



2025-2026 Perkins Reallocation Request Three Rivers School District Prospect School District

All change requests for Perkins allocations MUST have this form completed and approved by your district's SOCTEC Rep, the Region 8 CTE Coordinator and the ODE Perkins Budget Approval Representative.

Requests without
electronic signatures
will be returned!

SUBMIT TO:

Southern Oregon ESD
101 N Grape St
Medford, OR 97501

Phone: 541-776-8590 ext 1132
Email: pamela_ruddock@soesd.k12.or.us

Teacher Name

Department

Phone Number

Email:

School:

Date Requested

School Address:

CTE Regional Coordinator Comments

List purchase or professional development requested for reallocation.

Please explain briefly but thoroughly the reason for requesting reallocation.

Description of "New" Professional Development

# of Sub Days	Sub Cost @ \$300	Reg. Fees	Total Mileage	.70 per mile	Taxi, Car Rental, Parking	Flight/Bags Fees, Misc	Lodging	Meals	Total
---------------	------------------	-----------	---------------	--------------	---------------------------	------------------------	---------	-------	-------

Description of "New" Purchase Request

Qty	Unit	Item #	Webpage or Description	Unit Price	TotalCost
-----	------	--------	------------------------	------------	-----------

Shipping Must be Included

Total Reallocation amount must be the same or less than original allocation.

Please list crosswalk skillset that you will meet with the new allocation.

Requested By:	(Electronic Signature of CTE Teacher Requesting Reallocation)	Date
	(Electronic Signature of SOCTEC District Representative)	Date
	(Electronic Signature of CTE Regional Coordinator)	Date

COMMENTS:





Total Cost

Total

ite

ite

ite

