



Indian Education

**Title VI Southern Oregon Education Service District
Indian Education Program**

**Consortium Parent Committee Members (CPC)
2024-2025**

Co-Chairperson Josephine County: Echo Miller

Co-Chairperson Jackson County: Luzita -Angélica Marbain (Angélica)

Secretary/Treasurer: Jacklyn Holzhauser

Jackson County Member: Randall McAllister

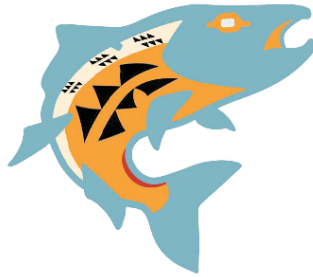
Jackson County Member: Lola Jackson

Josephine County Member: Stephanie Ledford

Josephine County Member: Jamaya Obie Brown

Student Leader Position Josephine County: Alyssa Lake

Student Leader Position Jackson County: Amanda Lovik Pearce



Title VI SOESD INDIAN EDUCATION

Consortium Parent Committee

The SOESD Indian Education CPC: Consortium Parent Committee Title VI Program has a seven (7) member parent committee that offers guidance and support of the SOESD Indian Education Program. The committee consists of parents/guardians of Native American students who are enrolled within the SOESD Indian Education program.

The Southern Oregon Indian Education Program's purpose is to provide services that address the unique educational and culturally related academic needs of American Indian and Alaska Native students in Jackson and Josephine counties in order to help them achieve the same high standards expected of all students. It is funded by Title VI Indian Education, a federal program. The participating school districts act as a Consortium in order to coordinate services to our eligible American Indian/Alaska Native students and combine our resources and efforts for efficiency and cost-effectiveness.

Constitution & Bylaws

According to the SOESD Indian Education Title VI Consortium Parent Committee Bylaws the powers of the CPC include adhering to SOESD policies and board bylaws in addition to:

- Fostering a positive and collaborative relationship to help facilitate academic success for Native students by:

- Meeting with the SOESD Indian Education Program Facilitator(s) regularly (monthly, if not more frequently) to gather information to provide support and advice to the Southern Oregon Education Service District, Indian Education Program Title VI (SOESD) to assist them in understanding and meeting the academic, cultural, and wellness needs of Native American students.
- Reviewing the student, parent, and teacher data and grant reports and needs assessment survey(s) or questionnaire(s) (specifically, hard data concerning student performance or achievement), and provide SOESD Indian Education with any potential recommendations for improved programming and implementation.

The duties of the CPC include the following:

1. Recommend to SOESD Indian Education a general plan for the allocation of Title VI Native American student-generated funding.
2. Recommend Title VI EASIE Application Part II Applications and budgets to be forwarded by the Department of Oregon, Indian Education Program to the SOESD Superintendent and Board of Education for review and certification.
3. Assist SOESD Indian Education in recruitment of personnel through culturally sensitive recruiting strategies, selection criteria, the application of required Indian hiring preference and suggest suitable prospective native personnel to meet the needs of Native American students.
4. Participate in at least one annual Public quarterly meeting organized and hosted by SOESD Indian Education.
5. Recommend to SOESD Indian Education curricula, texts, materials, and methods to be used to better serve the educational needs of Native American students.
6. Provide SOESD Indian Education with information gathered from Native American students and families that target unmet educational needs.
7. Have access, in accordance with SOESD Indian Education Confidentiality policies for all reports, evaluations, surveys and other program and budget-related documents necessary for review, in order to carry out the committee's responsibilities.
8. CPC members shall not act or speak on behalf of the entire CPC as an individual; members should only represent their own viewpoint. All CPC members must have prior formal authorization by action (motion recorded in the minutes) to represent or speak on behalf of the CPC.
9. The CPC shall exercise its authority only during official CPC meetings
10. CPC members are expected to attend all meetings in entirety in order to establish a quorum, fully participate in the discussion and to cause a vote.

11. CPC members shall receive training to gain knowledge and skills of their specific roles and responsibilities.
12. The CPC shall have no powers beyond those expressly set forth herein.
13. The CPC shall have no power to bind any member of the SOESD to any debt, liability, or obligation in the absence of an express written authorization from SOESD Indian Education.
14. In addition, the CPC shall abide by all SOESD official Board Policies and Administrative Procedural Directives, and Equity statements, or similar.
15. CPC meetings should be open to the public, announced in advance, and in coordination with the District.
16. There may be times to hold closed sessions, but this should be explained in your bylaws.
17. The CPC approves the Title VI application.

18. The CPC approves the use(s) of Title VI funds in schoolwide programs and amendments to the programming or budget.
19. The CPC establishes and abides by reasonable by-laws.
20. The CPC consults with the District on the development, implementation and evaluation of the program
21. keeping bylaws up to date and proper voting and executive committee function.

CPC MEMBERS MAY NOT:

1. Set policies for the District
2. Hire, fire or supervise District or project staff
3. Directly administer the project
4. Review personnel records or student ED 506 Forms without parental consent
5. Commit or obligate funds for the District
6. Show lateral oppression or violence to any member of the CPC.
7. Being respectful to SOESD Staff and Indian Education Facilitators and must adhere to the Equity Statement of the SOESD
8. Racism or acts of physical and emotional violence will not be tolerated and will result in termination.

REQUIREMENTS TO SERVING MEMBERS ON BOARD:

1. Must be able to pass a criminal federal background check including fingerprinting for your school district and for SOESD.
2. Must live in Jackson or Josephine Counties.
3. With the goal of having every board member present members need to communicate, access to the internet, reliable transportation, and maintain communication with Indian Education Facilitators.
4. Must be able to attend all meetings and be accessible to the program by email, phone, and or text messaging.
5. Must adhere to SOESD and Oregon Department of Education's Equity policies.

<https://www.oregon.gov/ode/students-and-family/equity/equityinitiatives/Pages/default.aspx>

<https://www.soesd.k12.or.us/equity/>

6. Attendance of majority meetings and adhere to roles and responsibilities outlined in the by laws.

AMENDMENTS:

The CPC, with the advisement of the Indian Education Department, shall have the power to alter or amend these Bylaws at any time, by two thirds (2/3) affirmative vote of CPC members (2/3 is parents), provided that the alteration or amendment is to carry out the purpose of the CPC as herein above-expressed. Any alteration or amendment must conform to the Title VI guidelines. The Title VI CPC Bylaws may be modified or amended by mutual consent of the Title VI CPC and the SOESD Indian Education Program.

ELECTION

The election of CPC members shall be held during an open public meeting announced to the public via newspaper, radio, newsletter, letter, or School Messenger. CPC Members shall be nominated and elected at this open meeting by parents and /or legal guardians of Native American students enrolled in the SOESD Indian Education Title VI Program. Eligible members shall include: (1) Parents of Native American children enrolled in the SOESD Indian Education Title VI Program; (2) Teachers and Counselors within the service district of SOESD (3) Native American students attending high school enrolled in the SOESD Indian Education Title VI Program(4) Holder of recommendation nomination from a current tribal governor, president, or council delegate.

CPC MEMBER TERMS:

All Parent members may serve multi-year terms so long as their student is enrolled in the SOESD Indian Education Title VI Program (include 1.2.3.4.)

The student representative will serve a one-year term. Unless there are no other student representatives that apply then a consecutive two year term is allowable while the student representative remains a student of SOESD Indian Education.

The teacher or counselor member will serve a one-year term as long as she/he is employed as a teacher or counselor within the SOESD service district. A term is defined as one fiscal year from July 1 to June 30th

The CPC Board will be elected on an annual basis. The election will take place at the first meeting of the school year. Officers may serve more than one year. Parents or legal guardians may serve only as long as their children are actively enrolled in the SOESD Indian Education Title VI Program.

The student representative must comply with their student policies as addressed in the School District Student Handbook, and maintain a GPA of 2.5, as determined by semester grades. The student may serve only as long as he/she is actively enrolled in the SOESD Indian Education Title VI Program.

VOTING RIGHTS:

Each CPC member is entitled to one vote on CPC matters. Each eligible voting member shall be entitled to one vote and may cast the vote on each matter submitted to a vote of the Committee. Teacher or counselor and student members will provide input and advice.

SECTION 1 - MEETING REQUIREMENTS

The CPC meeting schedules will be developed one school year in advance. The CPC Secretary, in collaboration with the Indian Education Department, will mail a business agenda indicating the agenda items, date, hour and location of the meeting to the CPC members at least three days (3) before the meeting.

SECTION 2 - REGULAR MEETINGS

Regularly-scheduled business meetings will be held on the third Thursday of every month in the calendar year. A predetermined time and place will be established. All business meetings of the CPC will be open to the public. The open meetings will be advertised at community based facilities, through the SOESD Indian Education school-site publications, as well as through School Messenger, the APS website, Indian Education newsletter and other media.

SECTION 3 - SPECIAL MEETINGS

The Chairperson or staff of the SOESD Indian Education Program may call special meetings of the CPC at any time. Members shall be notified by telephone, or email within a reasonable time before the meeting. Special meetings may include conference calls and/or those conducted by other electronic means.

SECTION 4 - SPECIAL COMMITTEES

The Indian Education Department may establish the need for a special committee for special projects that require the use of one using willing volunteers of the CPC

SECTION 5 – QUORUM

Five members of the CPC shall constitute a quorum to conduct business at any duly-called meeting by the CPC. Decisions made by the members present at any meeting shall be an act of the XPC. The student members will count as part of the CPC quorum. Members will wait no more than 15 minutes for a quorum to be present. CPC members CPC-Bylaws present may then conduct a work session.

SECTION 6 - OPEN and PUBLIC MEETINGS

All regular business and special CPC meetings shall be open to the general public. During open meetings, an open forum will be available to the public for two (2) minutes per presenter (unless longer time is approved by the Committee), with no immediate response expected from the Committee.

SECTION 7 - AGENDA AND MINUTES

An agenda of each meeting of the CPC and minutes of the previous meeting shall accompany the notice of that meeting and shall be sent to all members of the CPC. Any information supporting agenda items will also be sent. The SOESD Indian Education Program t and the CPC will jointly be responsible for disseminating the agenda and minutes.

SECTION 8 - ATTENDANCE

All members are required to attend each meeting. An absence will be excused if a member contacts the CPC Chairperson or Vice-Chairperson, and the Indian Education Facilitators, 24 hours prior to the meeting, or in case of immediate emergency, she/he will not be attending.

SECTION 9 - TERMINATION OF MEMBERSHIP

Any member may be terminated from membership on the Committee for the following reasons: The member who does not attend regular or special meetings (i.e., work sessions, retreats, and emergency meetings) of the Committee for quarterly meetings (unexcused absences), and termination is approved by a majority vote of the CPC. The member no longer wishes to serve on the Committee and so indicates verbally or by submitting a letter of resignation to the CPC Committee, Chairperson, or Indian Education Department Facilitator(s) or SOESD Director. If a member does not fulfill his/her member roles and responsibilities in a professional manner consistent with SOESD Indian Education policies and cultural values, the member may be asked to resign from the CPC by the Chairperson with consensus by the CPC members. If a CPC member's child is no longer enrolled in the SOESD Indian Education Program.

SECTION 10 - VACANCY

Any vacancy, which occurs on the CPC for any reason, shall be filled by an election as provided in Section 2 above for the remainder of the unexpired term of the member being replaced. The election shall be held as soon as is reasonably practical.

OFFICERS AND DUTIES

SECTION 1 – OFFICERS The officers of the CPC will be the Chairperson, Chairperson, and Secretary.

SECTION 2 - ELECTIONS & TERM OF OFFICE The officers of the CPC shall be elected by a majority vote of the CPC at the first regular CPC-Bylaws meeting of the school year. The officer shall serve a two-year term. Officers shall assume their duties immediately upon election.

SECTION 3 - CHAIRPERSON The primary responsibilities of the Chairperson is to conduct all meetings of the CPC, including planning meeting agendas with input from the CPC members and the Indian Education Department. Upon approval of the CPC, the Chairperson will sign letters, documents, reports, and grant applications. The chairperson will be the CPC representative at District and non-District functions. The Chairperson may assign various duties to other CPC members. The Chairperson will not have the authority to commit the CPC to any function without the express approval of the CPC.

SECTION 4 - CO-CHAIRPERSON In the absence of the Chairperson at a CPC meeting, the Co-Chairperson will assume the role of the Chairperson. The Co-Chairperson will carry out various duties as assigned by the Chairperson.

SECTION 5 - SECRETARY The Secretary, in collaboration with the Indian Education Department, shall maintain the official minutes of the CPC meetings. He/she will also maintain documents of meeting dates, attendance, and news-release bulletins to parents, the District, newspapers and radio stations. Copies of all documents and minutes are to be provided to the CPC members. The CPC secretary, along

with the Indian Education Department, shall have the full responsibility to provide copies of the minutes to the Director of the Indian Education Department.

SECTION 6 - THE PARENT REPRESENTATIVES The Parent Representatives shall provide input and advice concerning programs and curriculum as they relate to schools, parents and students.

SECTION 7- STUDENT REPRESENTATIVE The Student Representative shall not serve as an officer, but shall provide input and advice in adapting and approving CPC-Bylaws to the CPC concerning students and school-related issues.

SECTION 8- PROFESSIONAL DEVELOPMENT:

The CPC Board will receive professional development and training as it is made available and support learning their positions from SOESD Indian Education Facilitators. In the event of training opportunities that cost money the decision will be made to approve or deny a training request by the program director for SOESD Indian Education and or the SOESD Director.

SECTION 9- PUBLIC ATTENDANCE OF MEETINGS:

The public will be informed of the upcoming meetings with the opportunity for 5 minutes of public comment to the CPC directly at the beginning or end of a meeting. Written comments may also be submitted to the CPC or SOESD Indian Education Facilitators.

CPC Board Members Signatures on the approval of the SOESD Indian Education By-Laws

Josephine County Co Chair: _____

Jackson County Co Chair: _____

Secretary-Treasurer: _____

Member at large: : _____

Member at large: : _____

Member at large: : _____

Member at large: : _____

Student Representative: _____

Student Representative: _____

SOESD Indian Education Facilitator: _____

SOESD Indian Education Facilitator: _____

Approved and signed on the 4th of March 2024