

Minutes in Brief **MEETING OF THE SOUTHERN OREGON ESD BUDGET COMMITTEE
WEDNESDAY, MAY 10, 2023**

Call to Order On Wednesday, May 10, 2023, a meeting of the Southern Oregon ESD Budget Committee was held in the upstairs conference room of the SOESD office located at 101 North Grape Street, Medford, Oregon. Vice-Chair Wright called the meeting to order at 6:11 p.m. and led those in attendance in the Pledge of Allegiance.

Attendance Budget Committee members in attendance:

- Rosie Converse
- Phil Long
- Ana Mannenbach
- Mary Middleton
- Robert Moore
- Maud Powell
- Annie Valtierra-Sanchez
- Ray Williams
- Justin Wright

Budget Committee members absent:

- Jessie Hecocta
- Corbin Morell

SOESD staff members in attendance:

- Mark Angle-Hobson
- Jessica Bach
- Scott Beveridge
- Liz Littleton
- Patty Michiels
- Susan Peck
- Daniel Weaver

Introductions Justin Wright, SOESD Board Vice-Chair, welcomed and thanked the Budget Committee members for their participation. Introductions of committee members and SOESD staff were made.

Election of Budget Committee Presiding Officer Vice-Chair Wright requested the budget committee select a presiding officer.
IT WAS MOVED BY MEMBER MOORE, SECONDED BY MEMBER WILLIAMS TO:
Elect Justin Wright to serve as the presiding officer.
MOTION CARRIED BY ROLL CALL VOTE: 9-0

**Presentation of
Proposed Budget**

A. Budget Message – Budget Officer

Prior to the Budget Committee meeting, members received the following materials:

- Proposed 2023-2024 Budget Document
- Agenda for the May 10, 2023 meeting
- Memorandum from Superintendent Beveridge outlining the materials and providing background information
- 2023-2024 SOESD Local Service Plan

Superintendent Beveridge displayed the first of the evening’s two PowerPoint presentations. The two tasks for the meeting were noted: 1) to review and approve the SOESD budget, and 2) to establish the SOESD tax rate. Superintendent Beveridge explained the budget committee’s role as the governing body to approve the anticipated budget and authorize expenditure authority.

B. Areas of Change

1. Local Service Plan Process

Superintendent Beveridge provided a review of the Local Service Plan process. As defined in ORS 334.175, the Local Service Plan must include the following resolution services:

- Administrative
- Programs for Children with Special Needs
- School Improvement
- Technology Support

Mr. Beveridge provided background on the SOESD’s mission, development of the Local Service Plan (LSP), and ongoing commitment to provide high quality and cost-effective services in areas where a regional advantage in the delivery of those services can be achieved. Superintendent Beveridge described the methods used to gather feedback from constituent school districts to calibrate how SOESD can best meet districts’ needs. The proposed general fund budget reflects revenue and service area selections by component districts as outlined in the 2023-2024 Local Service Plan.

2. Program Changes

Superintendent Beveridge noted that legislative uncertainty exists about several funding areas, and assumptions upon which the proposed budget had been built. The proposed General Fund budget was based on the February 22, 2023 funding estimate provide by the Oregon Department of Education and forecasted budget adjustments. The next economic forecast, expected to be released on May 17, 2023, may inform legislative direction. Should the legislative session yield different outcomes than the assumptions in the proposed budget, revisions will be made to the adopted budget. Anticipated state and federal funding sources were identified and budgetary impacts on programs were reviewed and explained.

C. 2023-2024 Financial Review – Chief Financial Officer (CFO)

1. Overview of All Funds

Daniel Weaver, CFO, presented the second of the evening’s two PowerPoint presentations. Mr. Weaver presented the 2023-2024 proposed budget and reviewed the primary revenue sources that make up SOESD’s major funds.

2. Federal and State/Other Funds
All funds were reviewed and explained.
3. General Fund Program
ORS 334.177 requires that 90% of state funding to ESDs (State School Fund and local property tax collections) is spent on resolution services. For 2023-2024, 90.3% of SOESD's state funding level is allocated into resolution services. CFO Weaver reviewed and explained General Fund service changes.
4. Resolution Programs
Pursuant to ORS 334.175, the 2023-2024 resolution services are:
 - Administrative Services/Operations
 - School Improvement Services
 - Special Education Services
 - Technology and Media Services
 CFO Weaver provided a breakdown of funding changes in each resolution service area.
5. Operations/Changes in Cash Position
CFO Weaver provided a historical overview of SOESD's cash position from 2015 to 2023. He noted that compliance with the 90% annual spending statutory requirement leaves little room in the cash position to build a contingency balance.

**Discussion and
Comments from
the Audience**

Presiding Officer Wright opened the floor for questions, discussion, and comments.

**Budget
Committee Action**

IT WAS MOVED BY MEMBER WILLIAMS, SECONDED BY MEMBER LONG TO:
Approve the proposed 2023-2024 budget in the amount of \$103,052,447 and set the rate of .3524 per one thousand dollars of assessed value.
MOTION CARRIED 9-0

Adjournment

There being no further business to conduct, Presiding Officer Wright adjourned the meeting at 7:50 p.m.