governance Council Meeting
- 19 SB 819 Regional Planning Meeting with Southern Oregon Superintendents and Special Education  
Directors  
SOESD Board of Directors Organizational Meeting
- 20 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 24 Program Planning with Susan Peck, Special Education Director  
John Bowling, Sustainable Leadership Consultants, regarding SOESD Strategic Plan Implementation
- 25 Cabinet Meeting
- 26 Strategic Plan Implementation Meeting with Administrative Team
- 27 Strategic Plan Implementation Meeting with Administrative Team  
Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 28 Rogue Workforce Partnership Annual Workforce Board Meeting



## **August 2023**

- 7 Program Planning with Susan Peck, Special Education Director
- 8 Cabinet Meeting  
Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager
- 9 Administrative Team’s Business Meeting and Strategic Plan Implementation Meeting  
Medford Vision 2040 Implementation Committee (Medford City Council Subcommittee)
- 10 Administrative Team Retreat and Strategic Planning  
OAESD Superintendent Council Meeting  
Medford School District’s Community Emergency Response – After Action Review  
Jackson County PH/District Collaboration Meeting (Tentative)
- 11 Administrative Team Retreat (Day 2 Tentative)
- 11-13 OSBA Summer Board Conference (Tentative)
- 14 Program Planning with Susan Peck, Special Education Director
- 15-16 SOESD Equity Summit
- 15 Cabinet Meeting (Tentative)
- 16-18 New Teacher Launch
- 17 SOESD Behavioral Health Summit  
Neurodiversity Equity Summit  
Program Planning with Daniel Weaver, Chief Financial Officer (Tentative)  
Program Planning with Patty Michiels, Chief Human Resources Officer (Tentative)  
Program Planning with Mark Angle-Hobson, School Improvement Services Director (Tentative)
- 21 Program Planning with Susan Peck, Special Education Director
- 22 Cabinet Meeting
- 23 Special Education Management Team Meeting
- 24 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Jackson County PH/District Collaboration Meeting
- 25 SOESD All Staff Inservice
- 28 Program Planning with Susan Peck, Special Education Director
- 29 Cabinet Meeting
- 31 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director

## **September 2023**

- 5 Cabinet Meeting
- 7 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Program Planning with René Brandon, Southern Oregon Early Learning Services (SOELS)
- 11 Program Planning with Susan Peck, Special Education
- 12 Cabinet Meeting  
Program Planning with Peter Buckley, Southern Oregon Success (SORS) Program Manager
- 14 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 18 Program Planning with Susan Peck, Special Education Director
- 19 Cabinet Meeting  
Southern Oregon Early Learning Services (SOELS) Governance Council Meeting

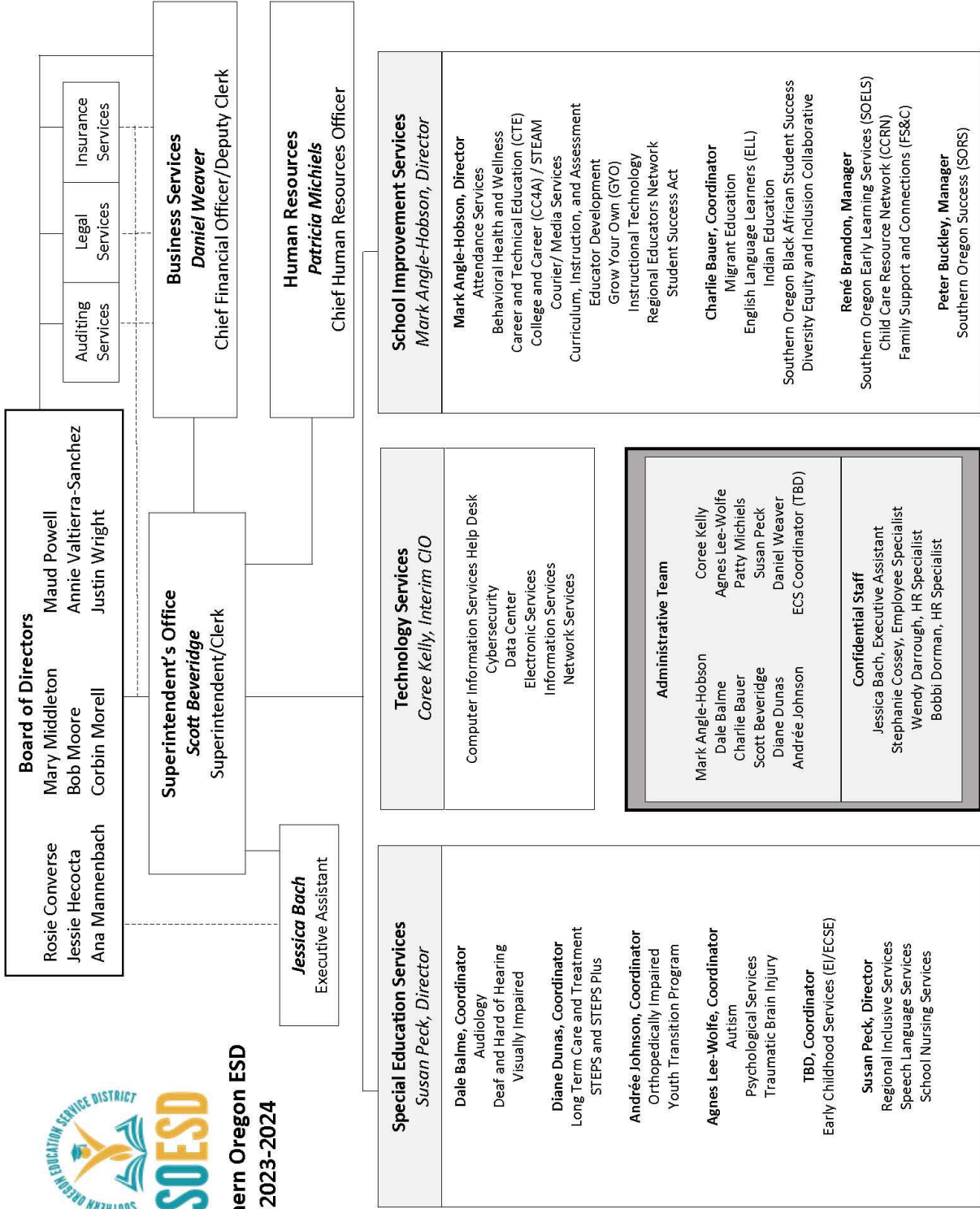


- 20 Special Education Management Meeting  
SOESD Board of Directors Meeting
- 21 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director  
Jackson County PH/District Collaboration Meeting
- 25 Program Planning with Susan Peck, Special Education Director  
Southern Oregon Superintendents Meeting
- 26 Cabinet Meeting
- 28 Program Planning with Daniel Weaver, Chief Financial Officer  
Program Planning with Patty Michiels, Chief Human Resources Officer  
Program Planning with Mark Angle-Hobson, School Improvement Services Director
- 29 OAESD Planning with Jessica Brenden, OAESD Program Administrator



**SOESD**

**Southern Oregon ESD  
2023-2024**



Submitted for Board Approval, 7/19/2023

## REGIONAL ADVISORY COUNCIL

(2) The Administrative Unit provides general management to the regional program by:

(a) Preparing a regional plan that will include administrative structure, provision of direct and consultation services to eligible children, their families and staff, inservice activities, supervision of instruction, subcontracting and budget;

(b) Serving as fiscal agent for the region including arrangement of subcontracts; preparation of budgets for the receipt of local, state, and federal funds; provision of reports regarding child data, progress, and services; and the management of all fiscal functions including but not limited to, business services;

(c) Selecting, hiring, and directing regional employees using funds granted for that purpose and making employee benefits consistent with other district employees;

(d) Appointing a regional coordinator who will give general direction to the regional program and act as liaison to the Department; and

(e) Appointing a Regional Advisory Council to provide advice to the Administrative unit on program and policy direction.

(3) The Regional Advisory Council consists of seven to eleven members representing each county in the region. At least one person must represent each of the following categories:

(a) Superintendent of an education service district or local school district;

(b) Special education supervisor or teacher of an education service district or local school district;

(c) Individual who supervises or provides early intervention or early childhood special education services;

(d) Director on board of an education service district or local school district;

(e) Individual with a disability or parent of an eligible child.

(f) Regular education teacher or building administrator.

(4) The Administrative Unit governing board will request names from each education service district, school district, county school district, and early intervention and early childhood special education program in the area served by the regional program and make appointments to the council.

### MEETING DATES

Monday, October 16, 2023: 9:30 – 11:30 AM

Monday, January 22, 2024: 9:30 – 11:30 AM

Monday, May 20, 2024: 9:30 – 11:30 AM

**2023-2024 Southern Oregon ESD  
RESOLUTION #1**

**July 19, 2023**

Recitals:

1. Southern Oregon Education Service District, being a body corporate, is charged to perform all duties required by law, and
2. It is empowered to enter into contracts to fulfill such duties, including, but not limited to, the following:
  - a) Conduct of audits
  - b) Employment of personnel and contracting for services
  - c) Purchase or lease of land, buildings, and facilities
  - d) Purchase or lease of personal property and relocatable structures
3. It is determined by the Board of Directors that to facilitate operation, it is desirable to delegate to the superintendent-clerk and the business manager-deputy clerk the authority to enter into contracts on behalf of the district, subject to the limitations hereafter set out.

It is resolved as follows:

That for the period July 1, 2023, to and including June 30, 2024, unless amended or revoked by the Board, the superintendent-clerk and the business manager-deputy clerk are empowered and authorized to award bids and to enter into public contracts as defined by ORS 279 on behalf of the district without prior Board approval provided:

- a) The total contracted amount does not exceed \$100,000.00. (This limitation is not applicable to cooperative purchasing agreements and intergovernmental agreements.)
- b) All applicable requirements of Chapter 279, Oregon Revised Statutes, relating to public contracts and purchasing, and all Board policy requirements are fulfilled.
- c) The items purchased or services contracted are identified or identifiable and authorized by the adopted district budget.
- d) The bonds required to be furnished by the superintendent-clerk and business manager-deputy clerk are in full force and effect.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk

**2023-2024 Southern Oregon ESD  
RESOLUTION #2**

**July 19, 2023**

**BE IT RESOLVED** by the Board of Directors of the Southern Oregon Education Service District that for the 2023-2024 fiscal year the office of the treasurer in each of the following counties: Jackson, Josephine, and Klamath, be designated the depository of funds and be authorized to transfer monies to the Local Government Investment Pool. The limitation of these investments shall be those imposed by the Oregon Revised Statutes.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk

**2023-2024 Southern Oregon ESD  
RESOLUTION #3**

**July 19, 2023**

**BE IT RESOLVED** by the Board of Directors of the Southern Oregon Education Service District that the clerk and-or deputy clerk are hereby authorized to make payments in a timely manner of all obligations entered into by the district, in accordance with the budget as adopted and approved by the Board of Directors for the 2023-2024 fiscal year.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk

**2023-2024 Southern Oregon ESD  
RESOLUTION #4**

**July 19, 2023**

**BE IT RESOLVED** by the Board of Directors of the Southern Oregon Education Service District that interfund loans are hereby authorized and approved, pursuant to ORS 294.460 for the 2023-2024 fiscal year.

**Purpose:** Due to the timing of receipts, many grants will not disburse remaining funds until final reports are processed. This timing problem creates the need to allow interfund loans in order to fully expend the grant.

**Intent of Repayment:** Interfund loans of this type will be repaid within the current year once the district receives the balance of grant funds.

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Chair, Southern Oregon ESD Board of Directors

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Scott Beveridge, Superintendent-Clerk